

Agenda Item IV
Minutes - November 9, 2005

Board of Trustees
January 11, 2006, Meeting

SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
November 9, 2005

The regular monthly meeting of the Southern State Community College Board of Trustees was held in the Board Room on the Central Campus of Southern State Community College on Wednesday, November 9, 2005.

Call to Order and Roll Call

At 6:30 p.m., Chair Susan Dunkin-Blanton called the meeting to order. Roll Call was as follows:

Present:

Ms. Kay Ayres
Dr. Susan Dunkin-Blanton, Chair
Ms. Patricia Griffiths
Mr. Paul Hall, Vice Chair
Mr. Willis Herdman
Mr. Douglas Lynn
Mr. Ernest McFarland
Mr. Ralph Shell
Mr. James Ward

Absent:

None

Approval of Agenda

Ms. Ayres moved and Mr. Herdman seconded that the Agenda be approved as presented. All were in favor.

05.42

Approval of Minutes

Mr. Shell moved and Mr. Ward seconded that the September 14, 2005, Minutes be adopted. Roll Call Vote was as follows:

MINUTES

YES,

Dr. Dunkin-Blanton
Mr. Hall
Mr. Herdman
Mr. Lynn
Mr. McFarland
Mr. Shell
Mr. Ward

ABSTAIN:

Ms. Ayres
Ms. Griffiths

05.43

Monitoring Confirmation

President's Report. In addition to his attached written report (October and November 2005), the President:

- Reported that Hillsboro City Schools is interested in using the Patriot Center for their home basketball games. It was suggested that a place be designated in the Patriot Center to display SSCC literature for visitors to take if they wish.
- Announced the following dates: December 7, College Christmas Party; February 28 as a possible date for the Board Planning Retreat; March 1, OACC hosting Legislative Day.
- Shared with the Board the Facility Use Guidelines/Fee Structure (Updated October 2005) and asked the Board to review it.
- Noted the deficit in the Daycare Center went up slightly but explained we have not yet used any of the federal grant money, but the next financial report will reflect a reduction in the deficit as the grant money will be applied by that time.
- Reported that discussions have taken place with the Nursing Department in regard to the gift that we received from the Reed Estate. The Nursing Department would like to go ahead and purchase the computerized manikins, which costs \$300,000. So as not to spend down the Reed bequest, we can in effect lend that money for the computerized manikins and then pay it back over the next several years with the earnings from investing the \$1.57 million from the Reed Estate. A discussion took place about the benefits the manikins will provide to the students and about housing the manikins. It was formally requested that we name the male manikin Elmer and the female manikin, Helen, which were the names of Mr. and Mrs. Reed. It was also suggested that a plaque be hung with information about the Reeds.

Treasurer's Report. In addition to his attached written report (September and October 2005), Mr. Buck announced that the 2004 audit report is finalized, and an exit conference is scheduled for next Wednesday, November 16, at 10 a.m. In response to a question about the deficit in Corporate and Community Services, it was explained that the deficit is due to some unusual expenses in the Truck Driving Academy including expensive repairs, and in July and August, the TDA did not have many students, which is normal because the fiscal year is just beginning and agencies sometimes do not yet have moneys to put people into training; the enrollment is now up. It was reported that discussions are taking place to start classes in Columbus, we have an agreement with Great Oaks and Greene and Warren Counties Joint Vocational Schools, and we met with the superintendent of Scioto County JVS about partnership. The cost of overall utilities was also discussed.

Mr. McFarland moved and Mr. Herdman seconded that the President's Report and the Treasurer's Report be accepted. Roll Call Vote was as follows:

YES, President's and Treasurer's Reports:

Ms. Ayres

Dr. Dunkin-Blanton

Ms. Griffiths

Mr. Hall

(Vote Continued from Previous Page.)

Mr. Herdman

Mr. Lynn

Mr. McFarland

Mr. Shell

Mr. Ward

05.44

Report on Interviews of Investment Managers

Trustee Ward reported that an Ad Hoc Committee conducted interviews of investment managers on October 17. A summary of the interviews was provided, and an update on additional anticipated endowments for the Foundation was provided as well. On behalf of the Ad Hoc Committee, Mr. Ward recommended Bartlett and Company as our investment firm. Mr. Shell moved and Mr. McFarland seconded that the Board of Trustees endorse Bartlett and Company as our investment manager and recommends that firm to the Foundation Executive Committee. All were in favor.

05.45

Fayette Campus Planning

Treasurer/Business Manager Jim Buck shared with the Board architectural drawings for the development of the Fayette Campus.

Other

Next Meeting. If there is a need, the Board will have their December meeting prior to the SSCC Christmas party on December 7 otherwise, the Board will not meet in December.

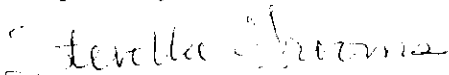
Adjournment

At 7:15 p.m., Mr. Shell moved and Mr. Herdman seconded that the meeting be adjourned. All were in favor.

05.46

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•November 9, 2005•meeting) in the President's Office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted


Stevetta Grooms

Attachments:

President's Report for October and November 2005

Treasurer's Report for September and October 2005

Agenda Item IV.A
President's Report
October and November 2005

Board of Trustees
November 9, 2005, Meeting



Memorandum

To: SSCC Board of Trustees
From: Dr. Lawrence N. Dukes, President
Date: October 4, 2005
Subject: President's Report for October 2005

Enrollment Update

Enrollment is not quite complete as of the writing of this Report, but it now appears the College will be flat in full-time equivalent enrollment as compared to our record of the previous year. The headcount enrollment is likely to be down about 2 percent. This seems to be fairly consistent with what is happening around the state although we do anticipate there will be some enrollment growth as we expand programs later this year. I will have a full breakdown for the November Board Meeting, which will give the complete demographics of the class.

Foundation Update

There has been no appreciable change in the dollars raised for the Foundation this year, but as the Board should be aware, we are planning a major event on November 3 to be held in the Patriot Center and which will include a partial presentation of a play to be performed later that month. We have been in contact for some time with the attorney that is settling the Pence estate, and we anticipate receiving those funds in the very near future. Elizabeth Camp, one of our part-time faculty members who served the College for a very long time before retiring a number of years ago, recently passed away. Her family has contacted us and expressed interest in having any and all donations go to the Southern State Community College Foundation. They have expressed some interest in making this a more substantial contribution than might normally come and certainly it would be a nice way to honor Mrs. Camp.

Medallion Awards

As I mentioned to the Board at the last Board Meeting, our Communications Staff has once again been notified that they have won either a gold, silver or bronze award for our Viewbook and Academic Catalog that were recently published. The medallion awards will be presented at the annual National Council for Marketing and Public Relations conference, which is being held in Indianapolis on October 9-11 of this year. We hope that Annie Rankin and Elizabeth Burkard will be able to attend that event and find out what awards they won. I would point out that there is only one gold, one silver and one bronze given, so this is not a contest where there are multiple winners in each category.

This is a nice follow up to the awards that we won two years ago from the same organization, again for our Catalog, Viewbook and also our Billboards.

New Faculty Members

Charles Gorman was hired to teach both philosophy and in the Human Services Program. Charlie is a graduate of Hillsboro High School and holds a Bachelor of Science Degree from Abilene Christian University and a Master's Degree of Education in Counseling from Xavier University. He is also licensed as a professional clinical counselor and as an independent chemical dependency counselor. The two licensures are particularly helpful with the Human Services Program. Charlie has taught for us since 1998 and has always received outstanding evaluations from his students. He has previously served, over the last nine years, as executive director of Family Recovery Services where he oversaw the operation of an outpatient counseling center in Highland County. Mr. Gorman is also an ordained minister in the Church of Christ.

As we have two pending retirements in the RN Program this year, we have brought on an additional person this fall to ensure a smooth transition in this very important program to the college and the community. Melissa Gillespie has been employed as a staff nurse at Brown County General Hospital since 1989 serving in a number of nursing positions for that organization. She holds a Bachelor of Science from Ohio University and a Master of Science in Nursing from the University of Cincinnati. In addition to being a registered nurse, Ms. Gillespie is also a certified nurse midwife, a neonatal resuscitation instructor and a healthcare provider for CPR. Ms. Gillespie currently resides in Winchester.

Also hired on a part-time basis in the Nursing Program but with the intent of her becoming a full-time instructor in January, is Marsha R. Straus. Ms. Straus graduated from the Bethesda Hospital School of Nursing with a diploma, completed a Bachelor of Science in Nursing from Xavier University and holds a Master of Science in Nursing from the University of Cincinnati. She has been employed by the Ohio Board of Nursing as a nursing compliance manager since May of 1994. She has also been a chemical dependency nurse counselor and held positions at several area hospitals.

Federal GEAR UP Grant

The federal GEAR UP grant is a \$20 million grant to help students in eight Ohio communities to prepare to enter and succeed in college. I have attached the news release that came out recently about this program. Southern State will be working with the West Union Junior High and High School as one of the lighthouse projects included in this grant. The grant should provide about \$500,000 for the Adams County aspect of the program. It has been approved as a six-year project, but only the first two years are guaranteed as the congress must approve funding in the years beyond the first two. I have talked with the superintendent, principal and counselor at West Union, and they are truly excited about the opportunities that will be provided to their students through this very substantial grant. The intent is to learn from this project and to allow other schools to access some of the programs and projects that we hope are going to prove very successful. Other information about this program is included in the attached document.

Childcare Update

As the Board will note from the auxiliary enterprise financial reports, the Childcare Center continues to make significant progress with their deficit now down to \$6425. Considering that \$9000 was the payout for the last two months of employment for two employees plus paying for their accumulated vacation, the Childcare Center is actually operating at a small profit thus far.

Perhaps even more exciting than the progress the Childcare Center has made, is the fact that we just received word that we have received a federal grant of \$27,677 for each of the next four years. This will certainly help the Childcare Center not only in terms of its overall costs but perhaps more importantly in the planning that is taking place to make this the premier Childcare Center in our area. Nicole Roades and Karyn Evans wrote the grant together and received 107 out of a possible 110 points from those individuals who reviewed the grant in Washington, DC. My sincere thanks and congratulations to Nicole and Karyn. It's great to have quality people at all levels of our organization and certainly the receipt of this grant is a further indication of that fact.

The Lack of Men on Campus

Attached for your information is a follow up to information that was distributed some time ago about the lack of men on college campuses. The article is from a USA Today article published in September and generally talks about the problem and suggests there aren't many answers and not much is being done about it. Without having all of the demographics on our current freshmen class, I can't offer the Board any data on our own situation.

C&CS Report

Attached is the monthly Corporate and Community Services Report, which focuses primarily on the Center for Business and Industry. Once again, the community is well represented in the various training programs that are under development.

Corporate and Community Services recently hosted the monthly meeting of the Highland County Manufacturing Council. They did presentations not only on the training they have provided but also Dr. Ric Shrubbs reported on the program he has developed with New Sabina Industries. I have provided more information about that below.

Planning for the Expansion of the Fayette Campus

There is a meeting scheduled with the architects on October 5 as we attempt to proceed with the preliminary development of the Washington Court House Campus. We have asked the architects to provide a very basic schematic drawing based on the proposed needs of the campus with the intent of using that as part of a presentation that will be made to our area legislators, as we hope to receive some community funding for the project.

There have also been discussions on the other campuses relative to space needs based on program changes and expansions. We have contacted the state architect's office for a

short list of architectural firms who are capable of doing that type of planning for us. It seems appropriate that the College have a master plan and begin to review where programs are located and what space requirements are needed to keep things moving. It is probably also time to consider changing our schedule to include Friday classes throughout the day. This would eliminate some space needs and also increase the usage of our current facilities, which, according to the Ohio Board of Regents, is one of the lowest usage campuses in the state. That is the result of having very few Friday classes.

