

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

JANUARY 18, 2024 MEETING

The Southern State Community College Board of Trustees met on Thursday, January 18, 2024 at 5:00 p.m. in Room 346 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 5:01 p.m., Chair Boedeker called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker, Chair
Trustee Rachel Cummings, Vice Chair
Trustee Denny Kirk
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Brian Prickett

Absent:

Trustee Randy Chandler
Trustee Tracy O'Hara

24.00

Consideration of Agenda

Trustee Prickett moved and Trustee Milstead seconded that the January 18, 2024 meeting agenda be approved. Roll Call Vote was as follows:

Yes, approval of January 18 meeting agenda:

Trustee Rachel Cummings, Vice Chair
Trustee Denny Kirk
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker, Chair

24.01

Nomination of Chair and Vice Chair

On behalf of the Nominating Committee, Trustee Prickett recommended and moved that Trustee Rachel Cummings be appointed as Chair and Trustee Dennis Milstead be appointed as Vice Chair. Trustee Newman seconded the motion. Roll Call Vote was as follows:

Yes, approval of nomination recommendations:

Trustee Denny Kirk
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Rachel Cummings, Vice Chair
Trustee Doug Boedeker, Chair

24.02

President Roades commended Trustee Boedeker for his faithful service as Chair.

Consideration of Minutes

Trustee Boedeker moved and Trustee Prickett seconded that the Board accept the November 16 minutes as presented. Roll Call Vote was as follows:

Yes, approval of November 16 minutes:

Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

Abstain:

Trustee Denny Kirk

24.03

Monitoring Confirmation

President's Report

President Roades noted completion of the exterior door replacement project, and expressed her appreciation to Brian Rice for seeing that project through. She also shared that enrollment was up around 4%, with the distribution of classes being 53% online, 37% face-to-face and 10% hybrid. She commended Dr. Goodwin for exceeding her goal of partnering with 50 high schools to offer CCP courses. She explained the multi-factor authentication process that was recently put into place for students, and the excellent job Brian Rice and his team did in communicating and smoothly executing that process. She concluded with mentioning the resignation of Financial Aid Director Suzanne Harmon, and the importance of filling that position in a timely manner.

24.04

Financial Reports

Dr. Steven Hinshaw highlighted from the written December report that all items on the dashboard showed high confidence levels, with revenue and expenses on track. He reported that revenue was 6% higher than expected, largely due to strong enrollment, and expenses were 7% lower than expected. He also mentioned the presentation on SSI at the retreat to look forward to. Trustee Prickett inquired about the HLC CFI score dropping and Dr. Hinshaw referenced the loss of Covid money and the sale of our Fayette Campus as the main factors.

24.05

Trustee Prickett moved and Trustee Milstead seconded to approve the January President's Report and the November and December Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Rachel Cummings, Chair

24.06

Consideration of Change to 2024-25 and 2025-26 Academic Calendars

President Roades shared that the updated academic calendars they received correctly places spring break at week 9, rather than week 8.

Trustee Kirk moved and Trustee Newman seconded to approve the proposed change to the 2024-25 and 2025-26 academic calendars. Roll Call Vote was as follows:

Yes, approval of change to 2024-25 and 2025-26 calendars:

Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Rachel Cummings, Chair

24.07

Consideration of President's Annual Evaluation

President Roades shared about the strategic plan and priorities serving as the foundation for her evaluation/progress report, with added indicators and data points to help track progress. Chair Cummings and Trustee Prickett applauded her work to add those metrics, and Trustee Boedeker commented on the productive meeting in December.

Trustee Kirk moved and Trustee Boedeker seconded to approve Dr. Roades' satisfactory annual evaluation. Roll Call Vote was as follows:

Yes, approval of President's Annual Evaluation:

Trustee Doug Boedeker
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Rachel Cummings, Chair

24.08

Study Abroad Presentation

Associate Professor of English, Jeffrey Wallace, was invited as a special guest to give a presentation regarding the upcoming Study Abroad trip to the British Isles, including England, Ireland, and Wales from May 15-25, 2024. He shared the itinerary and other details and benefits of the trip, scholarships offered and the course designed for these students. President Roades commended Mr. Wallace for his efforts over the years to champion this experience for students and community members. She also expressed her appreciation to Dr. Peggy Chalker, Sam Ginn, Dr. Erika Goodwin, Robin Tholen and Suzanne Harmon for their efforts to make this experience a reality, as well as the scholarship opportunity.

24.09

Executive Session

At 5:32 p.m., Trustee Prickett moved that the Board enter into executive session for the purpose of discussing the purchase or sale of property. Trustee Boedeker seconded the motion. Roll Call Vote was as follows:

Yes, approval of moving into executive session:

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

24.10

Chair Cummings recused herself, due to conflict of interest. Dr. Steven Hinshaw and Brian Rice were invited to join.

At 6:13 p.m., Trustee Milstead moved and Trustee Newman seconded that the Board come out of executive session and enter back into regular session. No further action was taken.

24.11

2024 Board Retreat Discussion

President Roades led a brief discussion regarding topics and format options for the Board retreat set for Thursday, March 21. The Board agreed to a morning start, with a draft agenda to be sent at a later date.

24.12

Adjournment

At 6:25 p.m. on Thursday, January 18, 2024, Trustee Prickett moved and Trustee Milstead seconded that the meeting be adjourned.

24.13

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES / January 18, 2024) in the President's office unless otherwise noted.



President



Chairman



Secretary