

Agenda Item III  
June 2006 Minutes

Board of Trustees  
July 12, 2006, Meeting

SOUTHERN STATE COMMUNITY COLLEGE  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
June 14, 2006

The regular monthly meeting of the Southern State Community College Board of Trustees was held in the Board Room on the Central Campus of Southern State Community College on Wednesday, June 14, 2006.

Call to Order and Roll Call

At 6:30 p.m., Chairman Lynn called the meeting to order. Roll Call was as follows:

<b>Present:</b>	<b>Absent:</b>
Ms. Kay Ayres	None
Dr. Susan Dunkin-Blanton	
Ms. Patricia Griffiths	
Mr. Paul Hall, Vice Chair (arrived after Monitoring Confirmation)	
Mr. Willis Herdman	
Mr. Douglas Lynn, Chair	
Mr. Ernest McFarland	
Mr. Ralph Shell	
Mr. James Ward	

Approval of Agenda

Mr. Herdman moved and Mr. Shell seconded that the Agenda before the Board be approved. All were in favor.

06.30

Approval of Minutes

Mr. Shell moved and Ms. Ayres seconded that the May 10, 2006, Minutes be approved. Roll Call Vote was as follows:

<b>YES:</b>	<b>ABSTAIN:</b>
Ms. Ayres	Mr. McFarland
Dr. Dunkin-Blanton	
Ms. Griffiths	
Mr. Herdman	
Mr. Lynn	
Mr. Shell	
Mr. Ward	

06.31

## Monitoring Confirmation

*President's Report.* In addition to his attached written report for June 2006 (Attachment A), Dr. Duker:

- Reminded the Board of the upcoming Adult Opportunity Center Graduation.
- Handed out a listing of this year's Associate Degree Nursing graduates by county.
- Announced the Board will be receiving information on this year's OACC Fall Conference, which will be held in Wilmington at Roberts Holiday Inn.
- Shared with the Board an article on how Ohio tax levels compare with other states.
- Gave the Board a draft of the Report of a Comprehensive Evaluation Visit for the Higher Learning Commission.
- Expressed appreciation to the Daycare Staff as the figures look very good in the Daycare Budget. He pointed out that approximately \$18,000 for a staff's salary was incorrectly taken from the Instructional Budget rather than from the Daycare Budget, so it will be reduced by that amount but mentioned if we have a similar year next year, the Daycare Budget should end up with approximately a \$33,000 profit, which is a testimony that the staff has done a good job.
- Discussed two renovation projects that are in the very early stages of planning and will be brought to the Board for consideration as plans develop. One project is the Daycare Center, which may be less expensive to create a separate building rather than renovating the current area. The second project would involve the kitchen at South Campus where most of the equipment is not working very well, and because the area surrounding the South Campus is limited in food service, it is critical to offer food service on that campus.
- Provided a copy of a memorandum he wrote to Michael Taggart, Director of Workforce Development at the Ohio Board of Regents, in support of the proposed Honda Plant in Fayette County and added that now we must wait until Honda makes a decision as it is considering two locations in Ohio.
- Reported he recently attended the OCAN Board Retreat where he served on a panel for rural education.

*Treasurer's Report.* In addition to the attached May 2006 Treasurer's Report (Attachment B), Mr. Buck directed the Board's attention to Page 4 of the Supplemental Information and said it will give the Board a snapshot of what's going on in the restricted funds. He suggested the Board look at Page 5 of the Supplemental Information for detailed information of the auxiliary operations. A review of the profit listed for the Bookstore in FY05 and FY06 on Page 5 of the Supplemental Information prompted a discussion about the cost of books to students and the possibility of making an adjustment in that area.

Mr. Ward moved and Mr. McFarland seconded that the President's Report and the Treasurer's Report be accepted. Roll Call Vote was as follows:

**YES, President's and Treasurer's Reports:**

Ms. Ayres  
Dr. Dunkin-Blanton  
Ms. Griffiths  
Mr. Herdman  
Mr. Lynn  
Mr. McFarland  
Mr. Shell  
Mr. Ward

06.32

**Approval of New Employee Handbook which Replaces Personnel Sections of the Current Policy and Procedures Manual**

Mr. Ward moved and Mr. Shell seconded that the new Employee Handbook be approved. Roll Call Vote was as follows:

**YES:**

Ms. Ayres  
Dr. Dunkin-Blanton  
Ms. Griffiths  
Mr. Herdman  
Mr. Lynn  
Mr. McFarland  
Mr. Shell  
Mr. Ward

**Abstain:**

Mr. Hall

06.33

**Changes to OACC Documents**

Ms. Ayres moved and Mr. Ward seconded that the Board approve the proposed revisions to the Agreement to Create a Regional Council of Governments Consisting of Community, State Community, and Technical Colleges as recommended by the Ohio Association of Community College's Governing Board. Roll Call Vote was as follows:

YES, OACC Documents:

Ms. Ayres  
Dr. Dunkin-Blanton  
Ms. Griffiths  
Mr. Hall  
Mr. Herdman  
Mr. Lynn  
Mr. McFarland  
Mr. Shell  
Mr. Ward

06.34

Executive Session: Personnel

At 7:04 p.m., Ms. Griffiths moved and Mr. Herdman seconded that the Board go into Executive Session. Roll Call Vote was as follows:

YES, Executive Session:

Ms. Ayres  
Dr. Dunkin-Blanton  
Ms. Griffiths  
Mr. Hall  
Mr. Herdman  
Mr. Lynn  
Mr. McFarland  
Mr. Shell  
Mr. Ward

06.35

Regular Session

At 8:25 p.m., Ms. Griffiths moved and Mr. Herdman seconded that the Board go out of Executive Session. Roll Call Vote was as follows:

YES, Regular Session:

Ms. Ayres  
Dr. Dunkin-Blanton  
Ms. Griffiths  
Mr. Hall  
Mr. Herdman  
Mr. Lynn  
Mr. McFarland  
Mr. Shell  
Mr. Ward

06.36

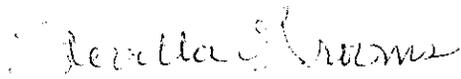
## Adjournment

At 8:26 p.m., Mr. Ward moved and Mr. Shell seconded that the meeting be adjourned.  
All were in favor.

06.37

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•June 14, 2006•meeting) in the President's Office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted



Stevetta Grooms

### Attachments:

- A. June 2006 President's Report
- B. May 2006 Treasurer's Report

SOUTHERN STATE COMMUNITY COLLEGE

Agenda Item IV.A  
President's Report  
June 2006

Board of Trustees  
June 14, 2006, Meeting



## *Memorandum*

To: SSCC Board of Trustees  
From: Dr. Lawrence N. Dukes, President  
Date: June 7, 2006  
Subject: President's Report for the June 14, 2006, Board Meeting

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The last several weeks have been a time of both excitement and some very positive news for the College. I will highlight some of the good things that are happening before getting into the information that is normally provided to the Board.

### Invest In Success Grant

Our Southern Ohio Center of Excellence recently received information from the Ohio College Access Network that they will receive an additional \$20,000 for expanding the Your Place (Displaced Homemaker) Program to the Central Campus for all three quarters next year. This program works with adults returning to school--sometimes to prepare for employment but often to complete their high school education and continue on to college. The program has been very successful over a long period of time, and it's nice to see the recognition from the OCAN organization to expand this program beyond what it has typically been able to do.

I'm also pleased to report that the United Way organization that does operate in Brown County has approved the preliminary proposal submitted by the Southern Ohio Center of Excellence and is requesting that a full proposal be developed. If successful, this grant would provide \$50,000 for each of the next four years, again, to continue the adult outreach program known as Your Place. Congratulations to Brenda Martin and her staff on these two successes.

### P-16 Planning Grant

I received word two weeks ago from the KnowledgeWorks Foundation that our P-16 Council in Highland County will receive a \$20,000 planning grant to fully develop the activities of the Council. The college, the school districts and local businesses and industry did raise \$11,500 as matching money that is required for this grant, and we expect that more can be raised to make this an ongoing project. We anticipate the success of this program will allow us to expand it into our other counties, which should further enhance our access activities.

## Honda of America--Fayette County

The Honda of American expansion apparently now centers on two locations in Ohio and one in Indiana. I have been asked and have submitted letters in support of this operation explaining what Southern State has already done for five of the six Honda suppliers in our communities both to the Fayette County Commissioners and more recently to the Ohio Board of Regents staff as they prepare information as well for this hoped for development.

The Ohio Board of Regents did award Southern State's division of Corporate and Community Services an additional \$100,000 in Targeted Industry funds to be used specifically with Honda Suppliers whether or not the Honda of America Plant is located in Fayette County. To put this in perspective, we typically receive about \$75,000 for the entire year to do training throughout our five-county district. So the \$100,000 is a very significant increase in funding, which is over and above what our regular allocation will be.

## Healthcare Renewal

Through the good work of our Healthcare Committee on campus and with the very capable assistance of Rob Herron, we have managed to negotiate a healthcare premium of only 6% for the coming year. This did require the college community agreeing to increased participation on the part of individuals at the college with Anthem matching every proposed issue that reduced our cost. We believe this is very good news indeed considering that our healthcare costs last year to Anthem increased by 10% over the previous year. This is extremely helpful for the budget in fiscal year 07.

## Enrollment Update

Summer school enrollment seems to be running slightly ahead of last year, which was the highest summer enrollment we had ever experienced. While the increase is marginally higher at this time, we do know that when we add the 29 full-time students from Warren County, it should give us a nice increase for the summer. Applications for the fall continue to run ahead of our highest year ever (fiscal year 05), so we look forward to a strong fall enrollment.

A strong fall enrollment may be necessary considering the Legislature has not yet decided where the \$30 million added to the higher education budget last year but to be used in fiscal year 07 will be allocated. Some of the legislative leadership is urging that it go to an additional student grant rather than being distributed through the instructional subsidy. Virtually every commission working with higher education has recommended that it go into the instructional subsidy since those dollars have been so seriously eroded over the last six or seven years. I did provide information on this issue to our area legislators, and they have responded positively to my concerns. I'm including with this report three recent articles that talk about the sorry state of funding for higher education in Ohio and the resulting implications for the state's future.

## Foundation Update

We have now raised \$405,562 in the current fiscal year with some outstanding pledges and with the Fayette County Fundraiser yet to be held, which will take place on June 21. Attached to this Report is a copy of a picture and a brief article that appeared on the front page of *The Times-Gazette* about the Reed bequest.

## Some Personnel Updates

**Dr. Julie Krebs** has been hired into the Nursing Department. Dr. Krebs brings extensive experience in managing nursing at several area hospitals and was widely supported by our own nursing staff. Unfortunately Julie does not meet one of the State Department of Nursing criteria to actually head the program in that she has not taught for two years in a two-year college program. We will therefore appoint an acting director of nursing who does meet that qualification, and Dr. Krebs will teach part time until she meets the state requirement. Those requirements are under review and may be changed as apparently this is an issue that has surfaced at other colleges as well where you hire someone with extensive management experience in the nursing field and like Julie who has taught numerous workshops and even taught part time in some of Southern State's programs and yet does not meet the criteria the state has established. We hope the change will occur soon, but in the meantime, Dr. Krebs will work toward meeting the state requirements over the next two years.

