

President's Report to the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

MAY 2013 | DR. KEVIN BOYS, PRESIDENT

Details for Upcoming Board Meeting and Graduation

We eagerly await the first graduation under the semester system this Friday, May 3. Our graduation speaker is the Honorable Brett Spencer of Adams County. Judge Spencer has been a wonderful partner in our expansion of GED classes in Adams County. His personal story is compelling. You will find the press release included in this packet. Approximately 500 students have met their graduation requirement since last summer session.

4:00 p.m. | May Board Meeting | Room 106

5:30 p.m. | Dinner | Hallway 100

6:30 p.m. | Prepare for Processional | Room 203/4

7:00 p.m. | Graduation Ceremony | Patriot Center

Executive Session

Immediately after roll call, the board will adjourn into executive session for the purpose of discussing collective bargaining. Please note that the start time is 4 p.m. to allow for sufficient time for the meeting and graduation dinner.

Faculty Emeriti

You will see on the agenda that the Faculty Senate is bringing forward recommendations that the following faculty members be designated as Faculty Emeriti: Virginia Ferguson, Teresa Grooms, Louis Mays, Ken Shull, and James "Skip" Werline. All of those that have been so honored during this academic year have been invited to the pre-graduation dinner so that we can personally honor and congratulate them.



All-Ohio Academic Luncheon

The All-Ohio Academic Luncheon was held April 25 in the atrium of the State Capitol. The Speaker of the House and Senate President were on hand to congratulate the recipients of scholarships ranging from \$250 to \$2,000. These following Southern State students were honored as members of All-Ohio Academic teams:

Second Team: Stephanie McKinney

Third Team: Sharon Hatfield, Robin Hopper, Christine Kessinger, and Emily Turner.

Ohio Presidents' Conference

As I briefly mentioned in my report last month, I was able to participate in the planning committee for this year's meeting of all university and college presidents (public and private). Senator Sherrod Brown sponsors this annual conference and it provides the only time during the calendar year in which we all convene. Perhaps more important, it allows an opportunity for us to meet with high ranking government officials on challenges confronting higher education. This year we heard from Senators Lamar Alexander, Sherrod Brown, Rob Portman, and Tom Harkin. The keynote address was provided by the Honorable Eric Shinseki, U.S. Secretary of Veteran Affairs. Other panels addressed the topics of Massive Open Online Courses (MOOCs) and Ensuring Success for Veterans.

Quality Initiative

As you will recall from a previous update on the new accreditation process, the college is required to submit a Quality Initiative upon which we will strive to make significant improvement over multiple years. The accreditation steering committee is ready to submit this quality initiative that aligns well with the college's strategic goal on student success. I've asked Dr. Ryan McCall (SSCC Vice President of Academic Affairs) to provide an overview of this proposed initiative at the board meeting.

Upcoming Events

Board members are invited and encouraged to attend any of the following upcoming events:

MAY

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| 05.03.13 | Commencement
7 p.m., The Patriot Center, Central Campus |
| 05.18.13 | Great Strides Cystic Fibrosis Walk
9 a.m., near Fayette Campus |

President's Activities and Involvement

Since my last report, I have been involved in the following meetings and events:

- WSRW Radio Education Spotlights
- Meeting with Hillsboro Safety Service Director Todd Wilkin
- Phi Theta Kappa Induction Ceremony
- Ohio Jobs and Workforce Development Summit
- Ohio Deans Compact on Exceptional Children
- Ohio College Presidents' Host Committee Dinner
- All Ohio Presidents Meeting with Senator Brown
- Brown County Campus Design Progress Meetings
- Hillsboro Rotary Club
- Red Cross Seventh Annual Heroes Breakfast
- Annual OACC President's Evaluation Committee Conference Call
- Highland County Chamber of Commerce Board Meeting
- AACC 93rd Annual Convention
- SOCHE Executive Committee
- 2013 Economic Forecast Breakfast
- 2013 All Ohio Academic Team Luncheon
- Adjunct Faculty Orientation
- Meeting with Sharon Bedard, Grow Highland County
- Workforce 2025 Roundtable with Representative Cliff Rosenberger
- Higher Education Funding Commission Conference Call
- ADN Pinning