Around the College

Dr. Ric Shrubbs has worked with New Sabina Industries to develop a program that allows college students to work there part time at a very attractive rate of pay and additionally to have \$2 an hour deposited into a scholarship fund for those who are completing their education. Ric has done a good job of promoting this program, and it was presented to the Manufacturing Council of Highland County with the hope that they too would be interested in a similar program.

The South Campus recently hosted a special meeting of Hospice of Hope from the Ohio Valley Chapter and received an evaluation form of the facilities and staff. I have attached a copy of that to this report. As is generally the case, the staff was commended and the facilities were much appreciated. I thought the Board would like to see that report.

Attached to the Report is a memo from Sherry MacDowell, administrative assistant on the South Campus, relative to the Quilt Project whereby one of the quilts will be mounted on one of the front walls of the South Campus. It appears that Ohio's Pride is the pattern that will be displayed. It will become part of the Brown County Ohio Heritage Tourism, which is promoting Appalachian Folk Art.

The roof on the Central Campus has now been completed, and as far as we know is working out very well. That was the last major renovation project necessary to keep our campuses in top shape although there are certainly other needs within the four campuses, which we can now address.

The Miami Trace Post Secondary Enrollment Option Program seems to be moving ahead nicely. Ken Holliday is now teaching an English 101 class and Nancy Wolford is teaching an Introduction to Sociology class as well. We are now ready to begin to move on some of the other issues that need to be addressed as we develop a comprehensive program for college-bound students.

Letter from Speaker of the House

For your information, attached to this Report is a letter from Speaker of the House Jon Husted in which he indicates his plans for reviewing higher education.

I look forward to seeing you at the November Board Meeting.

sg
Attachments

Larry Dukes

From: Patthoff, Mayme [PatthoffM@ohiocan.org]
Sent: Tuesday, September 20, 2005 3:53 PM
To: ocan@ohiocan.org
Subject: MULTIMILLION DOLLAR FEDERAL GRANT TO PREPARE STUDENTS FOR COLLEGE

FOR IMMEDIATE RELEASE – September 7, 2005

Contacts: Jamie Abel, Assistant Director of Communications
 614-644-1988, jabel@regents.state.oh.us, cell: 614-371-9454
 Bret Crow, Assistant Director of Communications
 614-752-9480, bcrow@regents.state.oh.us, cell: 614-783-8477

MULTIMILLION DOLLAR FEDERAL GRANT TO PREPARE STUDENTS FOR COLLEGE

COLUMBUS, Ohio – A \$20 million federal grant will help students in eight Ohio communities prepare to enter and succeed in college.

The U.S. Department of Education supports early college awareness activities at both the local and state level through its competitive Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grant program. Under the leadership of the Ohio Board of Regents and with the collaboration of the Ohio College Access Network (OCAN) and Ohio Department of Education, Ohio's six-year, \$3.3 million annual grant will focus on advancing educational opportunities and increasing college participation rates in the counties of Adams, Allen, Ashtabula, Clark, Franklin, Lorain, Lucas and Muskingum.

"The value of an education beyond high school is well proven," said Roderick G. W. Chu, chancellor of the Ohio Board of Regents. "Through this grant we will work with local leaders in these eight communities to create enthusiasm about the importance of going to college and the transformational impact that educating more of their students can have on their communities and the state."

Middle/junior high school and senior high schools in these eight high-poverty rural and urban communities were identified because of low college participation and high remediation rates. Students will be exposed to a menu of proven college access "best practices," such as tutoring, enrichment programs, early awareness activities and college/financial aid advising, practices refined through Ohio's successful 1999 GEAR UP state project as well as OCAN's access programs.

"The eight 'lighthouse' sites will deliver comprehensive services to nearly 14,000 economically disadvantaged students each year," said Jennifer Blatz, executive director of OCAN. "About 50 percent of the 8,000 urban students to be served are from minority groups that are under-represented in higher education. Students in the other sites are from rural or Appalachian schools, where students have not pursued college as strongly as in other schools."

Ohio's previous six-year GEAR UP grant demonstrated that a comprehensive college access approach could significantly improve student aspiration and academic achievement. GEAR UP students in Cleveland and Ironton achieved significantly better proficiency test results, high school course selections, attendance and grade point averages.

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EDITOR'S NOTE: Members of the media with questions about the purpose or the details of the grant or the involvement of the Ohio Board of Regents, OCAN or the Department of Education can contact:

Dr. Jon Tafel Vice Chancellor Ohio Board of Regents Office: 614.466.3561	Ms. Jennifer Blatz Executive Director <u>Ohio College Access Network</u> Office: 513.830.1210	Ms. Sarah Luchs Policy Analyst Ohio Department of Education Office: 877.644.6338
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Email: jtafel@regents.state.oh.us | Email: blatzj@ohiocan.org | Email: Sarah.Luchs@ode.state.oh.us

Members of the media with questions about college participation, attainment or other challenges/ opportunities in the eight lighthouse communities can contact the Ohio College Access Network program directors:

<p><u>Lima County</u> <u>Lima/Allen College Access Program</u> Ms. Angela R. Meyer, College Access Director Phone: 419-222-6045 E-Mail: ameyer@limachamber.com GEAR UP Schools: Lima South Middle School and Lima Senior High School</p>	<p><u>Ashtabula County</u> <u>ACCESS Ashtabula</u> Ms. Kimberly A. Landis, Executive Director Phone: 440-992-2332 E-Mail: kimlandis@earthlink.net GEAR UP Schools: Rowe Middle School and Conneaut High School</p>
<p><u>Clark County</u> <u>Springfield Higher Education Partnership</u> Ms. Mary Patton, Director Career Services Clark State Community College Phone: 937-328-6073 E-Mail: pattonm@clarkstate.edu GEAR UP Schools: Schaefer Middle School and South Springfield High School</p>	<p><u>Franklin County</u> <u>I KNOW I CAN</u> Mr. Eddie Harrell Jr., Executive Director Phone: 614-251.4103 E-Mail: eharrell@iknowican.org GEAR UP Schools: Beery Middle School Marion-Franklin High School</p>
<p><u>Adams County</u> <u>Southern Ohio Center of Excellence</u> Dr. Lawrence Dukes, Executive Director Southern State Community College Phone: 937-393-3431 E-Mail: ldukes@sscc.edu GEAR UP Schools: West Union Junior High School and West Union High School</p>	<p><u>Lorain County</u> <u>Cleveland Scholarship Programs</u> Ms. Maria I. Boss, President & CEO Phone: 216-241-5587 E-Mail: mboss@cspohio.org GEAR UP Schools: Westwood Junior High School and Elyria High School</p>
<p><u>Lucas County</u> <u>Northwest Ohio College Access Program</u> Ms. Libbey McKnight, Executive Director Phone: 419-340-5821 E-Mail: lmcknight_1@netzero.net GEAR UP Schools: Leverette Middle School and Calvin M. Woodward High School</p>	<p><u>Muskingum County</u> <u>Scholarship Central</u> Ms. Heather M. Sands, Program Coordinator Muskingum County Community Foundation Phone: 740-453-5192 E-Mail: hsands@mccf.org GEAR UP Schools: Grover Cleveland Middle School and Zanesville High School</p>

Members of the media with questions about the successes and challenges of Ohio's previous six-year GEAR UP grant site programs can contact:

<p><u>Cuyahoga County</u> <u>Cleveland Scholarship Program</u> Ms. Maria I. Boss, President & CEO Phone: 216-241-5587 Fax: 216-241-3187 (Fax) E-Mail: mboss@cspohio.org</p>	<p><u>Lawrence County</u> <u>It Might As Well Be You</u> Mr. Jeff L. Handley, Project Director Phone: 740-533-4556 Fax: 740-533-4567 (Fax) E-Mail: handleyj@ohio.edu</p>
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Posted 9/22/2005 9:07 PM
USA TODAY

Updated 9/22/2005 9:16 PM

Big (lack of) men on campus

Where the Boys Are, released in 1960, is the quintessential college spring-break movie. Today, visitors to college campuses can't help but ask:

Where are the boys? (Related: Opposing view)

Currently, 135 women receive bachelor's degrees for every 100 men.

That gender imbalance will widen in the coming years, according to a new report by the U.S. Department of Education.

This is ominous for every parent with a male child. The decline in college attendance means many will needlessly miss out on success in life.

The loss of educated workers also means the country will be less able to compete economically. The social implications - women having a hard time finding equally educated mates - are already beginning to play out.

But the inequity has yet to provoke the kind of response that finally opened opportunities for women a generation ago. In fact, virtually no one is exploring the obvious questions: What has gone wrong? And what happens to

all the boys who aren't in college?

Some join the armed forces, but the size of the military has remained steady, at about 1.4 million, for the past decade. For the rest, the prospects appear dark:

The workforce. Thousands of young men find work as drywallers, painters and general laborers, but many have troubling landing jobs. The unemployment rate for young men ages 20-24 is 10.1%, twice the national rate. As for earnings, those who don't graduate from college are at a severe, lifelong financial disadvantage: Last year, men 25 and older with a college degree made an average of \$47,000 a year, while those with a high school degree earned \$30,000.

Prisons and jails. Nearly as many men are behind bars or on probation and parole (5 million) as are in college (7.3 million).

"Lost." Young people who aren't in school or the workforce are dubbed "non-engaged" by the annual Kids Count report from the Annie E. Casey Foundation. But "lost" sounds just as accurate. About 3.8 million youth ages

18-24 belong to this group, roughly 15% of all people of that age. Though there are no gender breakdowns for this group, the pathways leading to this dead end - dropping out from high school, emerging from the juvenile justice

system - are dominated by boys.

While demographers and economists have a pretty good idea where the boys end up, educators are largely clueless about the causes. Some say female teachers in elementary and middle schools, where male teachers are scarce, naturally enforce a girl-friendly environment that rewards students who can sit quietly - not a strong point for many boys, who earn poor grades

and fall behind. Others argue that a smart-isn't-cool bias has seeped into boys of all racial and ethnic groups.

Solutions are just as uncertain. Hiring more male teachers would likely help, as would countering the anti-intellectual male code. But it's not that simple. Many boys leave middle school with pronounced shortcomings in verbal skills. Those lapses contribute to the low grade and high dropout rates.

Surely, a problem that creates crime, increases unemployment and leads

to hopelessness deserves attention. Where are the boys? Too often, going nowhere.

Center for Business and Industry – September 2005

Adams County Business Training Center

Activity and usage are on the increase this month. Nancy and John Joy met on Sept. 13 at the BTC with Tad Mitchell of Ohio Valley Career & Technical Center to coordinate adult learning and workforce development activities between our two schools. Electrical wiring progressed on the injection molding machine, with the help of Dennis Collins of Edison State. Lisa Tumbleson of Adams-Brown County Community Action is conducting small business training two nights a week at the center. Improvements to the facility continue, with new classroom tables for the video conference room delivered Sept 29. Registration is underway for Microsoft Word and Excel training, to be conducted at the center in October and November.

HRA

CCS hosted a Human Resource Association of Southwest Ohio training meeting September 29 at North Campus. It was attended by about 50 business and industry staff. Companies inquiring about new training include Weastec and Liberty Savings.

General Electric

The second forklift training session was conducted for the General Electric Peebles Test Engine site, closing out that grant.

Kautex-Extron

Training at Kautex-Extron in Wilmington continues with Blueprint Reading underway.

Milacron

The Predictive Maintenance program scheduled for November is on track. We currently have 13 people scheduled to attend and are in the process of writing grants for the Ohio participants.