**John Joy**, who has been working with Corporate and Community Services over the past year, will assume the position of Dean of Corporate and Community Services when Nancy Wisecup retires. Prior to joining Southern State, John was the Vice President of Human Resources at Candle-lite for some 18 years. He holds both bachelor's and master's degrees and has taught part time for the college in the past and as noted earlier, has worked with Corporate and Community Services for the past year.

New Basketball Coach **Jim Brady** has recently been hired to coach the Southern State basketball team in the coming years. Jim is a former Southern State student and played on the Southern State basketball team in 1981-82, and his son subsequently played for Southern State at a much later date. Jim brings extensive experience as a coach both in the military and also in the high school level. Mr. Brady has won a number of awards as a coach and most recently has been coaching at Fayette High School. Jim is Director of Educational Services for the Clinton-Massie High School district and will begin his coaching career at Southern State in the fall. I should note that we currently have approximately 19 young men who have expressed an interest in playing for the Patriots in the coming year with the expectation that there will be a few additional individuals. This continues to be a sizable increase over the teams of the past and certainly speaks well not only for the college but for our athletic programs.

Athletic Director **Jim Winner** has decided to step down from his duties as the head women's softball coach. His assistant of this past year, Andi Reno, will be taking over. She played with Southern State in 1994 and 1995 and was the only all Region XII player that Southern State ever had. She was also all OCCAC in 1994 and 1995. She is a Hillsboro High School Graduate and her softball position there and at SSCC was catcher.

## Higher Learning Commission Report

We have received the preliminary report from the Higher Learning Commission, which really does not include any surprises, and our reaction to it can be only a correction of errors of fact. To date, we have perhaps three or four items that need to be changed, but none of them, frankly, are very significant or of any great importance to the tone of the overall report. We will have copies of this available at the Board Meeting for Board Members and an opportunity for them to review what was actually said about the college. While there is little to argue with, I think the general tone of the report is not as upbeat as what we experienced some ten years ago, but nonetheless, I think it is very helpful to the institution and certainly the ten-year accreditation is what we hoped the final result would be.

## Corporate and Community Services

Attached is the monthly report from Corporate and Community Services, which continues to show significant training opportunities throughout our district that the college is addressing very nicely. I would also note, as you review the financial reports, that the Truck Driving Academy, despite having heavy expenses in the earlier part of the year, has now broken into the black and with another projected good month in June, should end up well in the black. This would be the first time that all four of our auxiliary services have ended up in positive territory, and this does provide a source of funds for new initiatives for the college as well as maintaining our 28% of the general fund budget in reserve.

## OACC Revisions to the Agreement to Create

In your packet (Agenda Item VI) is information recently received from Terry Thomas and Lewis Blackford relative to the approval process for Revisions to the Agreement to Create. I would ask the Board to consider these items. It is not necessary that we take action at this time, but as some of the information suggests, it would be appropriate to approve this no later than the end of the current calendar year. If the Board has an opportunity to review this and is comfortable with it perhaps we can either approve the revisions at the current Board Meeting or we may wish to put it off until a later time.

As always I look forward to meeting with the Board and will see you all on June 14.

sg

Attachments

# THE BEACON JOURNAL

Monday, 05 June 2006

*John S. Knight*  
1894 - 1961

*C.L. Knight*  
1897 - 1955

FOUNDED APRIL 15, 1839

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## Dreams denied

### A new report on higher education in Ohio captures the deepening harm from the state's lack of investment

Ohioans increasingly grasp the importance of higher education in their own lives and in the broader quality of life in the state. From 1998 to 2004, enrollment at Ohio public colleges and universities grew 15 percent, students, younger and older, filing into classes, aware that college graduates typically earn in a year 64 percent more than those workers with only a high school diploma. Wendy Patton of Policy Matters Ohio shared these and other relevant numbers in a report released last week by the Cleveland think tank. What *Below the Curve: Higher Education Opportunity in Ohio* made plain is the state's elected leaders like to talk about the value of higher education, even inch in the right direction. They have been far less committed to taking the substantial steps necessary. Increased enrollment hasn't translated into closing the higher education gap that afflicts the state. Ohio ended the 1990s needing almost 300,000 additional college graduates within its borders to reach the national average. Today, it still needs almost 300,000.

When the moment calls for strengthening the investment in higher education, Ohio has taken the opposite approach, weakening its commitment. Higher education occupies a smaller portion of state spending than it did 25 years ago. In part, that reflects spending increases elsewhere, on primary and secondary schools, on Medicaid, the health care program for poor families and the indigent elderly (largely in nursing homes). Most telling has been the neglect at the Statehouse. Spending per college student in Ohio ranks 45th among the 50 states.

As Patton explained, the lack of public investment translates into soaring tuition rates. No problem, many lawmakers contend, arguing that college graduates earn higher incomes and thus are well positioned to pay off loans. Patton pointed out that the burden of all that borrowing falls most heavily on low- and middle-income families, Ohio ranking 49th in the percentage of family income required to pay for the lowest cost four-year public university.

Students find themselves putting off courses and eventual graduation. The education becomes prohibitively expensive, and the degree unattained.

Put more bluntly, the state has denied the American Dream to many Ohioans, restricted the mobility among the classes, the virtue so compelling about this country. The shortsightedness is almost shocking in a state desperate to make an economic transition, framing one of the most compelling of the report's recommendations: Ohio must find \$559 million a year to reach the national average in spending per pupil. Money doesn't matter? Ask those students and their families with all it takes to get a degree but the dollars required to make the burden reasonable. Look at Ohio, its income lagging behind other states.

# THE PLAIN DEALER

Sunday, 04 June 2006

TERRANCE C. Z. EGGER  
President and Publisher

DOUGLAS C. CLIFTON  
Editor

ROBERT M. LONG  
Executive Vice President

BRENT W. LARKIN  
Editorial Page Director

## Ease the squeeze on colleges

It's hardly news that Ohio woefully under invests in higher education.

But seeing the hard numbers included in a new report ought to alarm every policy-maker in the state - particularly the two men now vying to lead it.

Success in the "knowledge economy" demands education, yet Ohio's support of colleges and universities has declined substantially in the last decade and a half. In fact, as the nonprofit research group Policy Matters Ohio explains, the state's per-pupil expenditures have fallen from \$5,370 in 1991 to \$4,365 last year. As a result, last year Ohio ranked 45th of the 50 states in this category - and, keep in mind, the national average for this figure is \$7,429, more than \$3,000 per student higher than Ohio's rate.

The state's neglect of higher education, in turn, has prompted spiraling tuition costs. From 2001 to 2005, inflation-adjusted tuition for four-year public universities has climbed more than \$2,300 - or roughly 43 percent.

Even so, more Ohioans are enrolling in four- and two-year colleges, showing that residents understand the importance of higher education. Unfortunately, high tuition and other obstacles mean thousands fail to finish school; in 2004, the state ranked 33rd nationally in bachelor's degree completions.

In recent years, Ohio has lost jobs and failed to compete with high-growth states in the South and the West. During this year's gubernatorial race, taxpayers should challenge the candidates about their plans to reverse these worrisome trends. Republican Ken Blackwell and Democrat Ted Strickland should read Policy Matters' report closely; the numbers illustrate the urgency of addressing Ohio's crisis. If either man expects to excel as governor, he must have ideas on how to improve Ohioans' access to and success in higher education.



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## **Education Shoulders Greatest Burdens Under Proposed Statutory TEL**

By John R. Corlett, Senior Fellow and Director of Public Policy and Advocacy

The central feature of the proposed statutory TEL is reportedly the same as the constitutional TEL that had been scheduled to appear on the November ballot. Both propose a spending limit that is set at 3.5 percent or the combination of any increase in the consumer price index plus population. Education (combined K-12 and higher education) accounts for the largest share of state only general revenue fund (GRF) spending – approximately 48 percent. In addition GRF makes up at least 70 percent of all state funding of the education related agencies or programs. As a result, the TEL legislation being proposed by legislative leadership; would over time have the greatest negative impact on funding for education, both primary and secondary as well as higher education. A cap on spending that is based in part on increases in the consumer price index creates a particular hardship for education since the consumer price index for education grows much more rapidly than the consumer price index. The population portion of the formula doesn't take into account rapid increases in parts of the population who require more intensive services (e.g. special education students). An earlier analysis of the TEL showed that if state primary and secondary education spending had been held to this limit that the state would have had 15,000 fewer teachers, or would have been forced to cut days from the school year by state fiscal year 2003. The only alternative to these types of cuts would be for voters at the local level to approve increased local property or income taxes to support schools.

Table one shows state-only GRF appropriations in 9 broad categories as they were proposed by Governor Bob Taft in 2005 for the state fiscal year 2007 budget. Actual amounts approved by the legislature may be slightly different, but not markedly so. Education accounts for nearly half of the state-only GRF appropriations.

**Table 1: State Only General Revenue Fund Appropriations by Expense Category**

Expense Categories	FY 2007	% GRF
K-12	7,096.30	35.3%
Higher Ed and Other Education	2552.5	12.7%
Medicaid	4158.1	20.7%
Other HHS	2152.1	10.7%
Public Safety and Protection	1818.3	9.1%
Gen. Gov & Tax Relief	1526.8	7.6%
Exec./Legis./Judicial	311.1	1.5%
Transportation & Development	329.8	1.6%
Environment and Natural Resources	133.1	0.7%
<b>TOTAL</b>	<b>20,078.10</b>	

# The Times-Gazette

Volume 10, Number 170

WEDNESDAY, MAY 24, 2006

## House leaders question FBI search of Jefferson's office

WASHINGTON (AP) — The FBI's search of the House office of Louisiana Democrat Rep. William Jefferson, under investigation for bribery, may have overstepped constitutional boundaries, House leaders said.

House Majority Leader John Boehner of Ohio told reporters Tuesday that the Congress will somehow speak to "this issue of the Justice Department's invasion of the legislative branch. In what form, I don't know."



JEFFERSON

"I've got to believe at the end of the day it's going to end up across the street at the Supreme Court," Boehner said. House Speaker Dennis Hastert said the Justice Department had never before crossed a line that separates Congress from the executive branch by searching a congressional office while investigating a member of Congress.

Please see INVESTIGATION/2A

## Cassner family gives \$12,000 to HDH Foundation

The Highland District Hospital Foundation has announced the receipt of a \$12,000 donation from the Cassner Foundation.

The funds will be used for the continuing support of the HDH Foundation's diabetes program, Diabetes and You — Living the Wellness Lifestyle and the HDH Foundation's mammogram voucher program.

A \$10,000 donation in March 2005 to diabetes and the mammogram voucher program was the catalyst that enabled the diabetes project to become a reality. Diabetes and You is a comprehensive diabetes education program that focuses on education, prevention, disease management and support based on the American Diabetes Association standards. The mammogram voucher program offers \$20 screening mammograms for women and has been ongoing

since 2003. "The HDH Foundation is very grateful for the assistance of the Cassner Foundation," said foundation member Pam Limes.

Another HDH Foundation project, bone density screening, was supported in 2004 with a donation of \$6,000. In 2003, the Cassner Foundation donated \$4,000 to the Have a Heart campaign, which facilitated placement of two AEDs (automated external defibrillators) at the Hillsboro Fire Department.

