

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

SSCC's mission is to provide accessible, affordable, and high-quality education to people in southern Ohio.

AUGUST 15, 2024 MEETING

The Southern State Community College Board of Trustees met on Thursday, August 15, 2024, at 5:00 p.m. in Room 347 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 5:07 p.m., Chair Cummings called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Rachel Cummings, Chair
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett

Absent:

24.40

Consideration of Agenda

Trustee Newman moved and Trustee Prickett seconded that the August 15, 2024 meeting agenda be approved. Roll Call Vote was as follows:

Yes, approval of August 15 meeting agenda:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Rachel Cummings, Chair

24.41

Consideration of Minutes

Trustee Boedeker moved and Trustee Kirk seconded that the Board accept the June 20 minutes as presented. Roll Call Vote was as follows:

Yes, approval of June 20 minutes:

Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

Abstain

Trustee Randy Chandler

24.42

Monitoring Confirmation

President's Report

President Roades welcomed all to the Fall semester with an enrollment update noting an increase in CCP students, but down in traditional with less than 1% overall, as of August 13. She shared good news about a 56% fill rate with 73 classes full and 5 non-CCP English classes being added since July. Twenty-seven 8-week flex format courses had also been added as a goal to diversify. She expressed gratitude to Dr. Hinshaw for his efforts to make a new data-informed decision-making tool, along with help from Dr. Wise, Dr. Goodwin and Jessica Steadman, in order to inform, for example, whether a course should be cancelled due to low enrollment.

President Roades also expressed appreciation to Senator Shane Wilkin for the appropriation we received, plus re-appropriation from Clinton County Port Authority. On August 30, manufacturing guests will join him for a campus visit and tour. She thanked Amanda Thompson, Jaime Simmons, and Kathy Pierson for their efforts toward a successful VA audit, and noted Opening Week next week for SSCC faculty and staff, including professional development opportunities.

24.43

Financial Reports

Dr. Steven Hinshaw opened his remarks with the June 30 end-of-fiscal-year reports. He noted revenue being 2.2% higher than expected, while expenses were 1.6% lower, ending with an

operating surplus of \$594,000. Moving on to the July 31 reports, revenue was 2% higher than expected, but enrollment/credit hours lower. With no changes in current enrollment/credit hours, the budget could be \$70,000 short. He noted this is being closely monitored.

24.44

Trustee Prickett moved and Trustee Newman seconded to approve the August President's Report and the June and July Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Rachel Cummings, Chair

24.45

Long-Term Planning/Facilities Committee Report

Mr. Brian Rice provided an overview of the Long-Term Planning/Facilities Committee meeting that met prior to the regular meeting that day. He discussed the issue and project timeline surrounding the cooling tower failure and replacement at Central Campus. Additionally, the committee discussed interest in extending a lease agreement as a facility efficiency and revenue-generation venture.

24.46

Consideration of Cooling Tower Controlling Board Request and Resolution

Following the Long-Term Planning/Facilities Committee Report, Trustee Milstead moved and Trustee Boedeker seconded to approve the proposed Cooling Tower Resolution we accepted. Roll Call Vote was as follows:

Yes, approval of the Cooling Tower Resolution:

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler
Trustee Denny Kirk
Trustee Rachel Cummings, Chair

24.47

Consideration of Naloxone Emergency Access Cabinets Policy & Resolution

As a follow-up to discussion at the June 20 regular Board meeting, President Roades provided a brief overview and explanation of the proposed Naloxone emergency access cabinets policy and resolution. After much discussion, Trustee Kirk moved and Trustee Boedeker seconded to approve the proposed policy and resolution as presented. Roll Call Vote was as follows:

Yes, approval of Naloxone Policy & Resolution

Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Rachel Cummings, Chair

24.48

Consideration of Proposed Policy & Information Manual Changes

Given acceptance of the Naloxone policy and brief explanation by President Roades of “step grandchildren” verbiage added to a few sections, Trustee Milstead moved and Trustee Chandler seconded to approve the additional August 2024 changes to the Policy & Information Manual. Roll Call Vote was as follows:

Yes, approval of August 2024 PIM Changes:

Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Rachel Cummings, Chair

24.49

Consideration of 2026-2027 Academic Calendar

Trustee Boedeker moved and Trustee Milstead seconded to approve the 2026-2027 academic calendar as presented. Roll Call Vote was as follows:

Yes, approval of 2026-2027 academic calendar:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Rachel Cummings, Chair

24.50

Executive Session

At 5:49 p.m., Trustee Milstead moved that the Board enter into an executive session for the purpose of discussing the purchase or sale of property. Trustee Prickett seconded the motion. Roll Call Vote was as follows:

Yes, approval of moving into executive session:

Trustee Randy Chandler
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

24.51

Chair Cummings recused herself due to a conflict of interest, and Mr. Brian Rice was invited to join the session.

At 6:34 p.m., Trustee Milstead moved and Trustee Prickett seconded that the Board come out of executive session and enter back into regular session. No further action was taken.

24.52

Adjournment

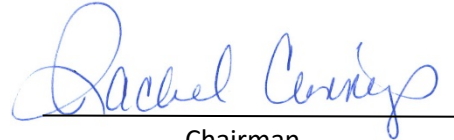
At 6:35 p.m. on Thursday, August 15, 2024, Trustee Kirk moved and Trustee Boedeker seconded that the meeting be adjourned.

24.53

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES / August 15, 2024) in the President's office unless otherwise noted.



President



Chairman



Secretary