Banta Publishing

We have completed delivery of Outlook and Access computer training.

YUSA

CBI has been working closely with another YUSA Quality Circle. They will be competing this month with teams from all over North and South America at the Honda Supplier Conference in Cleveland.

The YUSA training coordinator Linda Andriko facilitated the Ken Blanchard program "Whale Done" for our student services staff this month. All agreed she did an excellent job.

We are investigating several opportunities for training at YUSA, including computer training, PLC training, interviewing skills, math and measurement and blueprint reading.

New Sabina

We have been provided with a laundry list of training opportunities at New Sabina. The challenge is to find qualified instructors for everything they need.

Fort Dodge

We have scheduled 20 hours of computer training at North campus for this pharmaceutical company. They have also requested an Interviewing Skills for Supervisors program and are also interested in a Business Communications program.

Technicolor

In September we completed classes on Balancing Work and Family and Assertiveness in the Workplace. We also have a class on Sales and Marketing scheduled for the end of October.

Workforce Services Unlimited

We completed one 68 hour Basic Computer class at North campus in September. Another at Fayette campus will be completed in October. We have scheduled an additional class to start at North on October 4th.

The Basic Skills class being conducted at CC Works in Clinton County is going well and we are negotiating to extend the class another five months.

First State Bank

On October 27th we will be meeting with management at the Winchester branch to discuss a Strategic Planning seminar.

Highland County Manufacturing Council

CCS hosted a meeting of the Highland County Manufacturing Council at the Training Resource Center. LuAnn Winkle did a presentation on the recycling program recently started by Turning Point, Sherry Stout and Tom Stroup reviewed the SSCC Engineering Day and asked participants to fill out a survey to help us align our engineering program with the needs of local manufacturers. Rick Shrubb gave a short explanation of a program in which he partnered with New Sabina Industries to provide jobs for some of our students.

Turning Point

We have scheduled eight OSHA Forklift Certification classes between now and the end of the fiscal year.

CBI is also working with the director of Turning Point to grow a SSCC wide paper recycling program. We are working with staff to challenge students to help with implementation of the program.

Command Spanish

We completed an open enrollment program in September and are exploring a program with Community Action in several counties.

Weyerhaeuser

We are still awaiting conformation of dates and times from Weyerhaeuser for the Basic Electricity Program.

Targeted Industries Training Grants

One quarter of the way into the fiscal year we have grants written and approved for 37% of our initial allocation of \$53,000. Assuming we will receive additional funds similar to last year (\$68,000 total) we are at about 29%.

John Tallieu

Director, Center for Business and Industry
Southern State Community College
200 Hobart Drive, Hillsboro, OH 45133
Toll Free (800) 628-7722 Ext 4550
Outside Ohio (937) 393-3431 Ext 4550
Fax (937) 393-5165
E-Mail John@sscc.edu

**SOUTHERN STATE COMMUNITY COLLEGE
APPALACHIAN GATEWAY CENTER
FACILITIES EVALUATION**

Organization Name HOSPICE OF HOPE - OHIO VALLEY Date 9/14/05

How would you rate the following areas? (Please circle the appropriate number.)
5 = Excellent 4 = Very Good 3 = Good 2 = Fair 1 = Poor

1. Overall quality of facilities (5) 4 3 2 1
Comments:
2. Quality of video and sound equipment N/A 5 4 3 2 1
Comments:
3. Parking availability (5) 4 3 2 1
Comments:
4. Clear and adequate signage and directions to the Center (5) 4 3 2 1
Comments:
5. Cleanliness of restrooms (5) 4 3 2 1
Comments:
6. Willingness of personnel to assist you (+5) 4 3 2 1
Comments: *Excellent interpersonal-people skills.*
7. Quality of reservation process (5) 4 3 2 1
Comments:

Would you use the Center as a meeting site in the future? yes no

How many attended your function? 12

Additional comments:

SSCC is very user friendly. Staff + facility gets a 15+ rating.

Signature: Wanda L. Paul

Please return form to: Southern State Community College
Attention: Director's Office
12681 US Rt. 62
Sardinia, OH 45171

9/8/05

To: Staff at SSCC

Thanks so very much for all your help + for all your kindness. Thanks for making the coffee.

You've got a VERY good team of employees + we want you to know how much we appreciate you.

Thanks,
Wanda Paul
Hospice of Hope - OH Valley

Larry Dukes

From: Sherry Macdowell [smacdowe@sscc.edu]
Sent: Thursday, August 04, 2005 2:15 PM
To: 'Larry Dukes'
Subject: QUILT SQUARE

A 10' x 10' quilt square painted on boards and then mounted on the front of the South Campus is planned in conjunction with the Brown County, Ohio Quilt Barn Project. Locations visible from a major highway or well traveled roadway are preferred. Other good locations would also be near another tourist attraction, historic site or a wildlife area. The quilt barn project's goal is to have at least one square in each of the 16 Brown County Townships. Eagle Township currently has none – SSCC would be the first. The cost of the square is \$500 (board, paint & artist). The project is willing to subsidize SSCC's square with their grant, so the fee will be \$150.

The project feels our missions compliment each other. The mission statement of the Brown County Ohio Quilt Barn Project is:

To encourage Brown County Ohio Heritage Tourism by promoting Appalachian folk arts including: quilting, painting and folk history by exhibiting quilt square patterns on Brown County barns.

The far right side of the campus building (as you look at it) is preferred for the square since it will also help to guide visitors to the Appalachian Gateway Center, birding & hiking trails and prairie grasses.

One stipulation of the project is that the college be willing to allow pictures taken for tourism and also that visitors and tourists be allowed to photograph the square.

Which square will be chosen is to be determined; Ohio's Pride has been suggested.

Sherry MacDowell
Administrative Assistant, South Campus
Southern State Community College
12681 U.S. Rt. 62
Sardinia, OH 45171
937-695-0307, ext. 3520
Fax: 937-695-1440



Jon Husted
Speaker of the House
37th House District

September 23, 2005

President Lawrence Dukes
Southern State Community College
200 Hobart Drive
Hillsboro, Ohio 45133

Dear President Dukes:

On the campuses of Ohio's colleges and universities exists the foundation for a better Ohio – men and women with promise, knowledge and enthusiasm driven by their hopes and dreams for a better tomorrow. They have the ability to be our future leaders and the potential to fuel our economy far into the future. And, without the proper investment in them and opportunities for them, Ohio will lose their talents and, in turn, the ability to compete in a global economy.

Earlier this year we embraced the need for changing Ohio's economic future by reforming Ohio's tax code. It required vision, discipline, shared sacrifice and a willingness to embrace change. Improving our system for higher education will require these same ingredients.

Together we must work to achieve a vision for the future – one that acknowledges the need for a vast array of educational offerings while at the same time prioritizing our investments to maximize the potential return for Ohio's students, institutions of higher learning and our state as a whole.

Ohio's colleges and universities play a vital role in our pursuit of economic success. I am confident improving the knowledge and skills of Ohioans, coupled with the recent tax reform package and the Jobs for Ohio plan – which will provide \$500 million for research and development at Ohio's colleges and universities – will lead to a revitalization of Ohio's economy.

We must build on the momentum of these achievements and bring about systemic improvements to Ohio's system of higher education. In the past there has been debate and discussion on how to improve the system, yet our successes have been modest. Without action and cooperation those discussions quickly lose meaning and those debates soon become empty forums that lack meaningful progress.

As you know, the legislature has tasked the Higher Education Funding Study Council to examine our higher education system in its entirety and recommend improvements. The committee will explore the funding formula to identify the strengths, weaknesses, duplications and opportunities for consolidation.

Capitol:
77 South High Street
Columbus, Ohio 43215-6111
(614) 644-6008, (614) 752-8632 (fax)
(800) 282-0253 (toll free)

www.house.state.oh.us
District37@ohr.state.oh.us

District:
Parts of Montgomery County
148 Sherbrooke Drive
Kettering, Ohio 45429
(937) 293-4275

As we move forward, it is imperative that we identify the parts of our system that are working and those that are failing to achieve the missions for which they were created. If we are going to promote higher education as a key economic investment, then we must be willing to say some academic investments are more important than others. It is a question of priority setting for all of us.

For example, if we are to prepare Ohio's graduates for the jobs of the future we must prioritize spending in the areas of math, science and technology and place an emphasis on programs that allow Ohio students to compete.

I want you to know that we committed to transforming higher education in Ohio. We look forward to working with you in a collaborative manner; however, it is our sincere belief that it will take more than tinkering with the status quo to enact meaningful change.

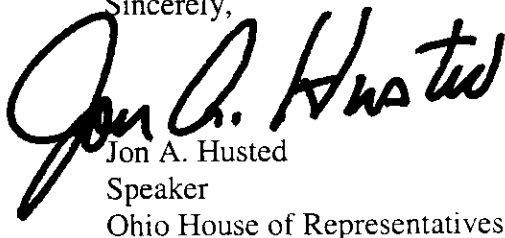
Our system should focus on increasing graduation rates, keeping tuition low, providing better access and allowing seamless transitions between high schools, community colleges and universities. And yes, it will require tough spending decisions and priority setting in the legislature and within your institutions. Everything can't be the most important priority for everyone.

By the time the average Ohio student reaches high school graduation, the state has invested more than \$80,000 per student in their growth and development. This is a substantial investment that we should want to protect and nurture. This can be accomplished with an effective investment in higher education, not only ensuring that students have the highest quality institutions from which to learn, but also a strong, attractive economy in which to earn.

While the Higher Education Funding Study Council continues to grapple with ways to improve the system, I challenge you and leaders at institutions across the state, to come forward with ideas – to work collaboratively rather than competitively – to help establish Ohio's system of higher education a model for the nation.

Clearly, we have much work ahead of us. I implore you to help overcome the barriers that have hindered us in the past and work with the Higher Education Funding Study Council and members of the legislature to build a better future for tomorrow. I assure you that I will make a personal investment in this effort; I hope you will join me.

Sincerely,



Jon A. Husted
Speaker
Ohio House of Representatives



Memorandum

To: SSSC Board of Trustees
From: Dr. Lawrence N. Dukes, President
Date: November 3, 2005
Subject: President's Report for the November 9, 2005, Board Meeting

Enrollment

Enrollment has grown slightly since the end of registration, and we now have .25 of 1 percent growth over our record enrollment of last year. That is the FTE figure. Our headcount enrollment is still down about 1.9 percent for the year. The lower than anticipated enrollment will make the budget very tight this year, but it should not present a serious problem for the College.

Enclosed with this report is the demographic data on the College for the past five years. Of interest is the male/female headcount which after considerable gains last year in the male headcount has now reversed itself. The mean age and the median age have remained roughly the same as they had been over the last five years. We do see a decrease in the number of students 16 years of age and younger with most of the increases coming in the 21 to 28 age categories. Most of the enrollment by counties has remained relatively flat with the exception that Fayette County has experienced some fairly significant growth in the current year. It is nice to see that there are more sophomores than we have had in a number of years although the number of freshmen is definitely down, which could have implications for the following year. There are no great surprises in the information and we hope that what we are doing through the OCAN, GEAR UP and OACHE grants will allow us to continue to see significant enrollment growth.

Corporate and Community Services

Attached to this document is the monthly report from the Center for Business and Industry, which, again indicates that we continue to serve our communities in a very positive way. Following the CBI report is a listing of Corporate and Community Service programs that have been offered over the last two years. The range of offerings should be of interest to the Board as we move forward. I would also note the Truck Driving Academy has recently signed agreements with the Great Oaks Institute of Career Development to provide truck driving training for them through a collaborative partnership, which should be of benefit to both institutions. The classroom phase of the program will be offered on one of the Great Oaks campuses in Cincinnati with the students then coming to the Wilmington Campus for the actual training on the pad. We

have also signed agreements with both Warren and Green County Career Centers in which they will refer students to our Truck Driving Program, and we will in turn refer students to their heavy equipment operations programs. Since these programs are often tied together, this should again provide a continuing stream of students for our Academy.