ACADEMIC AFFAIRS

Faculty Announcements

Southern State Math Faculty Attending Math Summit

Southern State Community College will be sending three math faculty—Jon Davidson, Bill Worpenberg and Linda Chamblin—to the statewide Math Summit. The summit will be hosted by the Ohio Board of Regents and will take place on the campus of The Ohio State University. The purpose of the summit is to discuss and learn about topics related to Ohio Transfer Module mathematics, statistics and logic prerequisites, and effective

quantitative pathways for STEM and non-STEM majors. With the release of the Uniform Statewide Standards for Remediation-Free Status and Ohio College Readiness Expectations in mathematics, many institutions are now exploring new options for credit-bearing college-level courses. These changes led to a recommendation that a statewide discussion occur.

International Travel Opportunity

Southern State is offering an opportunity for students, faculty, staff, and community members to travel to England next summer. The nine-day trip begins in London, tours across the English countryside through Oxford, Stratford and Bath and then returns to London. This fantastic opportunity will be paired with Southern State courses (British Literature/Intro to Theatre) for those seeking credit. There will be opportunities to see some of the most famous sites in London, take tours of theaters, and to watch several theater productions. The trip will be scheduled for May of 2014.

Workforce Development and Community Services

Truck Driving Academy

Demand from the transportation sector for qualified semi-tractor drivers continues to run high. Enrollment remains soft, about the same pace as the first four months of last year. The impact on revenue from low enrollment has been softened by the success and growth of customized CDL training for a variety of power line technician programs.

An assessment and customized CDL driver training proposal was provided to Cincinnati State in early April as follow-up to the visit in March to RWI Transportation in Wilder, Ky. RWI, a division of the Castellini Group, provides transportation of perishable goods, including fruit and produce, throughout much of the United States. Southern State and Cincinnati State collaborated to provide some customized solutions to the hiring and retention challenges facing this freight carrier.

Workforce Development

Customized training in leadership and management for PAS Technologies was conducted the first two Saturdays, and will continue on that schedule until completion.

Customized leadership and supervisory training will begin May 4 for the staff of the Highland and Fayette Counties Boards of Developmental Disabilities. Tom Payton (SSCC Coordinator of Career Services) will provide the instruction.

In cooperation with area employers and the Fayette and Clinton County One-Stops, North Campus hosted a successful job fair on April 18.

Faye Williamson, Director of Fayette County Job and Family Services, conducted an audit and program review of the Fayette One-Stop program on April 15, with all aspects of the contract meeting or exceeding expectations.

On April 22, John Joy (SSCC Director of North Campus and Dean of Workforce Development and Community Services) participated in the Fayette County P-16 Council interview seminar at Miami Trace High School.

Continuing Education & Departmental Notes

Five participants completed free Connect Ohio computer classes in March.

Water and wastewater treatment plant operator training was conducted April 16-17 at the Hi-TEC Center in Hillsboro. A total of 74 operators completed the two classes. This represents a 44-percent increase over last October's two classes, which had a total of 50 participants. The training was provided to operators from seven surrounding counties as part of approved Ohio EPA training the operators need to retain their certification. Mike Harrington, a Certified Environmental Trainer from Millington, Md., was the instructor for both classes. Two more classes will be offered in October.

STUDENT SERVICES AND ENROLLMENT MANAGEMENT

Admissions

Post-Secondary Enrollment Option

Post-secondary enrollment option (PSEO) applications for fall enrollment are coming in at a steady pace, and several area high schools have taken advantage of the on-site testing option (where SSCC sends a test proctor to the high school to administer the test). Sixty-one students from Georgetown and Western Brown high schools have already participated, and East Clinton is scheduled to test on May 1. The process has been quite smooth, and provides another way that Southern State can partner with our area high schools to ease transportation costs.