"The HDH Foundation and the staff of Highland District Hospital would like to thank the Cassner Foundation, funded by Alvin and Alice Cassner and Jon Cassner, chairman, for supporting the mission of the HDH Foundation and Highland District Hospital — to serve the community by providing accessible, efficient, quality healthcare in an atmosphere of compassion," Limes said.

## SSCC BENEFACTOR HONORED



**ELMER REED REMEMBERED** — Former Southern State Community College Board of Trustees and one of the college's best-known supporters, Elmer Reed, left \$1.57 million to the institution. In his honor, two plaques were designed, one of which will be placed at the central campus in Hillsboro and the other to remain at the Fayette campus in Washington Court House. The late Mr. Reed served as one of the first trustees of the newly formed college, representing Fayette County. Pictured, accepting the plaque, include Patricia Griffiths, Board of Trustees member representing Fayette County; Dr. Lawrence Dukes, SSSC president; and James Ward, Board of Trustees member representing Fayette County.

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Please s

## **Center for Business and Industry – May 2006**

### **Department of Labor Workshop**

On May 17 approximately 45 area business and industry staff attended a Department of Labor Regional Update. This workshop lasted all day, and was sponsored in conjunction with the Highland County Chamber of Commerce and OSU South Center at Piketon. Participants were given updates on Federal Regulations such as Wage and Hour, Family Medical Leave, and OSHA. The workshop was held in Room 107, and we received very positive feedback from the attendees.

### **Court House Manor**

We have completed 7 of the 11 computer classes scheduled at the Fayette campus. The last class is scheduled for June 28<sup>th</sup>.

### **DHL**

These computer classes will all occur during the month June. We are providing each of the 20 managers attending this training with a 128 megabyte USB drive with the SSCC logo. Our expectation is that every time they plug it into their computer they will be reminded of where they received the training. Julia Basham will be teaching the class in the evenings.

### **Kautex-Textron**

The Lubrication module of the maintenance training for operators project was completed this month. This completed this phase of this training project, which began over 4 months ago. We are proud to have received positive feedback on this training. One comment relayed to us from a senior staff employee indicated this was the best training he had seen there in 40 years. Additional meetings have been held with Kautex, which have resulted in plans for the next phase of training. This training includes coaching, communicating, project leadership, problem solving, and change management, and is planned for sometime after July 1.

### **New Sabina Industries**

We have completed the Industrial Electricity class and are discussing additional computer and Industrial Maintenance training.

### **R & L Trucking**

John Tallieu and Josh Montgomery discussed training for the first and second level computer support with their IT Department. We are now waiting on a RFP from them.

### **Technicolor**

In addition to the Excel and PowerPoint training mentioned last month, they have asked us to provide French language training for their customer support staff. We are in the process of finding an instructor and developing a proposal.

### **YUSA**

Honda of America will be supplying a 16 hour Quality Circle seminar as a subcontractor for SSCC. YUSA would like to have the classes at SSCC, however most of the rooms that are large enough for the class seem to be booked.

### **Adams County Business Training Center and Appalachian Training in Partnership Grant**

The Center has benefited from the addition of Russ Brewer, who is funded in part through the ATIP (Appalachian Training in Partnership) grant. Russ is maintaining a presence in the office there, and we are very pleased that his consulting services to small business is running ahead of expectations.

### **Targeted Industries Training Grants**

On May 30<sup>th</sup>, Robert Johnson of the Ohio Board of Regents contacted the director of the Center for Business and Industry and pledged \$100,000 in Targeted Industry Training Grant funds specifically for use with Honda suppliers. This will be in addition to the standard allocation of approximately \$50,000.

SOUTHERN STATE COMMUNITY COLLEGE

Agenda Item IV.B  
Treasurer's Report  
May 2006 Financial Report

Board of Trustees  
June 14, 2006, Meeting



June 5, 2006

MEMORANDUM TO: Dr. Lawrence Dukes, President  
The Board of Trustees

FROM: James Buck, Treasurer

SUBJECT: May 31, 2006 Financial Reports

Please review the accompanying Financial Reports. Due to some stabilization in enrollments this Spring Term and various improvements in Other Income, the General Fund should complete the year with a modest surplus. In addition, it should be noted that each of the four departments listed within our Auxiliary Fund now have a year-to-date profit.

I have included five pages of supplemental information which may be of some interest. It includes a recap of Capital Funds, a departmental listing of Grant Funds, and an Auxiliary Fund report with a detailed expense breakout. If you have any questions, please let me know.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6  
 COMPARATIVE BUDGET REPORT  
 ELEVEN MONTHS ENDED MAY 31, 2006 (unaudited)

	FISCAL 06		FISCAL 05			
	ANNUAL BUDGET	05/31/06 Y-T-D	% OF BUDGET	05/31/05 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
<b>REVENUE</b>						
STATE SUBSIDY	4,592,894	4,214,694	91.8%	4,118,536	96,158	2.3%
STUDENT FEES	6,328,861	6,251,459	98.8%	6,096,351	155,108	2.5%
GRANTS & CONTRACTS	834,427	809,034	97.0%	832,143	(23,109)	-2.8%
OTHER INCOME	130,000	186,384	143.4%	77,665	108,719	140.0%
<b>TOTAL REVENUE</b>	<b>11,886,182</b>	<b>11,461,571</b>	<b>96.4%</b>	<b>11,124,695</b>	<b>336,876</b>	<b>3.0%</b>
<b>EXPENDITURES</b>						
INSTRUCTIONAL	5,839,041	5,389,238	92.3%	4,942,653	446,585	9.0%
RESEARCH	2,650	377	14.2%	41	336	819.5%
COMMUNITY SERVICE	16,516	21,965	133.0%	18,753	3,212	17.1%
ACADEMIC SUPPORT	1,612,103	1,435,037	89.0%	1,392,132	42,905	3.1%
STUDENT SERVICES	1,412,234	1,276,065	90.4%	1,195,749	80,316	6.7%
INSTITUTIONAL SUPPORT	1,431,373	1,241,188	86.7%	1,244,671	(3,483)	-0.3%
PLANT OPERATIONS	1,382,265	1,183,002	85.6%	1,123,111	59,891	5.3%
SCHOLARSHIPS	290,000	348,760	120.3%	341,640	7,120	2.1%
<b>TOTAL EXPENDITURES</b>	<b>11,986,182</b>	<b>10,895,632</b>	<b>90.9%</b>	<b>10,258,750</b>	<b>636,882</b>	<b>6.2%</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b>(100,000)</b>	<b>565,939</b>		<b>865,945</b>	<b>(300,006)</b>	<b>-34.6%</b>
AUXILIARY TRANSFER	100,000	-		-	-	
<b>SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>565,939</b>		<b>865,945</b>	<b>(300,006)</b>	<b>-34.6%</b>

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6  
 CONSOLIDATED FUND BALANCE SHEETS  
 AS OF MAY 31, 2006 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	1,590,847	1,144,587	170,086	9,541		712,908	47,130	3,675,099
ACCTS. RECEIVABLE-STUDENTS(NET)	1,338,073							1,338,073
ACCTS. RECEIVABLE - OTHER	772,155	70,800	41,756					884,711
NOTES RECEIVABLE				8,155				8,155
INVENTORIES	9,746	210,148						219,894
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	25,218					901,325		25,218
EQUIPMENT						17,378,002		901,325
BUILDINGS AND IMPROVEMENTS					12,318	49,477		17,378,002
OTHER ASSETS								61,795
PREPAID EXPENSES		2,965						2,965
<b>TOTAL ASSETS</b>	<b>3,736,039</b>	<b>1,428,500</b>	<b>211,842</b>	<b>17,696</b>	<b>12,318</b>	<b>19,041,712</b>	<b>47,130</b>	<b>24,495,237</b>
<b>LIABILITIES AND FUND BALANCES</b>								
ACCOUNTS PAYABLE	(2,177)							(2,177)
SALES TAX PAYABLE		(140)						(140)
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS								0
ACCRUED PAYROLL	359,098							359,098
ACCRUED EXPENSES								0
DEFERRED REVENUE	858,731		(91,028)			2,931,770		767,703
OTHER LIABILITIES								2,931,770
DEFERRED COMPENSATION	415,028							415,028
NET INVESTMENT IN PLANT								16,109,942
FUND BALANCE/HELD IN CUSTODY	2,105,359	1,428,640	302,870	17,696	12,318		47,130	3,914,013
<b>TOTAL LIAB. AND FUND BALANCES</b>	<b>3,736,039</b>	<b>1,428,500</b>	<b>211,842</b>	<b>17,696</b>	<b>12,318</b>	<b>19,041,712</b>	<b>47,130</b>	<b>24,495,237</b>

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6  
STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES  
FOR THE PERIOD ENDED MAY 31, 2006 (unaudited)

	UNRESTRICTED	RESTRICTED	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
REVENUES								
TUITION, FEES, STUDENT CHARGES	6,251,459				6,251,459			6,251,459
STATE APPROPRIATION	4,214,694				4,214,694			4,214,694
FEDERAL GRANTS AND CONTRACTS	809,034		6,980,621		809,034		6,980,621	6,980,621
STATE GRANTS AND CONTRACTS			1,737,606				1,737,606	2,546,640
LOCAL GRANTS AND CONTRACTS			288,960				288,960	288,960
PRIVATE GIFTS, GRANTS & CONTRACTS			366,739				366,739	366,739
SALES AND SERVICES	3,028,098				3,028,098			3,028,098
OTHER SOURCES	186,384				186,384			186,384
<b>TOTAL EDUCA./GEN. REVENUE</b>	<b>11,461,571</b>		<b>9,373,926</b>		<b>14,489,669</b>	<b>9,373,926</b>		<b>23,863,595</b>
EXPENDITURES AND MANDATORY TRANSFERS								
EDUCATIONAL AND GENERAL	5,313,988		84,830		5,313,988		84,830	5,398,818
INSTRUCTIONAL	377				377			377
SEPARATELY BUDGETED RESEARCH	21,965		1,406,457		21,965		1,406,457	1,428,422
PUBLIC SERVICE	1,435,037		52,277		1,435,037		52,277	1,487,314
ACADEMIC SUPPORT	899,815		214,889		899,815		214,889	1,114,704
STUDENT SERVICES	1,241,188		0		1,241,188			1,241,188
INSTITUTIONAL SUPPORT	1,183,002				1,183,002			1,183,002
OPERATION/MAINTENANCE OF PLANT	348,760		7,814,092		348,760		7,814,092	8,162,852
SCHOLARSHIPS AND FELLOWSHIPS								
<b>TOTAL EDUCA./GEN. EXPENDITURES</b>	<b>10,444,132</b>		<b>9,572,545</b>		<b>10,444,132</b>	<b>9,572,545</b>		<b>20,016,677</b>
AUXILIARY ENTERPRISES		2,695,342			2,695,342			2,695,342
TRANSFERS	451,500		(225,696)		451,500	(225,696)		225,804
<b>TOTAL EXPENDITURES/TRANSFERS</b>	<b>10,895,632</b>	<b>2,695,342</b>	<b>9,346,849</b>		<b>13,590,974</b>	<b>9,346,849</b>		<b>22,937,823</b>
<b>NET INCREASE IN FUND BALANCES</b>	<b>565,939</b>	<b>332,756</b>	<b>27,077</b>		<b>898,695</b>	<b>27,077</b>		<b>925,772</b>