The Truck Driving Academy recently passed the Ohio Department of Public Safety inspection. The attached memo from Nancy Wisecup explains that when a random inspection was conducted at our Piketon facility, it was the only school that passed with no citations. As her memo notes, the inspectors were highly complimentary of our program and indicated that we set exceptionally high standards and achieve them. Congratulations to Doug Edwards, the director of the Program, and Eddie Mullins, the assistant director and instructional coordinator on a fantastic job. They are both highly regarded by the state and frequently asked to serve on committees and workshops dealing with the training of truck drivers.

We also recently received the attached letter from the chairperson of the Fayette County Workforce Policy Board indicating their intent to renew their contract for the FayetteWorks One-Stop site located on the Fayette Campus. The letter not only expresses their appreciation to us but also states they have received some national recognition for the work that is done at the Campus.

Planning for the Fayette Campus

We recently held the second meeting with architects regarding the possibility of expansion of the Fayette Campus. I am attaching, for your information, the basic design as to where the buildings might be placed to accomplish our dual purpose of providing adequate classroom space for expanded programs while also changing the appearance of the campus sufficiently that it clearly is not a part of the fairgrounds in Fayette County. I am including just two of the pictures; it might be slightly difficult to tell exactly what they are, but I think as you look at the descriptions, you can see their very preliminary drawings would add a chemistry lab, a biology lab, four classrooms, some office space, a community center and a large glassed enclosed lobby area. It would also create a court yard in the center of the campus. It may not be entirely clear to you what portions of the facilities are new, but I think we can explain any questions at the meeting.

Information on SSCC Nursing Programs

Attached are two documents provided by the Nursing Department. The first is a breakdown of the 60 new and eight returning students who began the Nursing Program in the fall of 2005. The second document is a summary of the total number of graduates in both the Associate Degree Nursing and the Practical Nursing Program. It does show that we have had significant impact in all of our counties and we hope will continue to do so.

Foundation Update

As this is being written prior to the November 3 fundraising event, the College has already received \$259,000 for the current year. We have received the bequest from the Paul and Mae Jane Pence Trust, which has amounted to \$28,000 in cash and 4680 shares

of Merchants Bank stock, which is currently valued at \$107,640. That obviously is a big portion of the funds we have taken in to date.

The event planned for November 3 now has 250 individuals who have responded that they will be attending. This is an increase of 70 from last year and certainly bodes well for the future of the Foundation.

The committee that was designated to interview potential fund managers for the endowment portion of the College Foundation did in fact interview seven different potential managers and have decided on a recommendation. I would like to have the Board's blessing of this recommendation, which should also then be approved by the leadership of the SSCC Foundation. This should allow us to go ahead with moving the money to an organization that was very impressive in their presentation. Please note that Jim Buck has also made some comments about the interviews, which are things we obviously want to consider as we move forward on this item.

SSCC/Hillsboro High School Agreement

We have neared completion of an agreement to allow the Hillsboro High School to use the Patriot Center for their boys and girls home basketball games during the current season. The High School will pay the cleaning fees associated with our cleaning service, and in addition, will pay a small fee to cover a portion of the utilities. After five home games, we will meet with the Hillsboro High School superintendent and athletic director to determine if attendance for them has resulted in either substantially more funds or possibly a loss of revenue as compared to previous seasons. At that time, we will adjust the fee appropriately or discontinue the agreement. This is something the athletic directors and coaches have worked on for sometime including the practice times available for the High School that will not interfere with either our games or our own practice schedules. This is a preliminary effort to see if indeed this might be something that both organizations would be interested in continuing until the time that the Hillsboro City Schools are able to build their own high school gymnasium.

Update from the Vice President of Academic Affairs

Following is an update from Sherry Stout, Vice President of Academic Affairs.

Advisory Breakfast

The annual College Advisory Breakfast was held on Friday, October 21 at the Central Campus. After a warm welcome and a college update from Dr. Dukes, faculty members from each academic program met with community and business leaders to review curriculum and discuss program revisions. The Advisory Program is especially important to the college assessment process and is one of the ways Southern State connects with our community. A special thank you goes to Karen Davis and Kris Hilgeman who organized the program.

Respiratory Care Program

Southern State has been approved by the Board of Regents to offer an Associate's Degree in Respiratory Care. Currently work is in progress to finalize the self study and obtain accreditation from CoArc. Doug Boedeker, a Respiratory Therapist from Fayette County, has been retained as a consultant to assist with program development. A maximum of eighteen students can be accepted into the first year program. More details will be available as program planning is finalized. Karen Davis has been very instrumental in developing the proposal for the Board of Regents and in guiding the self-study process.

Pharmacy Technician and Phlebotomy Majors

Carry DeAtley has developed two new majors under the Medical Assisting Program. The two new majors, Pharmacy Technician and Phlebotomy, have been submitted to the Board of Regents for approval. Southern State offered the first Phlebotomy class this fall, and it was filled to capacity without any external promotion.

Engineering

Larry Hartsock and Tom Stroup have been busy promoting Southern State's Engineering programs to our local manufacturers and high school students. On September 24, a cooperative program between the Engineering faculty and Student Services brought local high school sophomores and their parents to our first Engineering Day held on Central Campus. The purpose of the program was to attract students to the world of engineering and prompt a proactive approach to college. A tour of Weastec was included in the program.

Larry and Tom also presented a new proposal to the Manufacturing Council at their September meeting. The proposal includes strengthening the collaboration between SSCC and local industry to build a trained employee pool and build enrollment in the Engineering Program. Industry personnel would partner with SSCC to recruit in the high schools providing a hands-on experience for students. Guaranteed summer employment at a set rate of pay along with an SSCC scholarship would help attract students to the program. If one student from each high school enrolled in the Engineering Program, the program would be at full capacity. Weastec is a partner in promoting this concept.

I look forward to seeing you on the 9th.

Attachments

SOUTHERN STATE COMMUNITY COLLEGE						
STUDENT BODY PROFILE - 5 YEAR COMPARISON						
AUTUMN QUARTER						
CATEGORY	2005	2004	2003	2002	2001	
HEADCOUNT						
FEMALE	1698	1685	1632	1614	1463	
MALE	609	671	602	648	575	
TOTAL	2307	2356	2234	2262	2038	
FULL-TIME	1297	1260	1150	1173	1109	
PART-TIME	1010	1096	1084	1089	929	
FEMALE FT	934	874	822	817	784	
FEMALE PT	764	811	810	797	679	
MALE FT	363	386	328	356	325	
MALE PT	246	285	274	292	250	
AGE						
MEAN	27	27	27	28	27	
MEDIAN	23	22	23	24	23	
<=16	48	119	84	46	39	
17-20	821	871	794	766	696	
21-24	389	364	368	382	371	
25-28	260	239	223	268	226	
29-32	198	182	202	201	178	
33-36	162	164	159	164	134	
37-40	119	124	146	143	129	
41-50	224	220	206	207	210	
51-60	71	50	34	48	40	
61+	15	23	18	37	15	
UNKNOWN						
COUNTY						
ADAMS	294	307	279	283	250	
BROWN	281	284	267	260	233	
CLINTON	475	477	504	475	440	
FAYETTE	303	288	273	320	288	
HIGHLAND	739	751	710	737	655	
OTHER	215	249	201	187	172	
RANK						
FRESHMEN	1484	1576	1493	1530	1420	
SOPHOMORE	823	780	741	732	618	
MAJORS						
GEN MAJOR	1545	1628	1497	1437	1240	
TECH MAJOR	762	728	690	688	490	
UNDECIDED			47	137	308	
DEGREES (7/1-6/30)						
AA	65	69	46	55	49	
AS	45	40	36	30	36	

AAB	44	43	43	53	56		
AAS	97	95	106	79	64		
ATS	8	5	11	17	20		
CERTIFICATES	67	56	42	44	30		
<ONE YEAR CERT	10	23	44	53			
ETHNIC							
BLACK	24	30	29	30	25		
AM IND/AL NAT	9	9	6	8	7		
HISPANIC	8	9	10	11	15		
CAUCASIAN	2221	2264	2148	2176	1956		
ASIAN/PAC ISL	11	8	10	8	6		
NON-RES ALIEN	1	0	1	2	1		
UNKNOWN	33	36	30	27	28		
ENROLLMENT STATUS							
FIRST-TIME	261	386	327	291	310		
OTHER FIRST	190	189	209	228	238		
CONTINUING	1331	1269	1221	1236	1042		
RETURNING	434	423	399	413	358		
TRANSFERS	72	74	62	73	82		
OTHERS	19	15	16	21	8		
APPLICATIONS							
APPS APPROVED	829	1005	908	905	860		
APPS NOT ENROL	287	340	300	299	222		
% APPS NOT ENROLL	34.6	33.8	33.0	33.0	25.8		

Larry Dukes

From: John Tallieu
Sent: Wednesday, November 02, 2005 9:45 AM
To: Larry Dukes; Stevetta Grooms; Nancy Wisecup; John Joy
Subject: Center for Business and Industry – October 2005

Center for Business and Industry – October 2005**Adams County Business Training Center**

Lisa Tumbleson of Adams-Brown County Community Action completed 5 weeks of small business training two nights a week at the center. Improvements to the facility completed in October include installation of a new sign, graveling of the parking lot, and completion of the speaker installation and final wiring of the video conferencing classroom. Classes in Introduction to Microsoft Word and Intermediate Word were offered from 9 am to 4 pm on October 18th and the 25th. Introductory and Intermediate Excel training is upcoming, with the Intro to Excel workshop scheduled for November 22. The "Starting Your Own Business" workshop is planned for November 17th, and is offered in partnership with the Adams County Chamber of Commerce, The Ohio State Extension office and the Small Business Development Center, and the MicroEnterprise Development Division of Adams-Brown County Community Action Programs. The Adams County Chamber continues to hold their monthly meetings at the Center. John Joy also spent a morning with Lisa Tumbleson in Georgetown (re) introducing the Center to various Brown County offices. Included in the visit were the Chamber of Commerce, Community Action, Economic Development, and Southern Hills JVS.

Kautex-Textron

Training at Kautex-Textron in Wilmington continues with Blueprint Reading nearing completion. Another meeting with them is planned for November 7 to discuss the Maintenance related training planned for January of 2006.

Weastec

Continuing discussions are being held with Weastec in Hillsboro and Greenfield to meet training needs at those two locations.

Milacron

The Predictive Maintenance program scheduled for November 15th through 17th. This is the last class of the three in our contract with Milacron, however they have asked to continue to partner with us for the next year.

YUSA

The YUSA Quality Circle "The Hydroplaners" finished fourth in the North American Honda Supplier Competition. Their strong finish (this is only the second time they have competed) won them an invitation to present at the Honda Golf Classic In Palm Springs in March. Because of the training and assistance they received from the SSCC Center for Business and Industry for this project, they are taking the CBI Director with them to this presentation.

New Sabina

On Oct 24th we met with Ray LePore from Edison Community College and several maintenance managers from New Sabina. We are in the process of identifying specific training needs and developing curriculum to address those needs.

Fort Dodge

Due to a backlog at the corporate level, we have been unable to get this project started. Local management is still interested in the training but is waiting for word from corporate before they can start the program.

