

# Southern State Community College

## Board of Trustees Meeting

September 14, 2011

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The Regular monthly meeting of the Southern State Community College Board of Trustees was held Wednesday, September 14, 2011, in Room 106, on the College's Central Campus in Hillsboro.

The Honorable Alan Foster administered the Oath of Office for newly appointed Member of the Southern State Community College Board of Trustees Larry Anderson, Adams County, for a term beginning August 10, 2011, and ending at the close of business May 11, 2014, filling the vacancy left by the death of Ben Houser.

### Call to Order and Roll Call

At 6:05 p.m., Vice Chairwoman Wilson called the meeting to order. Roll Call was as follows:

**Present:**

Trustee Larry Anderson  
Trustee Michelle Cimis  
Trustee Donald Moore  
Trustee Leilani Popp  
Trustee Rory Ryan  
Trustee Vicki Wilson, Vice Chair

**Absent:**

Trustee Kay Ayres, Chair  
Trustee Paul Hall

### Consideration of Agenda

Trustee Moore moved and Trustee Popp seconded that the Agenda before the Board be approved. All were in favor.

11.41

### Consideration of Minutes

Trustee Popp moved and Trustee Cimis seconded that the July 13, 2011, and the August 17, 2011, Minutes be approved as presented. All were in favor.

11.42

### Monitoring Confirmation

#### *President's Report*

President Boys welcomed guests and thanked them for attending the meeting. In addition to his written report, Dr. Boys highlighted the following:

- Opening week activities are underway for faculty and staff in preparation for the beginning of the new academic year.

- Introductions were made of Student Government Association Advisor Sherry MacDowell and SGA officers in attendance: Monica Hinzman, President; Dan Klein, Senator; Mike Kelch, Senator; and Justin Flint.
- Trustees were reminded of upcoming events:
  - Ethics training opportunities
  - Ohio Association of Community Colleges Southwest Regional Trustee Meeting
  - College-wide picnic
- The President directed the Board's attention to page three of the President's written report on which information about the Adult Opportunity Center was provided and highlighted the number of students who have received instruction in the Adult Opportunity Center. Dr. Boys commended Karyn Evans, Dean of the AOC, for her leadership and her entire staff for the work they do for SSCC's students. Further, he thanked Ms. Evans for her spearheading the expansion of adult opportunity services in Adams County.
- Dr. Boys reported John Joy, Dean of Workforce Development and Community Services, Katy Farber, Director of the Highland County Chamber of Commerce, and partners at Great Oaks Institute of Technology and he attended a meeting and tour earlier today of PAS Technology Plant to assist in the company's employee training efforts in the area of manufacturing for jobs such as precision welders and machinists.
- Dr. Julianne Krebs, Director of Nursing, delivered a presentation on the [SSCC Nursing Programs](#).

### ***Vice President of Business and Finance Report***

Vice President of Business and Finance Jim Buck provided the July and August 2011, Financial Reports.

Trustee Popp moved and Trustee Cimis seconded that the [September 2011 President's Report](#) and the [July and August 2011 Finance Reports](#) be approved. All were in favor.

11.43

### **Employee Petition of Sick Leave Transfer**

With the support of the South Campus Director and upon the recommendation of President Boys, Trustee Ryan moved and Trustee Moore seconded that the employee petition for sick leave transfer before them be approved as outlined in the Employee Policy and Information Manual. All were in favor.

11.44

### **Report on August 11, 2011, USO Trustee's Conference**

Vice Chairwoman Wilson, Chairwoman Ayres and President Boys recently attended the Ohio Board of Regents University System of Ohio Trustees' Conference where they received information on priority initiatives as well as the goals of the Ohio Board of Regents. Sessions on trustee fiduciary responsibilities, best practices and effective policy governance were held. Vice Chairwoman Wilson shared the following information on effective governing boards.

- Know the difference between governing and managing
  - support the president
  - help set goals
  - hold the president accountable
- Balance the priorities of the institution with the needs of the state
- Be aware of ethical issues, especially conflicts of interest
- Know that you have a corporate not individual authority; after argument support the board decision

- Use your own perspective, expertise and judgment
- Engage with members of the community
- Enhance the legacy of the institution
- Recognize that your main responsibility is to the students
- Promote and be an advocate for the institution
- Protect the academic freedom of faculty and students
- Assess your own performance
- Signs of an “over-engaged” board
  - too many meetings
  - review administrators other than the president
  - involvement with individual students or faculty
  - focus on detail rather than on the vision
- Focus on the role: Visionary or Caretaker?
  - caretaker would ask, “What do we do and how do we do it?”
  - visionary would ask, “Where are we going and how do we get there?”

## **Rescission of 1978 Rules and approval of the filing of the updated Board Manual**

Trustee Moore moved and Trustee Cimis seconded that the updated Board Policy Manual approved by the Board of Trustees March 9, 2011, be filed with the Ohio Legislative Service Commission and the 1978 Rules be rescinded.

Before taking a vote, Vice Chairwoman Wilson expressed appreciation to those who worked on the Manual as it provides a solid footing for the Trustees, especially new Trustees. President Boys added that he has seen the things in this particular Board of Trustees that Vice Chairwoman Wilson shared earlier from the USO Trustees Conference as a result of the work and discussion around policies. He stated the Board has positioned itself as a highly effective Board because it is functioning in the strategic visioning level. He expressed appreciation for the time the Trustees spent on the Policy Manual as well.

In addition, Dr. Boys reported that faculty and staff, as part of opening week activities, spent yesterday afternoon with Rick Gregory, who facilitated the College’s visionary work last year, to begin that cycle again of establishing goals based on the vision to be a first choice college. The goals that are established need to be embedded in the culture of the college, and based on those goals, the President will lead the institution and will be held accountable in attaining those goals. He appreciates his staff and the Board’s support and stamp of approval in accomplishing the goals that are established.

All were in favor.

11.45

## **Executive Session**

At 6:55 p.m., Trustee Popp moved and Trustee Moore seconded that the Board go into Executive Session to consider the purchase of property. Roll Call Vote was as follows:

### **Executive Session**

**Yes:**

Trustee Anderson  
Trustee Cimis  
Trustee Moore

Trustee Popp  
Trustee Wilson

**No:**

Trustee Ryan

11.46

At 9:55 p.m., Trustee Popp moved and Trustee Cimis seconded that the Board of Trustees come out of Executive Session. All were in favor.

11.47

### **Next Meeting**

The next Regular Meeting of the Board of Trustees is scheduled for 6 p.m., October 12, 2011.

### **Adjournment**

There being no further business, at 9:56 p.m., Vice Chairwoman Wilson declared the meeting be adjourned.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES | September 14, 2011 | meeting) in the President's Office unless otherwise noted. The meeting was audio recorded as well.

  
Secretary

  
Chairman