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6  
AUXILIARY OPERATIONS  
FOR ELEVEN MONTHS ENDED MAY 31, 2006 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	1,403,778	290,243	1,324,572	27,741	3,046,334
DISCOUNTS	362	0	(18,598)	0	(18,236)
COST OF SALES	1,033,797	25,009	680,750	19,817	1,759,373
	<u>370,343</u>	<u>265,234</u>	<u>625,224</u>	<u>7,924</u>	<u>1,268,725</u>
GROSS MARGIN					
ADMINISTRATIVE & GENERAL EXPENSES					
ADMINISTRATIVE SALARIES	25,739	36,849	63,127	3,691	129,406
SUPPORT STAFF SALARIES	21,476				21,476
PART-TIME SUPPORT STAFF SALARIES	378	130,257			130,635
FRINGE BENEFITS ALLOCATED	20,070	43,999	152,174		216,243
OFFICE SUPPLIES	399	996	9,210	120	10,725
PRINTING SUP./PHOTOCOPYING	196	2,229	1,902	564	4,891
TRAVEL-CONFERENCE REIMBURSEMENT			3,295		3,295
TRAVEL-MILEAGE REIMBURSEMENT	402	965	5,564	94	7,025
SPECIAL EVENTS				74	74
ADVERTISING		587	43,589		44,176
TELEPHONE	7,328	5,073	20,820		33,221
DUES & SUBSCRIPTIONS				680	680
POSTAGE	18,486	399	1,394	1,226	21,505
COMPUTER SERVICES					0
STAFF DEVELOPMENT		132			132
OTHER PROFESSIONAL FEES			127,794	550	128,344
EQUIPMENT GREATER THAN \$50	4	1,187	182,950		184,141
TOTAL ADMIN. AND GENERAL EXPENSES	<u>94,478</u>	<u>222,673</u>	<u>611,819</u>	<u>6,999</u>	<u>935,969</u>
SURPLUS/(DEFICIT)	<u>275,865</u>	<u>42,561</u>	<u>13,405</u>	<u>925</u>	<u>332,756</u>

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6  
 BID ITEMS AND EXPENDITURES OVER \$5,000  
 MAY 2006

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
MAY 4	AMERICAN ELECTRIC POWER	129889	\$9,342.31	UTILITIES
MAY 4	OHIONET	129961	\$12,500.00	EQUIPMENT
MAY 4	PIKE NATURAL GAS	129965	\$7,358.91	UTILITIES
MAY 9	BANK OF NEW YORK TRUST COMPANY	130010	\$58,355.00	INTEREST
MAY 11	MID-AMERICAN CLEANING CONTRACTORS INC	130253	\$18,932.48	PROFESSIONAL FEES
MAY 11	MODERN LEASING	130254	\$6,287.58	RENTAL
MAY 11	VENTURE PUBLICATIONS INC	130273	\$9,050.00	BROCHURES
MAY 16	OSU EXTENSION-BROWN COUNTY	130298	\$18,062.00	SALARIES
MAY 19	AMERICAN ELECTRIC POWER	130401	\$12,427.04	UTILITIES
MAY 19	GEM CITY TIRE	130427	\$6,382.45	EQUIPMENT
MAY 23	GLOCKNER	130479	\$11,439.50	EQUIPMENT REPAIR
MAY 26	GLOBAL GOVERNMENT/EDUCATION SOLUTIONS	130547	\$9,246.93	MAINTENANCE
MAY 26	JENZABAR/CMDS	130554	\$6,200.00	SOFTWARE
MAY 26	RESERVE ACCOUNT	130568	\$10,000.00	POSTAGE

TOTAL  
 -----  
 \$195,584.20  
 =====

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6  
 DONATIONS MAY 2006

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
MAY 2	WEASTECH	\$100.00	ABLE RECOGNITION
MAY 5	OHIO COLLEGE ACCESS	\$62,500.00	SOCOE GEAR UP
MAY 15	DONALD FENDER REALTY	\$25.00	ABLE RECOGNITION
MAY 16	WHITEOAK HIGH SCHOOL	\$500.00	SCHOLARSHIP
MAY 19	ALTRUSA INTERNATIONAL	\$500.00	ABLE DONATION
MAY 24	THE HOME BUILDERS ASSOC	\$25.00	ABLE RECOGNITION
MAY 24	HIGHLAND DISTRICT HOSPITAL	\$50.00	ABLE RECOGNITION
MAY 24	BROWN COUNTY GENERAL HOSPITAL	\$580.00	SCHOLARSHIP
MAY 24	BROWN COUNTY GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP
MAY 31	OHIO COLLEGE ACCESS	\$61,500.00	SOCOE GEAR UP
	TOTAL	\$126,780.00	

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION  
BALANCE SHEET  
AS OF MAY 31, 2006 (unaudited)

ASSETS

Cash in Bank	1,903,094
Investments	
Cost Basis	653,008
Unrealized Gain	73,930
Market Value of Investments	726,938
Pledges Receivable	27,550
Other Assets	
Total Assets	2,657,582

LIABILITIES AND NET ASSETS

LIABILITIES

Other Liabilities	-
Total Liabilities	-

NET ASSETS

Unrestricted	74,637
Temporarily Restricted	71,377
Permanently Restricted	2,511,568
Total Net Assets	2,657,582
Total Liabilities and Net Assets	2,657,582

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION  
 FINANCIAL REPORT  
 PERIOD ENDING MAY 31, 2006 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SSCC	BEGINNING FUND BALANCE	CURRENT FUND BALANCE
<b>PERMANENTLY RESTRICTED:</b>					
Col.Pummet Scholarship Fund	1,350	528	(500)	17,103	18,481
Fifth Third Bank Fund		2,206		27,525	29,731
Hodson Fund	3,094	3,154	(1,000)	40,422	45,670
Igo Fund	157	383	(500)	11,049	11,089
Jacobson Fund	500	349	(167)	10,521	11,203
Ladtrach Fund	200	332	(500)	9,469	9,501
Generat Contribution Fund		13,548	(20,000)	206,344	199,692
Beck Fund		138		6,095	6,233
Hoffle Nursing Scholarship Fund	500	195	(1,001)	10,440	10,134
Bachual Art Scholarship Fund		382		11,442	11,824
Daniels Fund	25	442	(500)	13,051	13,018
Slepien Beirnet Scholarship Fund		412	(500)	13,643	13,555
Gena Worthington BCRW Fund	300	837	(250)	26,123	27,010
Douglas & Susan Seipelt Fund	5,898	657	(1,500)	29,267	33,322
Highland County Fund	35,000	6,167	(4,084)	125,687	162,770
Bagshaw Enterprises KFC Fund		245	(500)	6,514	6,259
Paul Neff Memorial Fund	6,300	1,275	(500)	22,719	23,494
Funder Scholarship Fund	6,620	611	(1,000)	14,458	20,569
Elmer & Helen Reed Fund	8,900			1,565,430	1,572,050
Joyce Fender Family Scholarship Fund	139,675	1,778	4,500		13,400
Pence Patron Arts	70,485				141,453
YouCan Fund					90,485
Elks Club Scholarship Fund			20,000		22,132
Dylan Phillip Wilson Memorial Fund	10,793		22,132		13,293
Storer Endowment Fund	5,000		2,500		5,000
<b>SUBTOTAL</b>	<b>294,797</b>	<b>33,839</b>	<b>16,630</b>	<b>2,166,302</b>	<b>2,511,568</b>
<b>TEMPORARILY RESTRICTED:</b>					
Appalachian Gateway Fund	150		(160)	3,137	3,137
Fayette Co. Schol. Fund			(6,187)	21,146	14,959
Performing Arts Fund				129	129
Weastec Fund	5,000		(3,667)	6,672	8,005
Hillsboro Ford Warner Fund	5,773		(814)	3,712	8,671
Cassner Foundation Fund	18,000		(6,000)	12,458	24,458
Patriot Center Capital Improvement	5,650			1,023	6,673
Dare WCH Schol			480		480
Leadership Highland Schol. Fund	4,665				4,665
<b>SUBTOTAL</b>	<b>39,438</b>	<b>-</b>	<b>(16,338)</b>	<b>48,277</b>	<b>71,377</b>
<b>UNRESTRICTED</b>					
General Contribution Fund	(36,416)	47,102	22,826	41,125	74,637
<b>SUBTOTAL</b>	<b>(36,416)</b>	<b>47,102</b>	<b>22,826</b>	<b>41,125</b>	<b>74,637</b>
<b>GRAND TOTAL</b>	<b>297,819</b>	<b>80,941</b>	<b>23,118</b>	<b>2,255,704</b>	<b>2,657,582</b>

Southern State Community College  
 Capital Recap and Bond Debt Service Update  
 as of May 22, 2006

I. Basic Renovations

FY 06 Balance:

Cap - 010 Basic Renovations	\$ 75,195.00
Cap - 011 Supplemental Renovations	100,000.00

FY 07 / FY 08 (estimated):

Cap - 010 Basic Renovations	281,953.00
	<u>-----</u>
	\$ 457,148.00
	<u>=====</u>

II. Balance of OBOR Debt Service Funds	\$ 174,879.00
	<u>-----</u>
Total Capital Funds	\$ 632,027.00
	<u>=====</u>

III. Basic Renovation Projects being Considered:

- Central Campus Daycare
- Central Campus Parking Lot Lighting
- Interior Lighting Upgrades - Central & South
- South Campus Cafeteria

IV. Local Surplus in Bond Debt Service Fund - Patriot Center	\$ 104,783.09
( in addition to \$236,367.94 in original escrow)	



Southern State Community College

Proposed \$2,800,000 Bond Issue

Final Pricing

Debt Service Schedule - Semi Annual

Part 1 of 2

Date	Principal	Coupon	Interest	Total Pmt
art 1 of	-	-	60,180.00	60,180.00
12/01/2004	100,000.00	1.650%	60,180.00	160,180.00
06/01/2005	-	-	59,355.00	59,355.00
12/01/2005	100,000.00	2.000%	59,355.00	159,355.00
06/01/2006	-	-	58,355.00	58,355.00
12/01/2006	100,000.00	2.400%	58,355.00	158,355.00
06/01/2007	-	-	57,155.00	57,155.00
12/01/2007	105,000.00	2.750%	57,155.00	162,155.00
06/01/2008	-	-	55,711.25	55,711.25
12/01/2008	105,000.00	3.100%	55,711.25	160,711.25
06/01/2009	-	-	54,083.75	54,083.75
12/01/2009	110,000.00	3.350%	54,083.75	164,083.75
06/01/2010	-	-	52,241.25	52,241.25
12/01/2010	115,000.00	3.600%	52,241.25	167,241.25
06/01/2011	-	-	50,171.25	50,171.25
12/01/2011	120,000.00	3.900%	50,171.25	170,171.25
06/01/2012	-	-	47,831.25	47,831.25
12/01/2012	125,000.00	4.250%	47,831.25	172,831.25
06/01/2013	-	-	45,175.00	45,175.00
12/01/2013	130,000.00	4.500%	45,175.00	175,175.00
06/01/2014	-	-	42,250.00	42,250.00
12/01/2014	135,000.00	5.000%	42,250.00	177,250.00
06/01/2015	-	-	38,875.00	38,875.00
12/01/2015	140,000.00	5.000%	38,875.00	178,875.00
06/01/2016	-	-	35,375.00	35,375.00
12/01/2016	145,000.00	5.000%	35,375.00	180,375.00
06/01/2017	-	-	31,750.00	31,750.00
12/01/2017	155,000.00	5.000%	31,750.00	186,750.00
06/01/2018	-	-	27,875.00	27,875.00
12/01/2018	165,000.00	5.000%	27,875.00	192,875.00
06/01/2019	-	-	23,750.00	23,750.00
12/01/2019	170,000.00	5.000%	23,750.00	193,750.00
06/01/2020	-	-	19,500.00	19,500.00
12/01/2020	180,000.00	5.000%	19,500.00	199,500.00
06/01/2021	-	-	15,000.00	15,000.00
12/01/2021	190,000.00	5.000%	15,000.00	205,000.00
06/01/2022	-	-	10,250.00	10,250.00
12/01/2022	200,000.00	5.000%	10,250.00	210,250.00
06/01/2023	-	-	5,250.00	5,250.00
12/01/2023	210,000.00	5.000%	5,250.00	215,250.00
<b>Total</b>	<b>\$2,800,000.00</b>	<b>-</b>	<b>\$1,580,267.50</b>	<b>\$4,380,267.50</b>