Letters have been sent to all newly accepted PSEO students who plan to enroll on a Southern State campus, explaining the change to the mandatory orientation requirement this year. Since the new software upgrade takes place in mid-July, students will be assigned an orientation during the week of August 12 to learn how to use the new system for accessing student records, registering online, and checking for grades. This change allows students to schedule an appointment with a PSEO advisor now to register for fall semester.

Student Activities

Graduation

Graduation preparations are well underway, and each campus has provided volunteers to assist in the ceremony. Members from Phi Theta Kappa and the Student Government Association will be participating as well as graduation speakers and banner carriers.

Phi Theta Kappa

Southern State's Phi Theta Kappa chapter inducted more than 76 new members this year, and held an induction ceremony April 12 to recognize these students, as well as the members of this year's OACC All-Ohio Academic Team. English faculty member Sarah Crump serves as the PTK advisor this year.

Student Government Association

The 2013-14 Student Government Association officers have been elected. They are as

follows: George Martin, president; Kelly McFadden, vice president; Amber Smith, secretary; and Thomas Kent, treasurer.

Two current officers will be walking at graduation this year: Daniel Klein, current president, and Thomas Kent, current senator. Three current SGA members will be carrying banners at graduation: Heather Burkenmeier, Heidi Morris and Kelly McFadden. One SGA student, Heather Burkenmeier, is transferring to Antioch University this summer. Other SGA students will be selling roses at the graduation ceremony this year.

Disability Services

Student Accommodations

The Office of Disability Services is currently providing accommodations for 19 students for summer semester. In addition, four new students are in process.

Interpreter/Captionist Schedule for Summer Semester

The Office of Disability Services is serving three deaf students for a total of five classes, and currently six tutoring sessions per week. Students have registered for a combined total of 15 credit hours.

Financial Aid

Processing of Applications

The Office of Financial Aid has been processing new aid applicants for the coming 2013-14 academic year in the new PowerFAIDS SIS system, as well as continuing to process students' aid for the ending of the 2012-13 academic year for the Summer Semester 2013 in the old TE system. To date, 1,761 new financial aid applications have been received for the coming academic year. This does not count for those students who have multiple incoming changes that we have to monitor. This compares to a total of 713 new applicants this same time last year. With the new SIS system, applications can be pulled faster, but there is still much review and verification that goes on once they are received.

The Department of Education has imposed several more items that the college financial aid office must monitor and verify prior to disbursement of funds. This extra monitoring is very time consuming, and without the new system probably would not be possible with the current number of staff.

New Software and Digital Imaging System

The connection of the new financial aid software, PowerFAIDS to the new administrative software, Jenzabar EX, should be accomplished within the next couple of weeks. At that time, a trial run of two whole student processes through all of the system—from admissions, to registration, to billing, to financial aid awarding, to disbursing aid to the account and refunding excess dollars to the student—will be attempted. The process should replicate the seamless process that our current system performs.

Besides implementing a new SIS system, a new digital imaging system has been purchased. The configuration process will begin soon which will image up to seven years of student records, the required number of years to keep any student records that received federal student aid. This will probably be a two- to three-year process.

Scholarship Selection

We have just finished the selection of the first round of Trustee and Foundation Scholarships for the coming 2013-14 academic year. The recipients must accept their offers by May 1 or forfeit their scholarship. At that time the next round of applicants will be researched and more recipients will be selected. There were about 250 applicants for the first round of review.

Patri-Tots Learning Center

North Campus Site

The new camera doorbell/monitor and remote door release have been installed at the Patri-Tots Learning Center on North Campus. The camera doorbell has a speaker button that allows staff to communicate with unknown visitors prior to opening the door. This

has added another level of security to the center. Additionally, the remote door release (in conjunction with the video monitor) allows staff to continue their classroom activities without having to leave their rooms to open the door. The center staff also communicated other security concerns and suggestions to Gary Heaton (SSCC Security and Emergency Response Coordinator) during his visit.

