

# **Southern State Community College**

## **Board of Trustees Meeting**

**June 8, 2012**

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The Southern State Community College Board of Trustees met Friday, June 8, 2012, in room 201 on the Central Campus at Southern State Community College; 100 Hobart Drive; Hillsboro, OH 45133.

At 4:30 p.m., Chair Wilson called the meeting to order. Roll Call was as follows:

**Present:**

Trustee Larry Anderson  
Trustee Doug Boedeker  
Trustee Michelle Cimis  
Trustee Donald Moore, Vice Chair  
Trustee Leilani Popp  
Trustee Vicki Wilson, Chair

**Absent:**

Trustee Kay Ayres  
Trustee Paul Hall

### **Consideration of Agenda**

Vice Chair Moore moved and Trustee Boedeker seconded that the Agenda before the Board be accepted as printed. All were in favor.

12.27

### **Consideration of Minutes**

Vice Chair Moore moved and Trustee Boedeker seconded that the May 9, 2012, Minutes be accepted as presented. All were in favor.

12.28

### **Monitoring Confirmation**

#### **President's Report**

Dr. Boys expressed appreciation to guests for attending the Board Meeting. He brought the following items to the Board's attention:

*Nursing Program.* Dr. Boys highlighted the section titled *Nursing Program Rankings* of his written report and publically congratulated the nursing faculty, staff and students. Trustee Boedeker added a brief report on the recent Nursing Pinning Ceremony he attended.

*Student Success.* President Boys shared an article recently published by CNN Money which identified Southern State's completion and transfer rates as the highest among Ohio's community colleges. He noted more time will be spent on student success at the August meeting of the Board of Trustees when a presentation on the topic will be delivered.

*USDA Grant.* Dr. Boys reported, in a partnership with the Highland County Chamber of Commerce, the US Department of Agriculture awarded another grant to provide small business support in Highland County. It is hoped to model this grant application in other counties of the College's service area.

*Trustee Terms.* Dr. Boys noted terms ended for Trustees Ayres, Hall and Ryan with Trustees Ayres and Hall continuing to serve up to 60 days until the Governor makes reappointments/appointments. Although Trustees Ayres and Hall were not present, Dr. Boys expressed appreciation for their service and would have acknowledged them in person had they been present.

### **Treasurer's Report**

A question and answer session took place about the Auxiliary Fund deficits. It was decided the Finance Committee will work with the Administration on these program deficits.

Vice Chair Moore moved and Trustee Cimis seconded that the [June 2012 President's Report](#) and the [May 2012 Financial Reports](#) be accepted as given. All were in favor.

12.29

### **Report and Recommendation from Personnel Committee**

Personnel Committee Chair Leilani Popp reported the Committee met in executive session June 5 to review changes in the Policy and Information Manual and Hourly Part-time Pay Rates. She expressed appreciation to Human Resources Director Mindy Markey-Grabill for her work on this project.

At the recommendation of the Personnel Committee, Trustee Popp moved and Trustee Boedecker seconded that the Board of Trustees approve the recommended changes to the Policy and Information Manual.

Before a vote was taken, President Boys explained the work of the Personnel Committee in bringing the revised Policy and Information Manual to the table for Board approval, which should become customary at this time each year as policies are kept fresh and in compliance with state and federal law. He summarized the extensive compensation study that had been completed during the year along with the progress being made on a performance evaluation and professional development process. He pointed out several changes in the Manual including the insertion of a salary schedule for staff and administration for the 2012-2013 academic year.

All Trustees voted in favor of the recommended changes in the Policy and Information Manual.

12.30

Further, Trustee Boedecker moved and Vice Chair Moore seconded to continue the process of a compensation study for part-time staff similar to what was done for full-time staff. All were in favor.

12.31

President Boys added it would be the intention that any salary increases for part-time staff be retroactive to July 1, 2012.

## **Next Meeting**

The next regular meeting of the Board of Trustees is scheduled for August 8, 2012, at the North Campus in Wilmington.

## **Adjournment**

At approximately 5:10 p.m., Vice Chair Moore moved and Trustee Cimis seconded that the meeting be adjourned.

12.32

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES | June 8, 2012 | meeting) in the president's office unless otherwise noted.

Stevetta Hoynes  
Secretary

Viki Wilson  
Chairman