Technicolor

We completed a class on Client Relations and Sales on October 29th. The evaluations for the class were outstanding. Some quotes about Kordell Norton, the instructor:

“ Best instructor TCD has had – ever!”
“Best class in my 6 years at TCD!”
“This was excellent. I got 3 “ahas” today”

Workforce Services Unlimited

We completed a three month basic skills at CC works in Wilmington and have started another five month program.

First State Bank

We have scheduled a meeting in November with management at the Winchester branch to discuss a Strategic Planning seminar.

Command Spanish

We started a program with Highland County Community Action on October 17th. This is a blended class including participants from Head Start, Construction, etc.

Enterprise Ohio Network Conference

The opportunity for professional development was greatly appreciated, with the Enterprise Ohio network annual convention being held in Huron, Ohio the week of October 24th. Nancy, John Tallieu, Gayle MacKay, and John Joy were able to attend all or parts of the convention.

Targeted Industries Training Grants

One of the criteria to determine eligibility for additional TITG funds is allocating at least 50% of the original funds to companies with less than 100 employees. We are currently at 49% and have until February 2006 to get the additional 1%.

John Tallieu

Director, Center for Business and Industry

Southern State Community College

200 Hobart Drive, Hillsboro, OH 45133

CORPORATE AND COMMUNITY SERVICES
EXAMPLES OF COURSES OFFERED IN THE LAST TWO YEARS

3 Keys to Balancing Work and Family
Access
Access Advanced
Access Basic
ACCESS Development
Access Intermediate
ADA Workshop
Assessments and Readiness Training
Basic Computer Training
Basic Computers & Excel
Basic Computers & Word
Basic Excel
Basic Industrial Electricity
Basic Outlook
Basic Power Point
Basic Skills Enhancement
Basic Skills in Reading/Math/Critical Thinking
Books 'N' More
Business Communications
Business Communications - One-on-One
Business Graphics
CATIA Fundamentals
Child Abuse
Command Spanish
Command Spanish- Health
Command Spanish- Secondary Instructor
Command Spanish-Construction
Command Spanish-Outreach
Communicable Disease
Computer Skills Improvement
Continuous Improvement Facilitator Training
Continuous Improvement Max Meeting Training
Continuous Improvement Steering Committe Development
Continuous Improvement Training
Conversational Spanish
CPR
CPR Initial
CPR Refresher
Customized Access
Customized Meeting Skills Development
Design Your Own Web Page
EDM Training for Mitsubishi Model EX22

CORPORATE AND COMMUNITY SERVICES
EXAMPLES OF COURSES OFFERED IN THE LAST TWO YEARS

Effective Leadership
Effective Leadership: Leading Through Change
English Assessment
Excel Advanced
Excel and Presentation Skills
Excel Basic
Excel Intermediate
Failure Mode & Effects Analysis (FMEA)
Finance for the Non-Financial Manager
Fire Extinguisher Class
First Aid
First Aid Initial
Forklift Certification
Generating Marketing Tools
Hands-On Math
Home Safety
How To Resolve Conflict
Hyperactive Children
Industrial Electricity
Industrial Hydraulics
Industrial Math
Intermediate Computer Training
Intermediate Excel
Interview Training
Job Description and Process Documentation
Kaizen Blitz Training
Lean Manufacturing
Living Leadership
Make-It/Take-It
Managing Kids Behavior
Marketing Your Business on the Internet
Meeting Skills and Business Writing
Mother Goose and Nursery Rhymes
MRP Training
Music for Minors
Nutrition and Food Safety
Outlook
Outlook Advanced
Outlook Basic
Outlook Intermediate
Physical Science Concepts
Play Activities

CORPORATE AND COMMUNITY SERVICES
EXAMPLES OF COURSES OFFERED IN THE LAST TWO YEARS

PowerPoint Advanced
PowerPoint I
PowerPoint II
PowerPoint Intermediate
PowerPoint XP
Predictive Maintenance
Professional Writing
QuickBooks 2003
RABQSA Certified Internal Auditing
Recordkeeping Seminar
Resistance Welding Fundamentals
Skills Enhancement
Stepping into Assertiveness
STNA
Stress Management
Super Snacks
Taxes for Child Care Providers
TDA
TDA - Combo
TDA Drug and Alcohol Safety Compliance Training
TDA -HE
TDA - Passenger
TDA - Refresher
TDA - Remedial
Train the Trainer:Effective Leadership
Using E-Bay for Selling your Products
WebCast MAS 90 Training
Windows XP



October 21, 2005

TO: Dr. Lawrence N. Dukes

FROM: Nancy *Wiseley*

SSCC Truck Driving Academy passes Ohio Department of Public Safety Inspection.

The Ohio Department of Public Safety conducted random inspections of Ohio's truck driving schools. Our Piketon facility was among the schools chosen for an inspection, which occurred on October 20 and 21. The facility, files, curriculum, trucks were all reviewed. We were the only school to pass with no citations. The inspectors were extremely complimentary of our program, stating that SSCC sets, and achieves, exceptionally high standards.

FayetteWorks One-Stop

1270 US HWY 62 SW
Washington CH, OH 43160
Phone: 740-333-5115, ext. 5720
Fax: 740-333-5404



Roger Blackburn, Chair
Email: fayettechamber@yahoo.com

October 18, 2005

Dr. Lawrence N. Dukes
President
Southern State Community College
100 Hobart Drive
Hillsboro, OH 45133

RE: FayetteWorks One-Stop Contract Renewal

Dear Dr. Dukes:

As Chairperson of the Fayette County Workforce Policy Board, I am pleased we were able to again renew our contract for the FayetteWorks One-Stop site housed in the Fayette Campus of Southern State Community College.

On behalf of our Workforce Policy Board, Fayette County Commissioners and the employers and job seekers of the area, we extend our sincere thanks and appreciation to you and the College for making this exceptional public service possible. We achieve through partnership what would not be possible separately.

Our Five-County system, which includes FayetteWorks will receive an award and national recognition at the National Association of Counties Conference in November to be held in San Francisco, California.

We should all be proud of this accomplishment.