SOUTHERN STATE COMMUNITY COLLEGE  
 RESTRICTED GRANT ACTIVITY SNAPSHOT  
 AS OF 5-25-06

FUND	BUDGET	FUND	BUDGET
30 RESTRICTED BOARD OF REGENTS		32 RESTRICTED STATE OTHER	
ADAMS CO. OUTREACH	50,729	ABLE GRANT 2005-06	294,528
AHRETTY CORP #3245/TARGETED INDUSTRY	1,872	CARL PERKINS DISPLACED HOMEOWNERS	34,601
AHRETTY CORP #3264/TARGETED INDUSTRY	7,150	OCCAN PLANNING GRANT	5,000
BANTA PUBLICATIONS #3269/TARGETED INDUSTRY	936	OHIO ARTS COUNCIL	5,710
BANTA PUBLICATIONS #3343/TARGETED INDUSTRY	2,440	PSEO PILOT PROJECT	65,000
CANDLE-LITE #3320/TARGETED INDUSTRY	2,198	FUND TOTAL	404,839
COLUMBUS INDUSTRIES #3892/TARGETED INDUS	1,460		
DELPH 2131/TARGETED INDUSTRY	42,750	34 RESTRICTED FEDERAL GRANTS	
DIALYSIS CLINIC INC #3572/TARGETED INDUS	120	ABLEVISTA VOLUNTEER SERVICE TO AMERICA	5,069
DOLLAR TOWN #3493/TARGETED INDUSTRY	240	ADAMS CO BUSINESS TRAINING CENTER	137,615
GENERAL ELECTRIC #3244/TARGETED INDUSTRY	2,400	SSCC CAMPUS DAY CARE GRANT PROGRAM	27,877
GENERAL ELECTRIC #3403/TARGETED INDUSTRY	1,600	FUND TOTAL	170,361
HCF, INC. #3900/TARGETED INDUSTRY GRANT	2,200		
HIGHLAND CO COMM ACTION #3495/TARG INDUS	4,230	37 RESTRICTED LOCAL GRANTS	
JOB'S CHALLENGE	356,020	ABLE LOCAL/GENERAL CONTRACTS	50,255
KAUTEX TEXTRON #3404/TARGETED INDUSTRY	4,702	BROWN COUNTY PETC CONTRACTS	18,474
KAUTEX TEXTRON #3641/TARGETED INDUSTRY	27,725	CLINTON COUNTY CAJR CONTRACTS	56,235
LIBERTY CAPITAL #3711/TARGETED INDUSTRY	3,272	FAYETTE COUNTY CCP CONTRACTS	4,224
MACA PLASTICS #3920/TARGETED INDUSTRY	800	FAYETTE ONE STOP 11-1-04 THRU 10-31-05	76,133
NEW SABINA #3700/TARGETED INDUSTRY GRANT	11,600	FAYETTE ONE STOP 11-1-05 THRU 10-31-06	79,986
OCCAN COLLEGE READINESS INITIATIVES	250,000	HIGHLAND COUNTY CCP CONTRACTS	6,188
PAINTE CREEK SUPPLY #3573/TARGETED INDUS	120	KNOWLEDGE WORKS FOUNDATION/2004	30,000
RICHELIEU FOODS #3183/TARGETED INDUSTRY	4,000	YOUR PLACE CONTRACTS	1,576
SEAL-TITE #3898/TARGETED INDUSTRY GRANT	2,900	YOUR PLACE/GENERAL ELECTRIC	2,019
SOUTHERN OH HEALTH SERV #3347/TARG INDUS	1,000	YOUR PLACE/TURNING POINT 2006	27,349
TECHNICOLOR #2945/TARGETED INDUSTRY	1,600	FUND TOTAL	352,439
TURNING POINT #3451/TARGETED INDUSTRY	5,096		
WEASTEC #3187/TARGETED INDUSTRY GRANT	6,800	38 RESTRICTED PRIVATE GRANTS	
WEASTEC, INC #3594/TARGETED INDUSTRY	21,400	ABLE PRIVATE/GENERAL CONTRACTS	6,231
WEYERHAEUSER #3557/TARGETED INDUSTRY	1,000	APPALACHIAN GATEWAY SUPPORT	2,750
WEYERHAEUSER #3686/TARGETED INDUSTRY	6,150	KW REGIONAL CENTER OF EXCELLENCE	15,000
WORKFORCE SERV UNLIMITED #3354/TARG IND	10,500	OCCAN GEAR-UP GRANT	25,000
WORKFORCE SERV UNLIMITED #3499/TARG IND	12,400	OCCAN SOCOE GEAR-UP GRANT	246,000
YUSA CORP #3340/TARGETED INDUSTRY GRANT	18,600	TECHNICAL STUDIES	5,000
YUSA CORP #3575/TARGETED INDUSTRY GRANT	1,440	UNIV.OF DAYTON/SOUTH CAMPUS	3,290
	11,816	VERIZON FOUNDATION 2003	22,440
		VERIZON FOUNDATION/WORKFORCE DEVELOPMENT	27,000
	879,266	FUND TOTAL	352,711
		GRAND TOTAL	\$ 2,159,616

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - (SAMPLE REPORT)  
 AUXILIARY OPERATIONS  
 FOR TEN MONTHS ENDED APRIL 30 (unaudited)

	BOOKSTORE		DAYCARE		CCS		CONT. ED		TOTAL	
	FY 06	FY 05	FY 06	FY 05	FY 06	FY 05	FY 06	FY 05	FY 06	FY 05
REVENUE	1,400,828	1,296,832	262,972	270,461	1,187,256	1,189,063	26,887	32,529	2,877,941	2,788,885
DISCOUNTS	354	448	-	(2,453)	(17,118)	(18,239)	-	-	(16,764)	(20,214)
LOSS OF SALES	1,031,730	947,520	-	-	-	-	-	-	1,031,730	947,520
GROSS MARGIN	369,450	349,760	262,972	288,008	1,170,138	1,170,824	26,887	32,529	1,829,447	1,821,121
ADMINISTRATIVE & GENERAL EXPENSES										
FACULTY SALARIES FULL-TIME					193,947	132,063			193,947	132,063
FACULTY SALARIES PART-TIME					174,722	137,571	12,688	13,923	107,410	151,494
ADMINISTRATIVE SALARIES FULL-TIME	23,400	36,534	34,127	41,474	56,561	93,899	3,355	3,226	117,443	175,133
ADMINISTRATIVE SALARIES PART-TIME					31,704	43,615			31,704	43,615
SUPPORT STAFF SALARIES FULL-TIME	18,327	30,288							18,327	30,288
SUPPORT STAFF SALARIES PART-TIME	378	357	119,557	160,851			3,352	2,381	119,935	161,208
FRINGE BENEFITS ALLOCATED	16,383	20,990	41,467	60,952	137,813	105,262	120	56	9,654	4,325
OFFICE SUPPLIES	395	187	834	1,311	8,305	2,771	3,215	7,379	34,918	43,365
FUEL COSTS			18,931	31,780	12,772	4,206			81,727	49,686
PRINTING SUP./PHOTOCOPYING	181	61	2,022	1,948	81,727	49,686	515	356	4,469	3,904
TRAVEL-CONFERENCE REIMBURSEMENT					1,751	1,539			2,867	2,856
TRAVEL MILEAGE REIMBURSEMENT	402	250	785	669	2,867	2,856	94	143	6,855	4,459
STUDENT TESTING & TRAVEL					5,664	3,387			85,142	72,127
SPECIAL EVENTS					85,142	72,127	74		74	278
ADVERTISING					36,275	62,508			36,862	63,096
TELEPHONE	6,720	5,589	4,726	4,788	18,059	14,161	680	350	29,505	24,538
DUES & SUBSCRIPTIONS					1,281	702	1,222	1,514	20,939	20,667
POSTAGE	18,053	18,066	383	385						
COMPUTER SERVICES					23,729	21,500			23,729	21,500
FACILITY RENTAL			132	170					132	170
STAFF DEVELOPMENT					3,046	995			3,046	995
UTILITIES					12,472	12,020	550	948	12,472	12,020
LICENSE & CERTIFICATES					121,963	185,149			122,513	186,097
OTHER PROFESSIONAL FEES					160,854	143,443			160,854	149,600
EQUIPMENT GREATER THAN \$50		6,157								
TOTAL ADMIN. AND GENERAL EXPENSES	84,239	118,479	223,561	304,916	1,170,554	1,089,748	25,865	30,276	1,504,219	1,543,419
SURPLUS/(DEFICIT)	285,211	231,281	39,411	(38,908)	(416)	81,076	1,022	2,253	325,220	277,702

Agenda Item IV.A  
President's Report  
July 2006

Board of Trustees  
July 12, 2006, Meeting



## *Memorandum*

To: SSSC Board of Trustees  
From: Dr. Lawrence N. Dukes, President  
Date: July 6, 2006  
Subject: President's Report for the July 12, 2006, Board Meeting

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### Graduation Demographics

In the past, the Board has frequently asked for the demographics of the graduating class which I usually include in my opening remarks at the graduation exercises. We graduated 358 students on June 16, which is the largest graduating class in the history of Southern State. This is obviously a very good thing but also suggests that those students will not be back in the fall, and we will need to take in sufficient additional students to maintain or increase our enrollment. Of the 358 students, 271 were female and 87 were male. The average age was 29.5 with the youngest student being 17 and the oldest being 57. There were 16 Post-Secondary Enrollment Option students who would also be graduating from high school at the end of the academic year. One student who is 17 actually completed her associate degree at the same time that she completed her third year in high school. The breakdown of degrees by type follows: Associate in Arts, 66; Associate in Science, 34; Associate in Applied Business, 67; Associate in Applied Science, 132; Associate of Technical Studies, 5 and there were 54 students who earned a variety of certificates (one-year programs). The breakdown of graduates by counties follows: Adams County, 51; Brown County, 29; Clinton County 80; Fayette, 39; Highland 122 and others, 37.