Central Campus Site

In mid-April, the Central Campus Patri-Tots Learning Center was recommended for a one-star rating in Ohio's Step Up To Quality voluntary rating system. In late fall of this year, the center will apply for the two-star rating.

The new entrance and lock for the door have been installed. Although we have the remote door release devices, we are still waiting for the monitors that will be installed in the classrooms, the camera doorbell to be re-attached and we need keys for center employees. Kathe Chaney (SSCC Patri-Tots Site Administrator) met with Mr. Heaton to go over security and he also stopped in later to check on progress. Mr. Heaton said he would get with Mike Knauff (SSCC Maintenance Superintendent) to check on the status of the remaining work that needs to be completed.

Records/Registrar

Degrees/Certificates Awarded

The Records Office is preparing for the 2013 Graduation Ceremony. The unofficial count of degrees/certificates that will be awarded for 2012-13 is 500. This compares to 592 last year which was the largest in the history of the college.

Veterans Affairs Educational Benefits

There were 85 veterans who used their Veterans Affairs (VA) educational benefits during the 2012-13 academic year. The Registrar serves as the Certifying Official for the college and works with each veteran to assist in the application process as well as certifying and monitoring specific course enrollment on a monthly basis.

Computer Training

Records Office staff has been attending training for the new computer system that will go live in July. Final training trips for Jenzabar EX are scheduled for the middle of May. There will also be training the middle of May on the upgraded scanning system, OnBase.

New Hire

The Records Office welcomes Jeanna Morgan as the new part-time employee who will be primarily working with Post-Secondary student files and TAA attendance verifications to the state. She is replacing Tara Sies, who left the college the first of March to take a full-time position in Cincinnati. Ms. Morgan is a graduate of Southern State, and staff members are very excited to have her working in the office.

Student Success Center

New Initiatives

Susan Long (SSCC Director of Student Success) attended sessions on tutoring, academic advising, and retention at the Higher Learning Commission Conference in April.

The Student Success Center continues the development of the individualized academic completion plans (IPAC) for all new students entering in the fall. Sections on academic and success predictors, choosing a major and career pathway, completing the transfer process, and creating advising DARS (degree audit reporting system) for both advisors and students are being incorporated to help students identify goals early and to keep them on track to completion.

All Student Success tutoring, retention, advising, and career (TRAC) employees meet twice monthly for training and updates by the director. The members have heard special reports from Amy McClellan (SSCC Retention Specialist) about the work of the AmeriCorps College Completion Coaches, Freddie Jenkins (SSCC Advisor) on advising issues pertaining to quarter to semester conversion, Jackie Potts (SSCC Tutoring Assistant, Math) on issues regarding math tutoring, Kari Simpson (SSCC Mentor Tutor

and Tutoring Assistant, Writing) on issues regarding writing tutoring, Adam Holbrook (SSCC Athletic Director and Academic Advisor) on advising student athletes, Janeen Deatley (SSCC Director of Financial Aid) on advising financial aid, Wendy Johnson (SSCC Director of Admissions) on PSEO issues, and Susan Long on the goals of the restructuring. Updates on North and Fayette campus advising issues are provided by Carolou McCarren (SSCC Advisor, North Campus) and Brenda Landis (SSCC Advisor, Fayette Campus). Stephanie Bartley (SSCC Tutoring Specialist) and Kari Simpson provide updates pertaining to scheduling, forms, and communication.

Tom Payton (SSCC Coordinator of Career Services) designed and presented an instrument for advisors to assess the status of students' career identification process and need for referral to career counseling and other support services. The instrument utilizes a simple technique based on Choice Theory and helps to focus the student's thinking about career wants, actions taken, and the effectiveness of such actions. A brief training was conducted at the April 19 meeting with all staff members. A user's guide was distributed. This instrument will be included in IPAC.