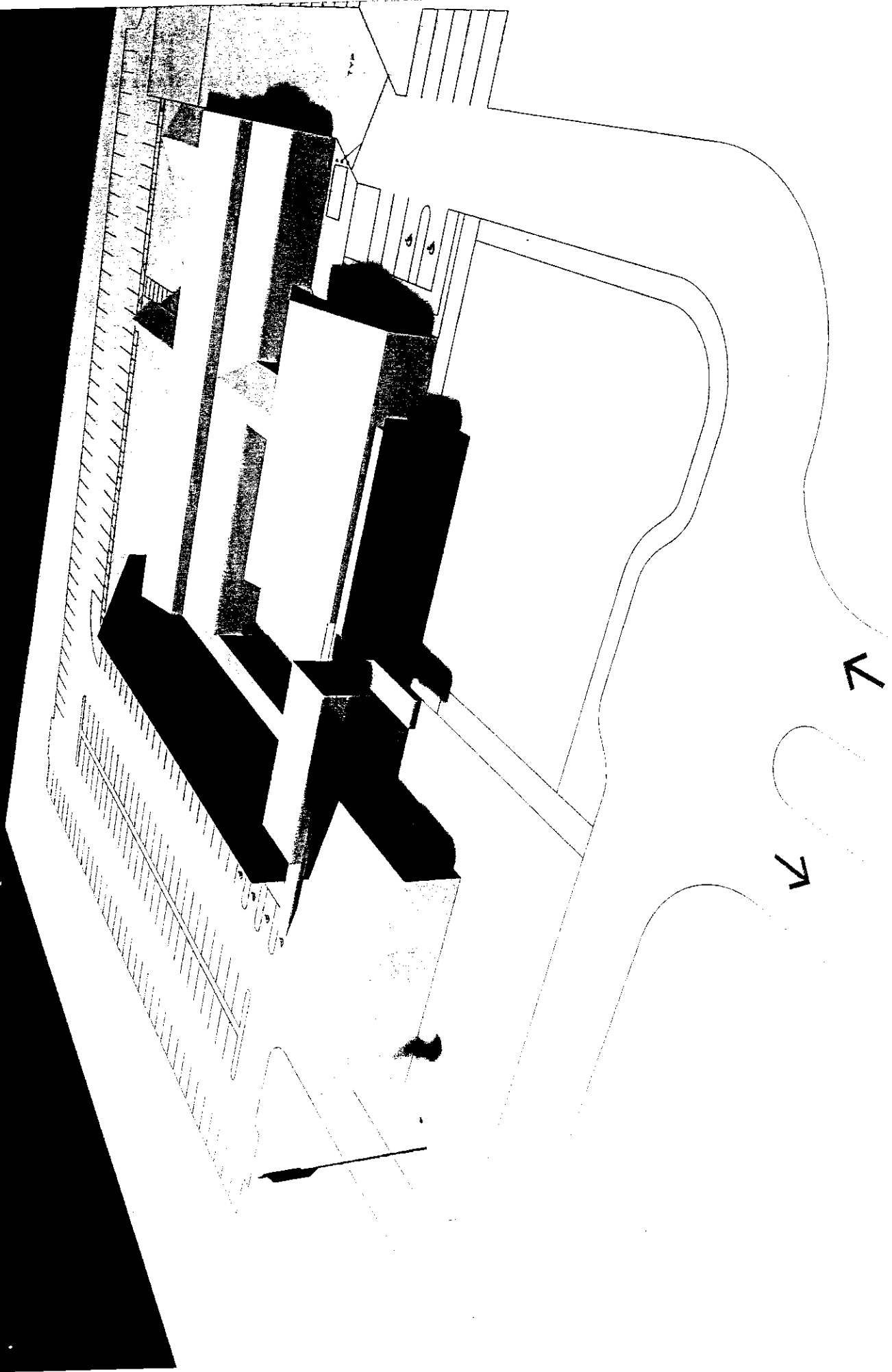
Sincerely,

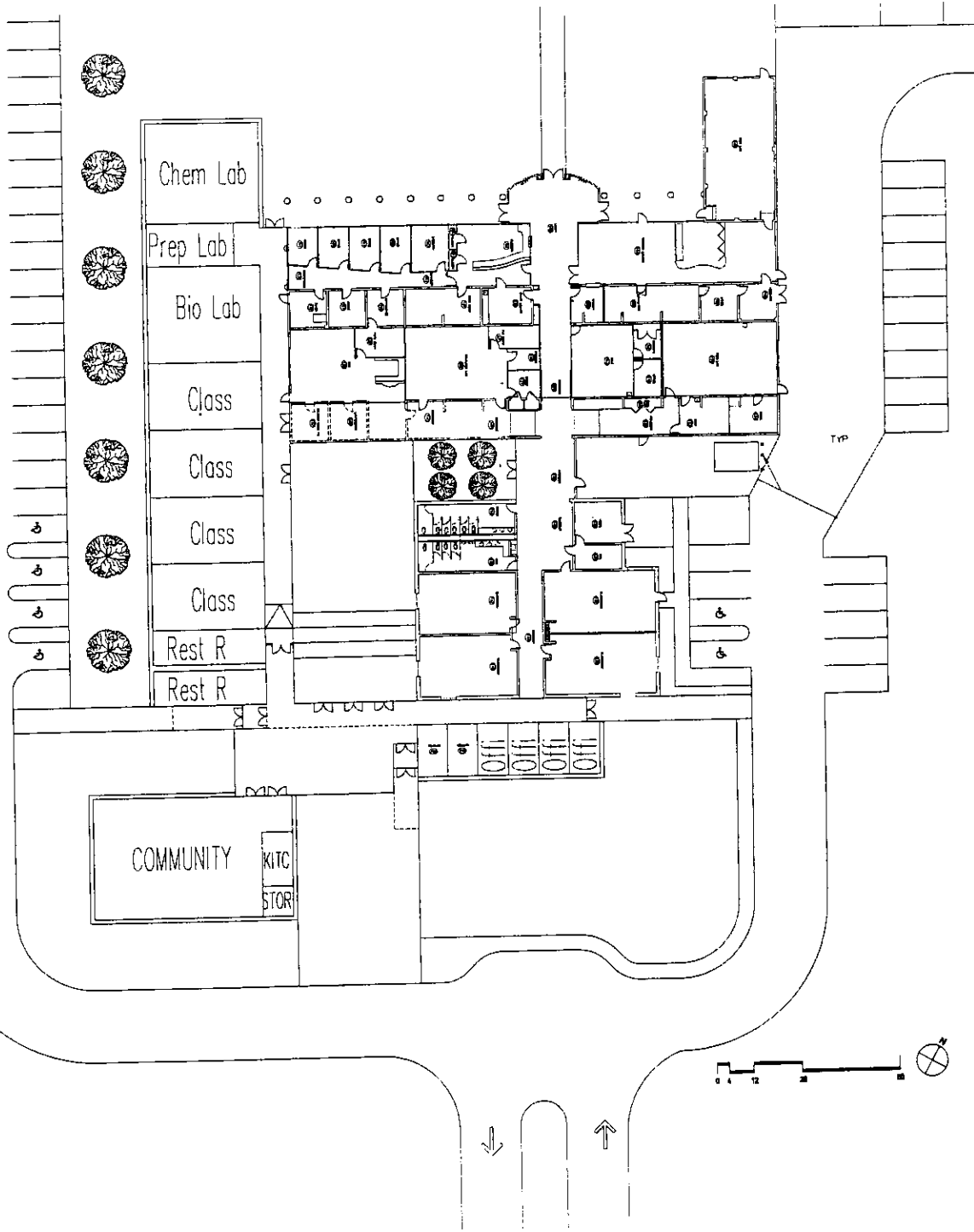
A handwritten signature in black ink, reading "Roger D. Blackburn". The signature is fluid and cursive, with a large initial "R" and "B".

Roger Blackburn
Fayette County Workforce Policy Board Chair
President, Fayette County Commissioners

C: Fayette County Commissioners
Ron Rockwell
Faye Williamson
Diana Febo
Nancy Wisecup

Our United Workforce Working for You!





**SOUTHERN STATE COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM**

**SURVEY
Students Enrolled Fall, 2005
Central Campus, Hillsboro**

60 New Students

8 Returning Students
(Not included in statistics.)

I AGE RANGE & AVERAGE

Students' ages range fro 19 to 55
The average age is 29.5
1 Male (2%) and 59 Female (98%)

II EDUCATION

High School Graduate (53).....	88%
G.E.D. (7)	12%

III RESIDENCE by County

Adams (4)	7%
Brown (8)	13%
Clinton (13)	21%
Fayette (3)	5%
Highland (29)	48%
Hamilton (1)	2%
Pike (1)	2%
Warren (1)	2%

IV EMPLOYMENT STATUS prior to entering program

Employed FT (21)	35%
Employed PT (28)	47%
Unemployed (6)	10%
Student (5)	8%

V FINANCIAL RESOURCES (Primary Source)

(Most students use a combination of available sources.)

Grants (27)	45%
Student Loans (40)	67%
Self Pay (13)	22%
Scholarship (15)	25%
3 rd Party Agency (1)	2%
Other: VA (4), Tuit.Reimb(5), ONG (1)..	18%
Workstudy (1)	

**SOUTHERN STATE COMMUNITY COLLEGE
DEPARTMENT OF NURSING: P.N. AND A.D.N. PROGRAMS
TOTAL GRADUATES BY COUNTY**

Revised Report
August 26, 2005
by Donna Lambert

S U M M A R Y

A.D.N. PROGRAM

Total graduates: 562
1988-June, 2005

Adams County	-	56
Brown County	-	90
Clinton County	-	93
Fayette County	-	57
Highland County	-	182
Clermont County	-	27
Ross County	-	19
Warren County	-	4
Greene County	-	2
Franklin County	-	2
Scioto County	-	18
Pike County	-	8
Noble County	-	1
Campbell Co., KY	-	1
Lewis Co., KY	-	1
Hamilton County	-	1

PN PROGRAM

Total graduates: 725
1982- August, 2005

Adams County	-	114
Brown County	-	97
Clinton County	-	98
Fayette County	-	110
Highland County	-	232
Clermont County	-	25
Ross County	-	21
Warren County	-	3
Greene County	-	5
Scioto County	-	1
Pike County	-	11
Pickaway County	-	4
Hamilton County	-	1
Madison County	-	1
Montgomery County	-	1
Galia County	-	1

Agenda Item IV.B
Treasurer's Report
September and October 2005

Board of Trustees
November 9, 2005, Meeting



October 4, 2005

MEMORANDUM TO: Dr. Lawrence Dukes, President
The Board of Trustees

FROM: James Buck, Treasurer

SUBJECT: September 30, 2005 Financial Reports

Please review the accompanying Financial Reports. Although we do not have the final State Subsidy number for this year, it appears that we may need to reduce our General Fund revenue projection by approximately 1.5 % at mid-year. This nominal adjustment should have limited impact on operations, if any. We should know the final State funding by December. If you have any questions, please let me know.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6
 COMPARATIVE BUDGET REPORT
 THREE MONTHS ENDED SEPTEMBER 30, 2005 (unaudited)

	FISCAL 06		FISCAL 05			
	ANNUAL BUDGET	09/30/05 Y-T-D	% OF BUDGET	09/30/04 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
REVENUE						
STATE SUBSIDY	4,626,411	1,156,602	25.0%	1,108,968	47,634	4.3%
STUDENT FEES	6,502,961	2,679,364	41.2%	2,511,305	168,059	6.7%
GRANTS & CONTRACTS	834,427	202,258	24.2%	208,035	(5,777)	-2.8%
OTHER INCOME	75,000	41,138	54.9%	25,769	15,369	59.6%
TOTAL REVENUE	12,038,799	4,079,362	33.9%	3,854,077	225,285	5.8%
EXPENDITURES						
INSTRUCTIONAL	5,836,720	1,013,028	17.4%	969,167	43,861	4.5%
RESEARCH	2,650	20	0.8%	21	(1)	-4.8%
COMMUNITY SERVICE	11,578	3,593	31.0%	1,192	2,401	201.4%
ACADEMIC SUPPORT	1,620,514	507,288	31.3%	437,699	69,589	15.9%
STUDENT SERVICES	1,418,714	419,338	29.6%	382,256	37,082	9.7%
INSTITUTIONAL SUPPORT	1,480,038	322,893	21.8%	339,577	(16,684)	-4.9%
PLANT OPERATIONS	1,378,585	301,210	21.8%	259,267	41,943	16.2%
SCHOLARSHIPS	290,000	67,629	23.3%	75,457	(7,828)	-10.4%
TOTAL EXPENDITURES	12,038,799	2,634,999	21.9%	2,464,636	170,363	6.9%
SURPLUS/(DEFICIT)	0	1,444,363		1,389,441	54,922	4.0%

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6
CONSOLIDATED FUND BALANCE SHEETS
AS OF SEPTEMBER 30, 2005 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	(68,582)	1,099,092	2,533,811	7,256		339,017	48,125	3,958,719
ACCTS. RECEIVABLE-STUDENTS(NET)	2,757,800							2,757,800
ACCTS. RECEIVABLE - OTHER	661,857	85,245	66,714					813,816
NOTES RECEIVABLE				10,440				10,440
INVENTORIES	6,256	8,789						15,045
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	24,142					901,325		24,142
EQUIPMENT						17,378,002		901,325
BUILDINGS AND IMPROVEMENTS					12,318	39,477		17,378,002
OTHER ASSETS								51,795
PREPAID EXPENSES		22,199						22,199
TOTAL ASSETS	3,381,473	1,215,325	2,600,525	17,696	12,318	18,657,821	48,125	25,933,283
LIABILITIES AND FUND BALANCES								
ACCOUNTS PAYABLE	(14,970)							(14,970)
SALES TAX PAYABLE		34,399						34,399
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS	251							251
ACCRUED PAYROLL	39,900							39,900
ACCRUED EXPENSES			1,934,755					0
DEFERRED REVENUE	32,925					3,032,093		1,934,755
OTHER LIABILITIES	339,585							3,065,018
DEFERRED COMPENSATION						15,625,728		339,585
NET INVESTMENT IN PLANT				17,696	12,318		48,125	15,625,728
FUND BALANCE/HELD IN CUSTODY	2,983,782	1,180,926	665,770					4,908,617
TOTAL LIAB. AND FUND BALANCES	3,381,473	1,215,325	2,600,525	17,696	12,318	18,657,821	48,125	25,933,283

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6
STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE PERIOD ENDED SEPTEMBER 30, 2005 (unaudited)

	UNRESTRICTED	RESTRICTED	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
REVENUES								
TUITION, FEES, STUDENT CHARGES	2,679,364				2,679,364			2,679,364
STATE APPROPRIATION	1,156,602				1,156,602			1,156,602
FEDERAL GRANTS AND CONTRACTS			635,684				635,684	635,684
STATE GRANTS AND CONTRACTS	202,258		272,567	202,258		134,427	272,567	474,825
LOCAL GRANTS AND CONTRACTS			134,427				134,427	134,427
PRIVATE GIFTS, GRANTS & CONTRACTS			55,176				55,176	55,176
SALES AND SERVICES	972,988				972,988			972,988
OTHER SOURCES	41,138			41,138				41,138
TOTAL EDUCA./GEN. REVENUE	4,079,362		1,097,854	972,988	5,052,350	1,097,854	1,097,854	6,150,204
EXPENDITURES AND MANDATORY TRANSFERS								
EDUCATIONAL AND GENERAL	980,908		169,732		980,908		169,732	1,150,640
INSTRUCTIONAL	20				20			20
SEPARATELY BUDGETED RESEARCH	3,593		512,505	3,593			512,505	516,098
PUBLIC SERVICE	507,288		8,037	507,288			8,037	515,325
ACADEMIC SUPPORT	258,738		34,548	258,738			34,548	293,286
STUDENT SERVICES	322,893			322,893				322,893
INSTITUTIONAL SUPPORT	301,210			301,210				301,210
OPERATION/MAINTENANCE OF PLANT	67,629		563,584	67,629			563,584	631,213
SCHOLARSHIPS AND FELLOWSHIPS								
TOTAL EDUCA./GEN. EXPENDITURES	2,442,279		1,288,406	0	2,442,279	1,288,406	1,288,406	3,730,685
AUXILIARY ENTERPRISES				887,947	887,947			887,947
TRANSFERS	192,720		(192,720)		192,720		(192,720)	0
TOTAL EXPENDITURES/TRANSFERS	2,634,999		1,095,686	887,947	3,522,946	1,095,686	1,095,686	4,618,632
NET INCREASE IN FUND BALANCES	1,444,363		2,168	85,041	1,529,404	2,168	2,168	1,531,572