### Franklin University Community College Alliance

Attached to this report is a letter from Paul Otte, the president of Franklin University, regarding the number of Southern State students who subsequently graduated from Franklin University using their online program (attachment page 1). As you will see in the letter, we have now had 67 graduates through the winter quarter, and I believe there are three more who completed this spring. Southern State has had more graduates from that program than any of the over 200 colleges that belong to the alliance program although I suspect we may not hold that rank much longer as some of the larger community colleges are beginning to have significant numbers follow this pathway.

## Adult Opportunity Center Community Report

Karyn Evans recently provided comparative information regarding her program over the last two years although the current year was not yet complete at the time the summary was developed (attachment pages 2 and 3). I think you will find the information interesting as we see there are significant numbers of students from each of our counties, and their accomplishments are impressive although overall numbers are down slightly in some categories from the previous year. This is a program that can fluctuate greatly depending on various economic factors but it has been another very good year for Karyn's program. I'm sure Karyn will be providing a final report in the very near future.

### Update: P-16 Council

The P-16 Council met on June 26 with the coach who has been assigned to our project by the KnowledgeWorks Foundation. The coach happens to be Dr. Lynn Willett who retired two and one-half years ago from Zane State College and a good friend. The five high schools in Highland County that are participating in this program surveyed their senior class prior to their graduation in regard to their future plans, family background and level of preparation in response to those plans. While the results are available by school, I have enclosed only the summary of the five schools (attachment pages 4 and 5). There are some interesting differences between the students, their level of preparation, their plans for the future, etc. We have begun an analysis of the data and will continue to work with it before the next meeting, which is scheduled later in July. This is the first piece of research data for the P-16 Council, and it strongly suggests that students need to be better prepared before leaving high school relative to their planning for their own future. Nicole Roades compiled the data for the Council and also did a preliminary analysis of some of the results, which is included. We are analyzing the data further by breaking down the difference between men and women in their response and will have that information for the Board prior to the Board Meeting.

### Personnel Update

As reported previously, John Joy has been appointed as the **Dean of Corporate and Community Services**. John brings extensive business background and in interviewing for the second position, we felt it was important to select someone to fill the position of **Director of the Center for Business and Industry** who had agency background since we do a lot of work with the various social service agencies. We are fortunate to have obtained the services of Bob Brown who has worked in Highland County for many years with business and industry through Jobs and Family Services and the Workforce Investment Act Board in Highland County. Bob is well known in the area and highly regarded by all who have worked with him in this arena and I'm sure will be a valuable addition to the Division.

Jim Buck is heading the search committee for the **Director of the South Campus/Dean of Students Services**, and that committee is moving ahead nicely and should be interviewing five or six candidates over the course of the next several weeks. There appear to be some very strong candidates and we are anxious to get them on campus and have an opportunity to actually talk to them regarding the position.

## Statutory TEL

Also included with the Report to the Board is information that was sent out by the Ohio Legislative Services Commission and others relative to the Statutory TEL issue and the potential impact (attachment pages 6, 7 and 8). While it is very early to estimate what that impact will be, it does provide an element of concern given the fact that higher education is often rather far down the pecking order when it comes to funding. If in fact the items that have preceded higher education (such as Medicaid, K 12, Judicial System, and so on) should experience significant increases, there may be little or no funds left for higher education. The good news is that this limit can be overwritten with the approval of two-thirds of a majority in both chambers of the Legislature. It was interesting to hear the former director of the budget at a meeting in Columbus who basically said it appears that Ohio will continue to move incrementally rather than making any strategic decisions relative to the budget. It would be nice to think that higher education would get a 3.5 percent increase each year, but my sense is that is not likely to be the case. Nonetheless, this is the situation we face, and we will work with it to the extent possible and hopefully it will have a positive impact for Ohio.

## Year End Report – SSCC Foundation

After the Fayette County event, the College has received all the funding for the Foundation that it will receive in the fiscal year that just ended. We are very pleased to have brought in \$427,585 and hope that we can repeat that sort of growth in the coming years. My congratulations to Doug Seipelt and the entire college community who has helped us to make this rather significant progress. We now have roughly \$2.6 million in the Foundation, the majority of which is a part of the Endowment of the College.

The event in Fayette County was well attended and I am happy to report that Doug Seipelt and I accepted the challenge from two of our soccer players for a game of corn hole. Not having played the game before, we nonetheless were successful in defeating the younger players by a whopping 22 to 15 score. Hurrah for the old guys.

## Enrollment

Now that summer school enrollment is now close to being finalized it appears that we are up slightly more than 6 percent in both FTE and headcount. Enrollments for the fall continue to run well ahead of last year but it is important to note that our students are finally beginning to understand that it is critical to enroll early, so the results at this point are certainly less than conclusive. I would also reemphasize the notion that by graduating 358 students this year which followed upon 342 last year, we are losing many of our students who have now completed their work at Southern State. While this is generally a good thing, as noted earlier it also means that we have to replace them in the fall. At this time, applications for the fall continue to run at a record pace as compared to previous years, so we do anticipate no major surprises relative to fall enrollment.

### Higher Learning Commission Update

I have received the final report from the Higher Learning Commission which is the same report distributed to the Board in June. On behalf of the institution, I responded positively to the report, and it now goes to a Readers Review for final approval. If we had challenged any of the findings, it would have gone to a different review board in September. We were also asked to complete an evaluation form of the visiting team which five of our staff completed in a very positive manner. After the Reader's review, our ten year continuing accreditation will be final.

### Patri-Tots Center

Enclosed with your packet is a year end report from the Patri-Tots Center which outlines the progress made over the past year. The \$42,000 profit reported for the Center in the Treasurer's report is a true final figure for the year. The \$18,000 in salary for the faculty member who assisted in reviewing the curriculum and evaluating the program has been removed from the bottom line. What a great turnaround! Once again congratulations to Nicole Roades, Kathe Chaney, Karee Shaw and their excellent staff.

### Corporate and Community Services

Attached is the monthly report from C&CS reporting some of the activities during June (attachment page 9). I would also note that the Truck Driving Academy had another good month with the division now showing a nice profit for the year.

sg

Attachments/Enclosure



June 2006

Dr. Lawrence Dukes  
President  
Southern State Community College  
100 Hobart Drive  
Hillsboro, OH 45133

Dear Dr. Dukes;

*CARRY*

Eight of your students recently graduated with a bachelor's degree from Franklin University by participating in the Community College Alliance (CCA) program. Southern State Community College has had 67 graduates since joining CCA in September 1998. The Winter 2006 graduates and their degrees are as follows:

Bentley Balke	Business Administration
Melissa Boggs	Digital Communication
Brandon Fawley	Business Administration
Melissa Garland	Healthcare Management
Penny McGinnis	Digital Communication
Leilani Nii	Accounting
Karen Polley	Business Administration
Kathy Wilson	Accounting

Since 1998, the CCA program has enrolled more than 6,989 students. This term alone we had 143 graduates. Working with Southern State Community College continues to be a success and we thank you for your continued support and involvement.

Sincerely,

Paul J. Otte  
President  
Franklin University

*THANKS  
S*

cc: Ms. Sherry Sout, VP Academic Affairs

**Community Report  
AOC 2006**

**ABLE**

- 5 counties
- 8 sites
- 13 classes
- Staff – 16 instructional, 2 assessment, 3 support, 1 administrative

	FY-05	FY-06 To Date
<b>STUDENTS</b>		
<b>Enrolled</b>	<b>601</b>	<b>473</b>
Adams	95	81
Brown	92	58
Clinton	109	107
Fayette	95	65
Highland	194	138
Other	16	18
<b>Retention Rate</b>	90.1%	
<b>Female</b>	65.6%	65.0
<b>Born in Ohio</b>	68%	55.5%
<b>Born in US</b>	91.7%	92.3%
<b>Other Countries Represented</b>	19	20
<b>Single Parents</b>	105	79
<b>Households with Children</b>	383	319
<b>Unemployed</b>	35.8%	28.4%
<b>HS Diploma/GED on entry</b>	102	83
<b>Range of Education Completed at Entry</b>	Grade 1 to Bachelors	Grade 1 to Masters
<b>Earned GED</b>	86	41
<b>Enrolled in Post Secondary</b>	58	
<b>Registered to Vote</b>	38	11
<b>Got a Library Card</b>	89	
<b>Passed a Job-Related Test</b>	56	
<b>Got Drivers License</b>	68	
<b>Most referrals – Family/Friends</b>	32.3%	54.1
<b>STAFF</b>		
<b>Professional Development Activities</b>	52	64
<b>Range of ABLE experience</b>	1-20 years	1-21 years

- Diversity – 11.2% (05) and 13.1% (06) non-white, compared to 3% of the population (US Census)

**GED**

- Test is given once a month
- Capacity – 12 testers/month
- Staff – one part-time GED Examiner

	2005	2006 To Date
Number Tested	127	39
Pass Rate	92%	

2006 data is effective 4/06



To: Dr. Dukes, President

From: Nicole Roades, Dean of Student Services

Date: June 22, 2006

Re: P-16 Council Project: Data Summary for Senior Survey

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Thank you for the opportunity to assist with this worthwhile project of the P-16 council. As requested, the survey responses have been totaled and the results are attached. A summary of the five schools as well as individual school data is included.

I anticipate that once you and the other council members have the opportunity to review the data, you may want to conduct further analysis. I will keep the survey instruments on hand for further research should you and the council deem it necessary.

Although not requested of me, I have highlighted a few interesting points that I might draw to your attention.

- Male and female respondents are equally represented.
- Similar to the diversity issues we face at the collegiate level; ethnic representation is fairly limited to white Caucasian with minimal representation among other groups.
- The mothers of this survey group have attained a higher level of education than the fathers. Mothers are 2% ahead of fathers in regard to the attainment of two-year, four-year, and advanced degrees.
- Sixty-one percent of the respondents indicated that they plan on going to a two-year or four-year institution following graduation yet only 19% have completed an application for admission, the FAFSA, and the college entrance exam.
- It is slightly alarming that 62 (14%) of students have done nothing to prepare for life after high school. Considering the timing of this survey, this statistic may warrant closer examination. However, although a disturbing statistic, one must also consider the validity of the responses and the effort level put forth on behalf of the students completing the survey.
- In the search for evidence that the presence of the Southern Ohio Center of Excellence impacted responses, I found it most obvious in the fact that the students from Whiteoak had the fewest number of *undecided* students. All other schools had double-digit percentages while Whiteoak only had 5% (3 students) who declared undecided.

Again, thank you for the opportunity to help with this project. I look forward to working on any further analysis relating to the P-16 project.