A special recognition luncheon is planned for May 10 at Central Campus. During this time, the Student Success Director and staff will recognize the tutors who have successfully completed Level 1 training. All tutors have completed Level 1 training. Those who have successfully completed both the training and hours for Level 1 and Level 2 status will be recognized for their accomplishments. The following individuals will be recognized for successfully completing Level I training and hours: Adam Foster, Jean Gardner, Joe Gruber, Jonathon Hike, Russell Kincaid, Jackie Potts, and Heather Washburn. Those being recognized for completion of both Level II training and hours include: Adam Foster, Joe Gruber, and Jonathon Hike. Because of the College's response to upcoming federal health care mandates, one-third of our tutors will not be returning to SSCC as tutors since they also serve as adjuncts. Their service will be missed and the staff wishes to use this opportunity to thank them for their many hours (and years) as tutors for Southern State.

Tutoring

The following sessions were conducted by the Tutoring Center: 357 lab sessions, 10 online sessions, and 481 one-on-one sessions, for a total of 848 total tutorials.

Two “Computer Fundamentals” workshops are scheduled for May and four workshops are scheduled for August. Two “Online Success” (Blackboard 9) workshops will be held on May 7 and four are scheduled in August for any student enrolled in an online class.

Career & Counseling Services

A career fair was held at North Campus on April 18. Twenty-three representatives from local industries, businesses, health professions, and the armed services were present. Approximately seventy-five students participated.

Advising & Retention

Advisors, coaches, and other TRAC (Tutoring, Retention, Advising, Counseling) staff will be attending the Ohio Academic Advising Association conference, “Retention Rocks,” on June 21 at the Fawcett Center of The Ohio State University. At the end of May, Kari Simpson will attend the SOCHE conference at Sinclair Community College and Susan Long will attend the national Jenzebar conference. Key staff members have and will continue to complete on-site Jenzebar training.

Midterms were reported for Spring Semester with a comparison to review and to start to evaluate trends.

Carl D. Perkins Mini-Grants

On April 23, representatives from the Ohio Board of Regents and the Perkins Grant conducted an onsite audit to review documentation and program initiatives for FY12. The audit was successful with many compliments regarding the organization of audit materials, incorporating of the funds, and the mini-grant process. The auditors expressed much praise for the retention initiatives supported by Perkins Grants and the type of impact it is making in achieving the Perkins objectives. With all this assistance, it is of no surprise that SSCC passed the audit successfully with no performance improvement initiatives needed.

Dona Young, instructor and author, conducted an April 13 workshop at the Fayette Campus Community Room. Seven individuals from the ABLE/AOC program attended this free workshop and professional development event.

Two special sessions of "Making Peace with Passion," a free workshop aimed at increasing awareness of violence in romantic relationships, were conducted at Central Campus on Friday, April 26. Bob Hall, professional speaker, conducted the workshop which discussed risks and warning signs of unhealthy relationships and how to seek help. The Office of Career and Counseling Services, along with the Carl D. Perkins mini grant, sponsored this event.

AmeriCorps College Completion Coaches

Plans are being made to continue the AmeriCorps College Completion Coaches program. Two current AmeriCorps Coaches plan to return for the 2013-14 academic year. Southern State committed to a second term of AmeriCorps by providing ServeOhio with a commitment letter to participate in the program for the 2013-14 academic year. The OACC is coordinating the application process for this grant.

The AmeriCorps College Completion Coaches have been working with the GED/College Readiness group in the West Union area to provide a six-week workshop to help with organization, study and professional skills.

On April 26, in recognition of Global Youth Service Day, the Coaches put on a program for the Patri-Tots at Central Campus with the theme of anti-bullying. Each child received a t-shirt and anti-bullying materials. SGA and the drama classes assisted with the program as well as some of the Coaches' members (SSCC students).