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6
AUXILIARY OPERATIONS
FOR THREE MONTHS ENDED SEPTEMBER 30, 2005 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	613,805	76,213	277,052	11,942	979,012
DISCOUNTS	51	0	(6,045)	(30)	(6,024)
COST OF SALES	454,047	6,130	162,658	3,642	626,477
GROSS MARGIN	159,809	70,083	108,349	8,270	346,511
ADMINISTRATIVE & GENERAL EXPENSES					
ADMINISTRATIVE SALARIES	7,020	15,136	18,098	1,006	41,260
SUPPORT STAFF SALARIES	5,290				5,290
PART-TIME SUPPORT STAFF SALARIES	378	41,420			41,798
FRINGE BENEFITS ALLOCATED	4,716	16,485	33,233		54,434
OFFICE SUPPLIES	282	257	2,585		3,124
PRINTING SUP./PHOTOCOPYING	3	529	468	142	1,142
TRAVEL-CONFERENCE REIMBURSEMENT			520		520
TRAVEL-MILEAGE REIMBURSEMENT	80	569	1,559		2,208
SPECIAL EVENTS					0
ADVERTISING		587	8,026		8,613
TELEPHONE	1,679	1,314	5,621	100	8,614
DUES & SUBSCRIPTIONS				100	100
POSTAGE	3,440	171	218	415	4,244
COMPUTER SERVICES					0
STAFF DEVELOPMENT		40			40
OTHER PROFESSIONAL FEES			31,858		31,858
EQUIPMENT GREATER THAN \$50			58,225		58,225
TOTAL ADMIN. AND GENERAL EXPENSES	22,888	76,508	160,411	1,663	261,470
SURPLUS/(DEFICIT)	136,921	(6,425)	(52,062)	6,607	85,041

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6
 BID ITEMS AND EXPENDITURES OVER \$5,000
 SEPTEMBER 2005

CHECK DATE	VENDOR	CHECK NO	CHECK AMOUNT	DESCRIPTION
SEPT 1	MIAMI TRACE LOCAL SCHOOL DISTRICT	122539	\$5,777.20	PROFESSIONAL FEES
SEPT 1	KZF DESIGN INC	122541	\$18,122.23	ROOF PROJECT
SEPT 8	BUSH COMMERCIAL INTERIORS INC	122559	\$5,592.60	EQUIPMENT REPAIR
SEPT 8	GLOBAL GOVERNMENT/EDUCATION SOLUTIONS	122574	\$20,959.00	EQUIPMENT
SEPT 8	RESERVE ACCOUNT	122616	\$10,000.00	POSTAGE
SEPT 8	TOP FLIGHT PAPER PRODUCTS	122630	\$8,784.52	INVENTORY
SEPT 13	AMERICAN ELECTRIC POWER	122646	\$8,640.40	UTILITIES
SEPT 13	HOUGHTON MIFFLIN COMPANY	122682	\$5,693.91	INVENTORY
SEPT 13	MID-AMERICAN CLEANING CONTRACTORS INC	122686	\$18,932.48	PROFESSIONAL FEES
SEPT 13	OHIO LEARNING NETWORK	122705	\$7,838.00	LICENSE
SEPT 13	TRAIL LINES	122730	\$6,428.50	EQUIPMENT REPAIR
SEPT 16	GLOBAL GOVERNMENT/EDUCATION SOLUTIONS	122774	\$5,901.40	EQUIPMENT
SEPT 16	MODERN LEASING	122789	\$6,189.03	RENT
SEPT 16	PAHADIGIM PUBLISHERS	122795	\$7,638.72	INVENTORY
SEPT 16	VISTA HIGHER LEARNING	122810	\$5,125.96	INVENTORY
SEPT 21	MCGRAW HILL INC	122886	\$100,353.55	INVENTORY
SEPT 21	VON HOLTZBRINK PUBLISHING	122895	\$29,558.00	INVENTORY
SEPT 26	GLOBAL GOVERNMENT/EDUCATION SOLUTIONS	122933	\$50,999.70	EQUIPMENT
SEPT 26	GLOBAL GOVERNMENT/EDUCATION SOLUTIONS	122934	\$41,541.97	EQUIPMENT
SEPT 27	COLEMAN & COMPANY	122952	\$11,483.55	INVENTORY
SEPT 27	MCGRAW HILL INC	122969	\$6,119.49	INVENTORY
SEPT 27	PEARSON EDUCATION	122974	\$17,012.01	INVENTORY
SEPT 27	RITTENHOUSE BOOK DISTRIBUTORS	122877	\$5,940.50	INVENTORY
SEPT 27	THOMSON LEARNING	122885	\$41,664.32	INVENTORY
SEPT 30	NATIONAL BANK & TRUST CO	123060	\$6,000.00	DEPOSIT FOR TEST FEES

TOTAL \$452,427.04
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SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6
 DONATIONS SEPTEMBER 2005

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
SEPT 6	NCB	\$350.00	SCHOLARSHIP
SEPT 6	PIONEER INTERNATIONAL	\$1,000.00	SCHOLARSHIP
SEPT 6	MIAMI TRACE	\$1,000.00	SCHOLARSHIP
SEPT 8	AMALGAMATED LOCAL 86	\$100.00	SCHOLARSHIP
SEPT 8	WASHINGTON CH DAIRY QUEEN	\$762.00	SCHOLARSHIP
SEPT 8	HIGHLAND CO COMM ACTION	\$500.00	SCHOLARSHIP
SEPT 13	HIGH CO SOCIETY FOR CHILDREN & ADULTS	\$1,000.00	SCHOLARSHIP
SEPT 15	GREENFIELD SCHOOL	\$2,500.00	SCHOLARSHIP
SEPT 15	WASHINGTON CH DAIRY QUEEN	\$110.00	SCHOLARSHIP
SEPT 20	BROWN CO CATTLEMAN	\$500.00	SCHOLARSHIP
SEPT 20	MIAMI TRACE	\$500.00	SCHOLARSHIP
SEPT 20	MARINE CORPS	\$2,700.00	SCHOLARSHIP
SEPT 20	NATIONAL BANK & TRUST	\$1,000.00	SCHOLARSHIP
SEPT 20	WCH SCHOOLS	\$1,000.00	SCHOLARSHIP
SEPT 30	COMPUTERS PLUS	\$451.64	SCHOLARSHIP
SEPT 30	COMPUTERS PLUS	\$1,048.36	SCHOLARSHIP

TOTAL			\$14,522.00

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 BALANCE SHEET
 AS OF SEPTEMBER 30, 2005 (unaudited)

ASSETS

Cash in Bank	100,271
Investments	
Cost Basis	534,712
Unrealized Gain	51,879

Market Value of Investments	586,591
Pledges Receivable	1,598,904
Other Assets	
Total Assets	2,285,766

LIABILITIES AND NET ASSETS

LIABILITIES

Other Liabilities	-
	-
Total Liabilities	-

NET ASSETS

Unrestricted	43,726
Temporarily Restricted	55,680
Permanently Restricted	2,186,360
	2,285,766
Total Net Assets	2,285,766

Total Liabilities and Net Assets

	2,285,766
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SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 FINANCIAL REPORT
 PERIOD ENDING SEPTEMBER 30, 2005 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SSCC	BEGINNING FUND BALANCE	CURRENT FUND BALANCE
PERMANENTLY RESTRICTED:					
Col Pommeret Scholarship Fund		283		17,103	17,386
Fifth Third Bank Fund		457		27,525	27,982
Hodson Fund		667		40,422	41,089
Igo Fund	48	185		11,049	11,282
Jacobson Fund		176		10,521	10,697
Ladrach Fund		159		9,469	9,628
General Contribution Fund		3,524		206,344	209,868
Beck Fund		98		6,095	6,193
Holtte Nursing Scholarship Fund		166		10,440	10,606
Barthel Art Scholarship Fund		191		11,442	11,633
Daniels Fund		218		13,051	13,269
Stephen Bennet Scholarship Fund		226		13,643	13,869
Gene Worthington BCRW Fund		435		26,123	26,558
Douglas & Susan Seipelt Fund		457		28,267	28,724
Highland County Fund		2,047		125,687	127,734
Bagshaw Enterprises KFC Fund		103		6,514	6,617
Paul Neff Memorial Fund		378		22,719	23,097
Fender Scholarship Fund		240		14,458	14,698
Elmer & Helen Reed Fund		-	5,000	1,565,430	1,565,430
Joyce Fender Family Scholarship Fund	5,000	-		-	10,000
SUBTOTAL	5,048	10,010	5,000	2,166,302	2,186,360
TEMPORARILY RESTRICTED:					
Appalachian Gateway Fund	150		(150)	3,137	3,137
Fayette Co. Schol Fund				21,146	21,146
Performing Arts Fund				129	129
Weastec Fund	5,000			6,672	11,672
Hillsboro Ford Warner Fund	273			3,712	3,985
Cassner Foundation Fund				12,458	12,458
Patriot Center Capital Improvement	900		1,230	1,923	1,923
Dare WCH Schol				1,230	1,230
SUBTOTAL	6,323	-	1,080	48,277	55,680
UNRESTRICTED	9,519	744	(7,662)	41,125	43,726
General Contribution Fund					
SUBTOTAL	9,519	744	(7,662)	41,125	43,726
GRAND TOTAL	20,890	10,754	(1,582)	2,255,704	2,285,766



November 2, 2005

MEMORANDUM TO: Dr. Lawrence Dukes, President
The Board of Trustees

FROM: James Buck, Treasurer

SUBJECT: October 31, 2005 Financial Reports

Please review the accompanying Financial Reports. As I mentioned last month, there will need to be a modest budget adjustment at mid year. We anticipate that we will have the final State funding numbers soon, as well as even greater insight into fee revenue once Winter registration begins. The revisions should be presented at the December Board Meeting.

The interviews of potential investment advisors for the Foundation were very informative. Earlier in our discussions there was a general consensus in the ranking of the top three firms, and after some discussion there was agreement regarding a recommendation for an investment advisor. Each of the firms offered information regarding their investment approach. About one half of the firms were proposing to use single stocks as opposed to mutual or exchange funds. The single stock approach tends to reduce the opportunities to reduce risk through diversification when the number of stocks is smaller. The mutual fund approach offers greater diversification but often is accompanied by added fees and sector rotation. The investment in the securities markets is obviously accompanied by risk. Regardless of the advisor selected, a clear investment policy and continual review of performance is essential.