**Summary (Fairfield, Hillsboro, Greenfield, Lynchburg, Whiteoak)**

High School Senior Survey  
 Highland County P-16 Project  
 June-06

<b>Gender</b>			
Male	223	50%	
Female	226	50%	
	n=	449	

<b>Ethnicity</b>		
American Indian	3	1%
Asian	6	1%
Black or African American	3	1%
Hispanic or Latino	6	1%
Native Hawaiian or other Pacific Islander	423	94%
White	4	1%
Bi-Racial or Multi-Racial	4	1%
Other	449	
	n=	

**Highest level of education completed by parents**

<b>Mother</b>	
High School Diploma or less	230
Some College	76
2-Year Degree	50
4-year Degree	42
Advanced Degree	24
No answer	27
	n= 449

<b>Father</b>	
High School Diploma or less	263
Some College	79
2-Year Degree	31
4-year Degree	14
Advanced Degree	31
No answer	449
	n=

**Are you receiving IEP services?**

Yes	29	6%
No	407	91%
No Answer	13	3%
	n=	449

**Have you spent all your school years at the school you are graduating from?**

Yes	287	64%
No	147	33%
No Answer	15	3%
	n=	449

**Do you have any brothers or sisters that have attended college?**

Yes	167	37%
No	237	53%
No Answer	45	10%
	n=	449

**After graduation which of the following do you plan to do?**

4-Year College	168	37%
2-Year College	107	24%
Technical College	25	6%
Join the Military	14	3%
Obtain Employment	26	6%
Undecided	58	13%
No answer	1	
Multiple answers	50	11%
	n=	449

**Check the items completed**

Application for college admission	291	65%
FAFSA	237	53%
College entrance exam	249	55%
Employment Application	227	51%
<b>Other</b>		
Completed all the steps	109	24%
Completed all three college related steps	87	19%
Completed nothing	62	14%

## **Statutory TEL**

- Political deal – withdraw petitions in exchange for state-only statutory TEL
- Late amendment to S.B. 321 (Tobacco Budget)
- Passed legislature within 48 hours
- Separate bill (HB 312) creates new law to permit original petitioners to withdraw issue from ballot – *Uncharted territory*

## **Major Provisions of Statutory TEL**

- No direct limitations on local governments, exempts Local Government Funds
- Limit applies to state General Revenue Fund spending (GRF) only, starting FY 2008
- Annual limit is the same as constitutional TEL: 3.5% or inflation + population change
- Governor's proposed budget must stay within limit

## **Two ways to exceed statutory spending limit**

- (1) Bill passed in response to the governor's declaration of an emergency – war, disease, “destructive organisms,” or terrorist attack

-- OR --

- (2) Bill passed with 2/3 majority in both chambers

## **Impact of Statutory TEL**

- Legislative Service Commission simulation based on actual appropriations starting in fiscal year 1988
- Findings: \$2.8 billion in cuts to GRF required in FY 2006 to meet spending limit
- Forecast that implementation “...could result in significant reduction of subsidies to local government.”

Source: Ohio Legislative Service Commission, Fiscal Note and Local Impact Statement, Sub. S.B. 321, 126<sup>th</sup> G.A., As Reported by House Finance and Appropriations.

## **Statutory TEL – Problems**

- “Ratchet” effect? – limit is recalculated every four years based on actual appropriations rather than growth from base year
- One-third of legislators can block bill to exceed limit
- Inflation forecast at beginning of budget process may become outdated
- Constitutional issues

## Center for Business and Industry – June 2006

### **Court House Manor**

The 11 computer classes scheduled at the Fayette campus were completed as planned on June 28<sup>th</sup>. This was one of several classes we had running right up until the end of the month.

### **DHL**

These computer classes provided each of the 20 managers attending this training with a 128 megabyte USB drive with the SSCC logo. Our expectation is that every time they plug it into their computer they will be reminded of where they received the training. Julia Basham taught this class on their site in the evenings, and received "very good" to "great" comments on the feedback/evaluation forms.

### **Kautex-Textron**

Additional meetings have been held with Kautex, which have resulted in plans for the next phase of training. This training includes coaching, communicating, project leadership, problem solving, and change management, and is planned for sometime after July 1. A draft proposal was provided them, which was accepted, pending Targeted Industry Grant funds being released in mid-July.

### **YUSA**

Honda of America supplied a 16 hour Quality Circle seminar as a subcontractor for SSCC. This workshop was conducted by outside consultant Lorie Simpson here at our Central Campus on June 29 and 30, with positive and favorable feedback from the participants. This workshop was another example of our efforts to support and improve the performance of Quality Circle teams in our service area.

### **Adams County Business Training Center and Appalachian Training in Partnership Grant**

The Center has benefited from the addition of Russ Brewer, who is funded in part through the ATIP (Appalachian Training in Partnership) grant. We are pleased that his consulting services to small business are running ahead of expectations. Through mid-June, Russ has provided small business consultation to 8 individuals, as well as assembling a draft of a non-credit small business education curriculum. Russ is also putting together some non-credit open enrollment offerings for the fall at the Business Training Center.

### **Targeted Industries Training Grants**

The Center for Business and Industry was busy through the last day of June providing training for area businesses. The appropriate completion reports were submitted, and plans and proposals for upcoming training in the new fiscal year are being developed. We are checking on the status of the additional \$100,000 in Targeted Industry Training Grant funds specifically for use with Honda suppliers that was to be available to us. It is unknown if Honda's selection of an Indiana site for their factory will affect these funds. This was to be in addition to the standard allocation of approximately \$50,000.

### **Staffing Note**

The month of June brought with it some anticipated staff changes. Our retiring Dean, Nancy Wisecup, was recognized at a reception in her honor on June 28. Her contributions and hard work will be missed. John Joy will be taking her place, effective July 1. John Tallieu will be moving from full time to a part-time contract services arrangement at the end of July. We are pleased to announce that Bob Brown will be taking over as CBI Director July 10, and we are equally pleased that Melody Johnson has agreed to an extension of her services to us in our CBI Business office.

Agenda Item IV.B  
Treasurer's Report  
June 2006 Financial Report

Board of Trustees  
July 12, 2006, Meeting



July 5, 2006

MEMORANDUM TO: Dr. Lawrence Dukes, President  
The Board of Trustees

FROM: James Buck, Treasurer

SUBJECT: June 30, 2006 Financial Reports

Please review the accompanying Financial Reports. The College's General Fund Balance increased \$8,993 for the year ending June 30, 2006. This represents a notable improvement over what had previously been anticipated. The consequences of leveling of enrollments were offset by cost controls which resulted in actual expenditures which were almost 1.5% below estimates. The General Fund Balance as of June 30, 2006 is 13.1% of the FY 06 General Fund expenditures. This ratio decreased .5% from FY 05. The General Fund Total Revenue projections were within 0.5% of actual.

The College's technology plan was fully funded again in FY 06 with over \$214,000 of technology equipment having been purchased. New programs, faculty, and expansions have been added this year. Our new year, FY 07, builds on these gains, and provided we experience at least a stable enrollment the College should be well positioned. The anticipated changes in our state funding formula that are scheduled to take effect in FY 08 appear to provide an excellent opportunity for us to maintain our status as one of the lowest cost state institutions in Ohio. There remains some uncertainty regarding the changes in state spending limits that could impact our state funding. If you have any questions, please let me know.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6  
COMPARATIVE BUDGET REPORT  
TWELVE MONTHS ENDED JUNE 30, 2006 (unaudited)

	FISCAL 06		FISCAL 05			
	ANNUAL BUDGET	06/30/06 Y-T-D	% OF BUDGET	06/30/05 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
<b>REVENUE</b>						
STATE SUBSIDY	4,592,894	4,594,992	100.0%	4,498,658	96,334	2.1%
STUDENT FEES	6,328,861	6,219,125	98.3%	6,059,166	159,959	2.6%
GRANTS & CONTRACTS	834,427	809,034	97.0%	832,143	(23,109)	-2.8%
OTHER INCOME	130,000	205,011	157.7%	88,111	116,900	132.7%
<b>TOTAL REVENUE</b>	<b>11,886,182</b>	<b>11,828,162</b>	<b>99.5%</b>	<b>11,478,078</b>	<b>350,084</b>	<b>3.1%</b>
<b>EXPENDITURES</b>						
INSTRUCTIONAL	5,839,041	5,832,010	99.9%	5,367,253	464,757	8.7%
RESEARCH	2,650	379	14.3%	43	336	781.4%
COMMUNITY SERVICE	16,516	23,978	145.2%	21,385	2,593	12.1%
ACADEMIC SUPPORT	1,612,103	1,543,597	95.8%	1,501,651	41,946	2.8%
STUDENT SERVICES	1,412,234	1,352,648	95.8%	1,330,305	22,343	1.7%
INSTITUTIONAL SUPPORT	1,431,373	1,370,923	95.8%	1,361,055	9,868	0.7%
PLANT OPERATIONS	1,382,265	1,345,055	97.3%	1,291,928	53,127	4.1%
SCHOLARSHIPS	290,000	350,579	120.9%	341,640	8,939	2.6%
<b>TOTAL EXPENDITURES</b>	<b>11,986,182</b>	<b>11,819,169</b>	<b>98.6%</b>	<b>11,215,260</b>	<b>603,909</b>	<b>5.4%</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b>(100,000)</b>	<b>8,993</b>		<b>262,818</b>	<b>(253,825)</b>	<b>-96.6%</b>
AUXILIARY TRANSFER	100,000	-		-	-	
<b>SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>8,993</b>		<b>262,818</b>	<b>(253,825)</b>	<b>-96.6%</b>

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6  
CONSOLIDATED FUND BALANCE SHEETS  
AS OF JUNE 30, 2006 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	1,300,649	474,389	1,089,834	9,916		763,198	35,141	3,673,127
ACCTS. RECEIVABLE-STUDENTS(NET)	2,075,983							2,075,983
ACCTS. RECEIVABLE - OTHER	597,968	70,098	242,776					910,842
NOTES RECEIVABLE				7,780				7,780
INVENTORIES	8,606	181,724						190,330
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	20,933					704,922		20,933
EQUIPMENT						16,996,217		704,922
BUILDINGS AND IMPROVEMENTS					12,318			16,996,217
OTHER ASSETS								12,318
PREPAID EXPENSES								0
<b>TOTAL ASSETS</b>	<b>4,004,139</b>	<b>726,211</b>	<b>1,332,610</b>	<b>17,696</b>	<b>12,318</b>	<b>18,464,337</b>	<b>35,141</b>	<b>24,592,452</b>
<b>LIABILITIES AND FUND BALANCES</b>								
ACCOUNTS PAYABLE	(19,879)		121					(19,758)
SALES TAX PAYABLE		7,237						7,237
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS	(191)							(191)
ACCRUED PAYROLL	406,181							406,181
ACCRUED EXPENSES								0
DEFERRED REVENUE	1,655,899		274,475					1,930,374
OTHER LIABILITIES	333	(5)				2,848,650		2,848,978
DEFERRED COMPENSATION	413,383							413,383
NET INVESTMENT IN PLANT						15,615,687		15,615,687
FUND BALANCE/HELD IN CUSTODY	1,548,413	718,979	1,058,014	17,696	12,318		35,141	3,390,561
<b>TOTAL LIAB. AND FUND BALANCES</b>	<b>4,004,139</b>	<b>726,211</b>	<b>1,332,610</b>	<b>17,696</b>	<b>12,318</b>	<b>18,464,337</b>	<b>35,141</b>	<b>24,592,452</b>

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6  
 STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES  
 FOR THE PERIOD ENDED JUNE 30, 2006 (unaudited)

	UNRESTRICTED		RESTRICTED		TOTAL
	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	RESTRICTED
REVENUES					
TUITION, FEES, STUDENT CHARGES	6,219,125		6,219,125		0
STATE APPROPRIATION	4,594,992		4,594,992		0
FEDERAL GRANTS AND CONTRACTS				7,023,260	7,023,260
STATE GRANTS AND CONTRACTS	809,034		809,034	1,840,238	1,840,238
LOCAL GRANTS AND CONTRACTS				306,863	306,863
PRIVATE GIFTS, GRANTS & CONTRACTS				388,249	388,249
SALES AND SERVICES		3,344,352	3,344,352		0
OTHER SOURCES	205,011		205,011		0
<b>TOTAL EDU./GEN. REVENUE</b>	<b>11,828,162</b>	<b>3,344,352</b>	<b>15,172,514</b>	<b>9,558,610</b>	<b>9,558,610</b>
EXPENDITURES AND MANDATORY TRANSFERS					
EDUCATIONAL AND GENERAL	5,756,732		5,756,732	84,831	5,841,563
INSTRUCTIONAL	379		379		379
SEPARATELY BUDGETED RESEARCH	23,978		23,978	1,543,297	1,567,275
PUBLIC SERVICE	1,543,597		1,543,597	65,000	1,608,597
ACADEMIC SUPPORT	976,258		976,258	228,205	1,204,463
STUDENT SERVICES	1,370,923		1,370,923	0	1,370,923
INSTITUTIONAL SUPPORT	1,345,055		1,345,055		1,345,055
OPERATION/MAINTENANCE OF PLANT	350,579		350,579	7,840,385	8,190,964
SCHOLARSHIPS AND FELLOWSHIPS					
<b>TOTAL EDU./GEN. EXPENDITURES</b>	<b>11,367,501</b>	<b>0</b>	<b>11,367,501</b>	<b>9,761,718</b>	<b>21,129,219</b>
AUXILIARY ENTERPRISES		2,978,566	2,978,566		2,978,566
TRANSFERS	451,668	742,690	1,194,358	(968,554)	225,804
<b>TOTAL EXPENDITURES/TRANSFERS</b>	<b>11,819,169</b>	<b>3,721,256</b>	<b>15,540,425</b>	<b>8,793,164</b>	<b>24,333,589</b>
<b>NET INCREASE IN FUND BALANCES</b>	<b>8,993</b>	<b>(376,904)</b>	<b>(367,911)</b>	<b>765,446</b>	<b>397,535</b>

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6  
AUXILIARY OPERATIONS  
FOR TWELVE MONTHS ENDED JUNE 30, 2006 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	1,532,619	340,240	1,461,462	29,062	3,363,383
DISCOUNTS	362	0	(19,393)	0	(19,031)
COST OF SALES	1,116,518	31,557	749,011	20,283	1,917,369
GROSS MARGIN	416,463	308,683	693,058	8,779	1,426,983
ADMINISTRATIVE & GENERAL EXPENSES					
ADMINISTRATIVE SALARIES	44,793	39,570	69,694	4,026	158,083
SUPPORT STAFF SALARIES	24,626				24,626
PART-TIME SUPPORT STAFF SALARIES	543	159,552			160,095
FRINGE BENEFITS ALLOCATED	22,929	51,962	165,098	120	239,989
OFFICE SUPPLIES	405	1,243	10,195	790	11,963
PRINTING SUP./PHOTOCOPIING	196	2,434	2,064		5,484
TRAVEL-CONFERENCE REIMBURSEMENT			3,737	93	3,737
TRAVEL-MILEAGE REIMBURSEMENT	453	1,085	6,120	74	7,751
SPECIAL EVENTS					
ADVERTISING		587	45,710		46,297
TELEPHONE	7,560	5,219	21,921		34,700
DUES & SUBSCRIPTIONS				680	680
POSTAGE	19,815	418	1,491	1,259	22,983
COMPUTER SERVICES					0
STAFF DEVELOPMENT		132			132
OTHER PROFESSIONAL FEES			140,344	550	140,894
EQUIPMENT GREATER THAN \$50	4	3,675	200,030		203,709
TOTAL ADMIN. AND GENERAL EXPENSES	121,324	265,877	666,404	7,592	1,061,197
SURPLUS/(DEFICIT)	295,139	42,806	26,654	1,187	365,786

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6  
BID ITEMS AND EXPENDITURES OVER \$5,000  
JUNE 2006

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
JUNE 7	AMERICAN ELECTRIC POWER	130670	\$9,334.89	UTILITIES
JUNE 7	CROSSELL BUS LINES INC	130684	\$5,399.38	STUDENT TRAVEL
JUNE 7	GLOCKNER	130696	\$5,105.58	EQUIPMENT REPAIR
JUNE 7	MARSH AFFINITY GROUP SERVICES	130710	\$7,094.00	NURSING INSURANCE
JUNE 7	PIKE NATURAL GAS	130719	\$6,499.58	UTILITIES
JUNE 8	GLOBAL GOVERNMENT/EDUCATION SOLUTIONS	130767	\$22,130.26	COMPUTER EQUIPMENT
JUNE 8	TIMES-GAZETTE/BROWN PUBLISHING	130793	\$12,342.45	2006 FALL SCHEDULES
JUNE 16	AMERICAN ELECTRIC POWER	130882	\$14,499.26	UTILITIES
JUNE 16	CLARA I BROWN INTERIORS INC	130890	\$5,710.72	TDA FURNITURE
JUNE 16	MIAMI TRACE LOCAL SCHOOL DISTRICT	130909	\$12,405.93	EQUIPMENT/PROF SERVICE
JUNE 16	MID-AMERICAN CLEANING CONTRACTORS INC	130910	\$18,932.48	PROFESSIONAL SERVICES
JUNE 16	MODERN LEASING	130912	\$6,287.58	EQUIPMENT RENTAL
JUNE 16	WARREN COUNTY CAREER CENTER	130925	\$9,937.50	RENTAL
JUNE 22	MCGRAW HILL INC	130973	\$15,265.86	INVENTORY
JUNE 22	NATIONAL BANK & TRUST CO	130976	\$5,000.00	TEST FEES
JUNE 22	VON HOLTBRINCK PUBLISHING	131003	\$5,926.03	INVENTORY
JUNE 26	HIGHLAND DISTRICT HOSPITAL	131033	\$8,000.00	EQUIPMENT
JUNE 26	RITTENHOUSE BOOK DISTRIBUTORS	131065	\$10,250.80	INVENTORY
JUNE 29	CURLESS PRINTING	131126	\$9,600.00	PUBLICATION
JUNE 30	MEDICAL EDUCATION TECHNOLOGIES INC	131189	\$296,571.00	EQUIPMENT

TOTAL  
\$486,293.28  
=====

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6  
 DONATIONS JUNE 2006

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
JUNE 19	THE GREATER CIN FOUNDATION	\$500.00	SCHOLARSHIP
JUNE 19	NATIONAL BANK & TRUST	\$75.00	ABLE RECOGNITION
JUNE 20	DENTON MEADE	\$100.00	ABLE RECOGNITION
JUNE 26	JAMES EVILSIZER	\$500.00	SCHOLARSHIP
JUNE 26	GREATER CINCY FOUNDATION	\$500.00	SCHOLARSHIP
			-----
TOTAL		\$1,675.00	=====

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION  
 BALANCE SHEET  
 AS OF JUNE 30, 2006 (unaudited)

ASSETS

Cash in Bank	1,637,755
Investments	
Cost Basis	653,008
Unrealized Gain	73,604
	-----
Market Value of Investments	726,612
Pledges Receivable	35,300
Other Assets	
Total Assets	<u>2,399,667</u> =====

LIABILITIES AND NET ASSETS

LIABILITIES

Other Liabilities	-
	-----
Total Liabilities	-
	-----

NET ASSETS

Unrestricted	29,324
Temporarily Restricted	98,438
Permanently Restricted	2,271,905
	-----
Total Net Assets	2,399,667
	-----
Total Liabilities and Net Assets	<u>2,399,667</u> =====

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION  
 FINANCIAL REPORT  
 PERIOD ENDING JUNE 30, 2006 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SSSC	BEGINNING FUND BALANCE	CURRENT FUND BALANCE
<b>PERMANENTLY RESTRICTED:</b>					
Col. Pommett Scholarship Fund	1,350	560	(500)	17,103	18,513
Fifth Third Bank Fund		2,125		27,525	29,650
Hodson Fund	3,094	3,039	(1,000)	40,422	45,555
Igo Fund	169	409	(500)	11,049	11,127
Jacobson Fund	500	372	(500)	10,521	10,893
Ladrach Fund	300	355	(500)	9,469	9,624
General Contribution Fund		13,186	(20,000)	206,344	199,530
Beck Fund	144	144		6,095	6,239
Hottle Nursing Scholarship Fund	500	199	(1,001)	10,440	10,138
Barthel Art Scholarship Fund		407		11,442	11,849
Daniels Fund	25	472	(500)	13,051	13,048
Stephen Bennel Scholarship Fund		436	(500)	13,643	13,579
Gene Worthington BCRW Fund	300	890	(250)	26,123	27,063
Douglas & Susan Seipeil Fund	5,898	683	(1,500)	28,267	33,348
Highland County Fund	35,000	6,136	(4,084)	125,687	162,739
Bagshaw Enterprises KFC Fund		245	(500)	6,514	6,259
Paul Neff Memorial Fund		1,268	(500)	22,719	23,487
Fender Scholarship Fund	6,300	807	(1,000)	14,458	20,565
Elmer & Helen Reed Fund	6,620	45,457	(296,571)	1,565,430	1,320,936
Joyce Fender Family Scholarship Fund	8,900	354	4,500	-	13,754
Fence Patron Arts	139,675	4,826		144,501	144,501
YouCan Fund	74,308	1,902		96,210	96,210
Elks Club Scholarship Fund		434	20,000	22,132	22,566
Dylan Phillip Wilson Memorial Fund	10,793	130	2,500	13,423	13,423
Storer Endowment	5,000	25		5,025	5,025
Brett Wightman Memorial Scholarship F	2,278	6		2,284	2,284
<b>SUBTOTAL</b>	<b>301,010</b>	<b>84,967</b>	<b>(280,274)</b>	<b>2,166,302</b>	<b>2,271,905</b>
<b>TEMPORARILY RESTRICTED:</b>					
Appalachian Gateway Fund	150	92	(150)	3,137	3,229
Fayette Co. Schol. Fund	15,000	551	(6,187)	21,146	30,510
Performing Arts Fund		4		129	133
Weastec Fund	5,000	262	(3,667)	6,672	8,267
Hillsboro Ford Warner Fund	5,773	225	(814)	3,712	8,896
Cassner Foundation Fund	18,000	460	(6,000)	12,458	24,918
Patrol Center Capital Improvement	5,850	134		1,023	7,007
Dare WCH Schol	1,230	23	480	1,733	1,733
Leadership Highland Schol. Fund	4,665	80		4,745	4,745
Betty Chandler Hospice of Hope	9,000			9,000	9,000
<b>SUBTOTAL</b>	<b>64,668</b>	<b>1,831</b>	<b>(16,338)</b>	<b>48,277</b>	<b>96,438</b>
<b>UNRESTRICTED</b>	<b>(36,306)</b>	<b>1,679</b>	<b>22,826</b>	<b>41,125</b>	<b>29,324</b>
General Contribution Fund					
<b>SUBTOTAL</b>	<b>(36,306)</b>	<b>1,679</b>	<b>22,826</b>	<b>41,125</b>	<b>29,324</b>
<b>GRAND TOTAL</b>	<b>329,372</b>	<b>86,377</b>	<b>(273,786)</b>	<b>2,255,704</b>	<b>2,399,667</b>