If you have any questions, please let me know.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6
 COMPARATIVE BUDGET REPORT
 FOUR MONTHS ENDED OCTOBER 31, 2005 (unaudited)

	FISCAL 06		FISCAL 05		ANNUAL
	10/31/05	% OF	10/31/04	ANNUAL	ANNUAL
	Y-T-D	BUDGET	Y-T-D	CHANGE	% CHG
REVENUE					
ANNUAL BUDGET					
STATE SUBSIDY	1,542,136	33.3%	1,478,624	63,512	4.3%
STUDENT FEES	2,620,977	40.3%	2,510,367	110,610	4.4%
GRANTS & CONTRACTS	202,258	24.2%	208,035	(5,777)	-2.8%
OTHER INCOME	63,849	85.1%	29,692	34,157	115.0%
TOTAL REVENUE	4,429,220	36.8%	4,226,718	202,502	4.8%
EXPENDITURES					
INSTRUCTIONAL	1,607,803	27.5%	1,486,115	121,688	8.2%
RESEARCH	26	1.0%	24	2	8.3%
COMMUNITY SERVICE	3,965	34.2%	1,412	2,553	180.8%
ACADEMIC SUPPORT	625,010	38.6%	594,549	30,461	5.1%
STUDENT SERVICES	497,327	35.1%	453,525	43,802	9.7%
INSTITUTIONAL SUPPORT	423,099	28.6%	428,027	(4,928)	-1.2%
PLANT OPERATIONS	452,583	32.8%	390,573	62,010	15.9%
SCHOLARSHIPS	182,723	63.0%	196,861	(14,138)	-7.2%
TOTAL EXPENDITURES	3,792,536	31.5%	3,551,086	241,450	6.8%
SURPLUS/(DEFICIT)	0		675,632	(38,948)	-5.8%

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6
 CONSOLIDATED FUND BALANCE SHEETS
 AS OF OCTOBER 31, 2005 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	1,055,593	855,066	536,998	7,711		180,193	52,316	2,687,877
ACCTS. RECEIVABLE-STUDENTS(NET)	762,109							762,109
ACCTS. RECEIVABLE - OTHER	953,257	80,934	50,937					1,085,128
NOTES RECEIVABLE				9,985				9,985
INVENTORIES	5,127	234,765						239,892
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	19,687					901,325		19,687
EQUIPMENT						17,378,002		901,325
BUILDINGS AND IMPROVEMENTS					12,318	39,477		17,378,002
OTHER ASSETS								51,795
PREPAID EXPENSES		19,733						19,733
TOTAL ASSETS	2,795,773	1,190,498	587,935	17,696	12,318	18,498,997	52,316	23,155,533
LIABILITIES AND FUND BALANCES								
ACCOUNTS PAYABLE	168,285							168,285
SALES TAX PAYABLE		(20)						(20)
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS								0
ACCRUED PAYROLL	79,799							79,799
ACCRUED EXPENSES								0
DEFERRED REVENUE	32,000		(48,855)					(48,855)
OTHER LIABILITIES	339,585					2,872,738		2,904,738
DEFERRED COMPENSATION								339,585
NET INVESTMENT IN PLANT								15,626,259
FUND BALANCE/HELD IN CUSTODY	2,176,104	1,190,518	636,790	17,696	12,318		52,316	4,085,742
TOTAL LIAB. AND FUND BALANCES	2,795,773	1,190,498	587,935	17,696	12,318	18,498,997	52,316	23,155,533

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6
STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE PERIOD ENDED OCTOBER 31, 2005 (unaudited)

	UNRESTRICTED -----		RESTRICTED -----			
	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
REVENUES						
TUITION, FEES, STUDENT CHARGES	2,620,977		2,620,977		0	2,620,977
STATE APPROPRIATION	1,542,136		1,542,136		0	1,542,136
FEDERAL GRANTS AND CONTRACTS			0	2,669,764	2,669,764	2,669,764
STATE GRANTS AND CONTRACTS	202,258		202,258	639,077	639,077	841,335
LOCAL GRANTS AND CONTRACTS			0	153,892	153,892	153,892
PRIVATE GIFTS, GRANTS & CONTRACTS			0	100,337	100,337	100,337
SALES AND SERVICES		1,134,683	1,134,683		0	1,134,683
OTHER SOURCES	63,849		63,849		0	63,849
	4,429,220	1,134,683	5,563,903	3,563,070	3,563,070	9,126,973
TOTAL EDUCA./GEN. REVENUE						
EXPENDITURES AND MANDATORY TRANSFERS						
EDUCATIONAL AND GENERAL	1,576,411		1,576,411	184,918	184,918	1,761,329
INSTRUCTIONAL	26		26		0	26
SEPARATELY BUDGETED RESEARCH	3,965		3,965	602,394	602,394	606,359
PUBLIC SERVICE	625,010		625,010	12,853	12,853	637,863
ACADEMIC SUPPORT	340,367		340,367	56,788	56,788	397,155
STUDENT SERVICES	423,099		423,099	0	0	423,099
INSTITUTIONAL SUPPORT	452,583		452,583		0	452,583
OPERATION/MAINTENANCE OF PLANT	182,723		182,723	2,921,281	2,921,281	3,104,004
SCHOLARSHIPS AND FELLOWSHIPS						
	3,604,184	0	3,604,184	3,778,234	3,778,234	7,382,418
TOTAL EDUCA./GEN. EXPENDITURES						
AUXILIARY ENTERPRISES		1,040,049	1,040,049		0	1,040,049
TRANSFERS	188,352		188,352	(188,352)	(188,352)	0
	3,792,536	1,040,049	4,832,585	3,589,882	3,589,882	8,422,467
TOTAL EXPENDITURES/TRANSFERS						
NET INCREASE IN FUND BALANCES	636,684	94,634	731,318	(26,812)	(26,812)	704,506

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6
AUXILIARY OPERATIONS
FOR FOUR MONTHS ENDED OCTOBER 31, 2005 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	620,135	95,873	414,590	12,888	1,143,486
DISCOUNTS	132	0	(8,905)	(30)	(8,803)
COST OF SALES	458,809	9,884	219,371	6,074	694,138
GROSS MARGIN	161,458	85,989	186,314	6,784	440,545
ADMINISTRATIVE & GENERAL EXPENSES					
ADMINISTRATIVE SALARIES	9,360	18,969	22,164	1,342	51,835
SUPPORT STAFF SALARIES	7,053				7,053
PART-TIME SUPPORT STAFF SALARIES	378	52,920			53,298
FRINGE BENEFITS ALLOCATED	6,285	20,560	43,476		70,321
OFFICE SUPPLIES	382	599	2,896		3,877
PRINTING SUP./PHOTOCOPYING	53	809	615	173	1,650
TRAVEL-CONFERENCE REIMBURSEMENT			520		520
TRAVEL-MILEAGE REIMBURSEMENT	159	618	1,912		2,689
SPECIAL EVENTS					0
ADVERTISING		587	10,010		10,597
TELEPHONE	2,472	1,898	7,563	100	11,933
DUES & SUBSCRIPTIONS				100	100
POSTAGE	7,518	207	293	475	8,493
COMPUTER SERVICES					0
STAFF DEVELOPMENT		80			80
OTHER PROFESSIONAL FEES			50,178		50,178
EQUIPMENT GREATER THAN \$50			73,287		73,287
TOTAL ADMIN. AND GENERAL EXPENSES	33,660	97,247	212,914	2,090	345,911
SURPLUS/(DEFICIT)	127,798	(11,258)	(26,600)	4,694	94,634

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6
 BID ITEMS AND EXPENDITURES OVER \$5,000
 OCTOBER 2005

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
OCT 4	AMERICAN ELECTRIC POWER	123073	\$6,632.76	UTILITIES
OCT 4	ATI	123078	\$5,112.00	LAB SUPPLIES
OCT 4	MCGRAW HILL INC	123130	\$17,216.82	INVENTORY
OCT 4	PEARSON EDUCATION	123145	\$76,473.22	INVENTORY
OCT 4	THOMSON LEARNING	123166	\$63,695.48	INVENTORY
OCT 4	W NUHSBAUM INC	123172	\$12,513.75	EQUIPMENT
OCT 18	PEARSON EDUCATION	123289	\$10,879.85	INVENTORY
OCT 18	SIMPLEXGRINNELL LP	123303	\$6,335.49	MAINTENANCE
OCT 18	THOMSON LEARNING	123310	\$15,731.06	INVENTORY
OCT 18	VON HOLTBRINCK PUBLISHING	123316	\$13,410.74	INVENTORY
OCT 20	THOMSON LEARNING	124229	\$14,605.00	INVENTORY
OCT 20	TISSOTS HOME CENTER	124230	\$26,525.19	EQUIPMENT
OCT 25	AMERICAN ELECTRIC POWER	124261	\$8,699.52	UTILITIES
OCT 25	MID-AMERICAN CLEANING CONTRACTORS INC	124277	\$18,932.48	PROFESSIONAL FEES
OCT 25	MODERN LEASING	124278	\$6,626.99	RENTAL
OCT 31	AMERICAN ELECTRIC POWER	124595	\$6,860.37	UTILITIES
OCT 31	JENZABAR/CMDS	124608	\$10,912.50	MAINTENANCE

 TOTAL \$321,163.22
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SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6
 DONATIONS OCTOBER 2005

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
OCT 4	WAL-MART FOUNDATION	\$875.00	ABLE DONATION
OCT 4	MARINE CORPS	\$1,350.00	SCHOLARSHIP
OCT 4	HIGH CO SOCIETY FOR CHILDREN & ADULTS	\$884.68	SCHOLARSHIP
OCT 4	SOUTHERN OH ED SERVICE	\$333.00	SCHOLARSHIP
OCT 6	HUNTINGTON NATL BANK	\$500.00	SCHOLARSHIP
OCT 26	HIGH CO RETIRED TEACHERS	\$600.00	SCHOLARSHIP
OCT 26	SPARGUR MEMORIAL	\$200.00	SCHOLARSHIP
OCT 28	BROWN CO GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP
OCT 28	BROWN CO GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP
OCT 28	BROWN CO GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP
OCT 28	BROWN CO GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP

TOTAL		\$8,742.68	

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 BALANCE SHEET
 AS OF OCTOBER 31, 2005 (unaudited)

ASSETS

Cash in Bank	1,747,356
Investments	
Cost Basis	642,352
Unrealized Gain	42,731
Market Value of Investments	685,083
Pledges Receivable	41,150
Other Assets	
Total Assets	<u>2,473,589</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Other Liabilities	-
Total Liabilities	<u>-</u>

NET ASSETS

Unrestricted	36,496
Temporarily Restricted	117,903
Permanently Restricted	2,319,190
Total Net Assets	<u>2,473,589</u>

Total Liabilities and Net Assets

Total Liabilities and Net Assets	<u>2,473,589</u>
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SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 FINANCIAL REPORT
 PERIOD ENDING OCTOBER 31, 2005 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SCCC	BEGINNING FUND BALANCE	CURRENT FUND BALANCE
PERMANENTLY RESTRICTED:					
ColPoinsett Scholarship Fund	350	42	(167)	17,103	17,328
Fifth Third Bank Fund		59		27,525	27,584
Hofson Fund		102	(167)	40,422	40,357
Igo Fund	48	(9)	(167)	11,049	10,921
Jacobson Fund		5		10,521	10,526
Ladrach Fund		(12)		9,469	9,457
General Contribution Fund		(389)		206,344	205,955
Reck Fund		59		6,095	6,154
Hottle Nursing Scholarship Fund	500	137	(334)	10,440	10,743
Barthel Art Scholarship Fund		3		11,442	11,445
Daniels Fund		(3)	(167)	13,051	12,881
Stephen Bernnet Scholarship Fund		42	(167)	13,643	13,518
Gene Worthington BCRW Fund		38		26,123	26,161
Douglas & Susan Seipell Fund		259	(501)	28,267	28,025
Highland County Fund		438	(1,586)	125,687	124,539
Bagshaw Enterprises KFC Fund		47	(167)	6,514	6,394
Paul Neff Memorial Fund		27	(167)	22,719	22,579
Fender Scholarship Fund	6,579	17	(334)	14,458	14,141
Joyce Fender Family Scholarship Fund	8,000			1,565,430	1,572,009
Elmer & Helen Reed Fund	135,640		4,833	12,833	135,640
Penice Patton Arts					
SUBTOTAL	151,117	862	909	2,166,302	2,319,190
TEMPORARILY RESTRICTED:					
Appalachian Gateway Fund	150		(150)	3,137	3,137
Layette Co. Schol. Fund			(3,772)	21,146	17,374
Performing Arts Fund				129	129
Weastec Fund	5,000		(2,668)	6,672	9,004
Hillsboro Ford Warner Fund	6,273		(814)	3,712	9,171
Cassner Foundation Fund			(2,000)	12,458	10,458
Patriot Center Capital Improvement	900		980	1,023	1,923
Dare WCH Schol				980	980
Yonkian Fund	65,727			65,727	65,727
SUBTOTAL	78,050	-	(8,424)	48,277	117,903
UNRESTRICTED					
General Contribution Fund	16,836	1,053	(22,518)	41,125	36,496
SUBTOTAL	16,836	1,053	(22,518)	41,125	36,496
GRAND TOTAL	246,003	1,915	(30,033)	2,255,704	2,473,589