

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

SSCC's mission is to provide accessible, affordable, and high-quality education to people in southern Ohio.

SEPTEMBER 19, 2024 MEETING

The Southern State Community College Board of Trustees met on Thursday, September 19, 2024, at 5:00 p.m. in Room 347 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 5:03 p.m., Chair Cummings called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Rachel Cummings, Chair
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett

Absent:

24.54

Consideration of Agenda

Trustee Boedeker moved and Trustee Chandler seconded that the September 19, 2024 meeting agenda be approved. Roll Call Vote was as follows:

Yes, approval of September 19 meeting agenda:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Rachel Cummings, Chair

24.55

Consideration of Minutes

Trustee Newman moved and Trustee Prickett seconded that the Board accept the August 15 regular and facilities committee meeting minutes as presented. Roll Call Vote was as follows:

Yes, approval of August 15 minutes:

Trustee Randy Chandler
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

24.56

Monitoring Confirmation

President's Report

President Roades highlighted the thank you note from our Brown County Campus employees included in the Board packets, expressing appreciation for the flex summer schedule. She thanked all involved in efforts to increase enrollment for the Fall semester and shared an overall 5.7% increase. She also expressed appreciation to several individuals for their efforts lately including Dr. Jessica Wise and Dr. Erika Goodwin (bystander training), Jaime Simmons and Billie Powell (Constitution Day display), and Dr. Julie Krebs, Meg Storrs, Kim Tinnel and their team (Health Care Simulation Week Career Fair). She concluded her remarks with an update on the search for a Human Resources Director and an details concerning upcoming Board appointments from the Governor's office.

24.57

Financial Reports

Dr. Steven Hinshaw echoed President Roades' positive news of increased enrollment, as well as shared some details about the current financial audit and the upcoming November meeting with Moody's rating agency.

24.58

Trustee Prickett moved and Trustee Milstead seconded to approve the September President's Report and the August Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Rachel Cummings, Chair

24.59

**Consideration of Resolution re: Local Administration of Capital Facilities
Projects Under \$4 Million**

President Roades provided some background information and details surrounding the proposed resolution for local administration of capital facilities projects under \$4 million. Trustee Kirk moved and Trustee Milstead seconded that the Board accept the resolution as presented:

**SOUTHERN STATE COMMUNITY COLLEGE BOARD OF TRUSTEES
September 19, 2024**

Corporate Resolution

WHEREAS, the Board has notified the Ohio Department of Higher Education of their intent to locally administer capital projects as authorized by Section 3345.50 of the Revised Code; And

WHEREAS those capital facilities projects receiving less than \$4 million in state capital funds appropriated by the General Assembly in H.B. 2 to be locally administered as authorized by Section 3345.50 of the Revised Code include basic renovations;

THEREFORE, BE IT RESOLVED, the Board of Trustees intends to comply with the guidelines established in accordance with Section 153.16 of the Revised Code, and will submit this resolution to the Ohio Department of Higher Education upon approval.

Roll Call Vote was as follows:

Yes, approval of Local Administration Resolution:

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Denny Kirk
Trustee Rachel Cummings, Chair

24.60

Presentation: Academic Program Review, Program Vitality, and Course Efficiency

Dr. Erika Goodwin gave a comprehensive presentation beginning with an overview of both academic program review and program vitality, followed by an explanation of program retrenchment and review of underutilization of faculty. She expressed appreciation to Dr. Terry Flum for his work in the area of institutional research for the 2023 review and shared a few slides with examples of his data points. She ended her presentation demonstrating a new tool developed by Dr. Steven Hinshaw to use in evaluating course efficiency.

24.61

Strategic Enrollment Management Planning and Academic Program Analysis Proposal

President Roades provided background to the Board with regard to strategic enrollment management planning as a strategic goal. She shared details about the process to narrow down a consulting firm and the use of funds, along with the goals and timeline.

24.62

Executive Session

At 6:05 p.m., Trustee Prickett moved that the Board enter into an executive session for the purpose of discussing the purchase or sale of property. Trustee Milstead seconded the motion. Roll Call Vote was as follows:

Yes, approval of moving into executive session:

Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair
Trustee Rachel Cummings, Chair

24.63

Chair Cummings recused herself due to a conflict of interest, and Dr. Steven Hinshaw, Mr. Brian Rice, and Adams County Regional Medical Center representatives Alan Bird, Jack McCoy, and Pete Dagenbach were invited to join the session.

At 8:14 p.m., Trustee Prickett moved and Trustee Chandler seconded that the Board come out of executive session and enter back into regular session. No further action was taken.

24.64

Adjournment

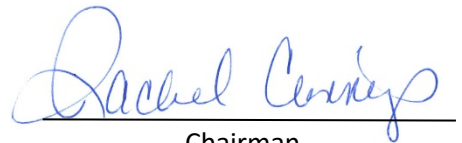
At 8:15 p.m. on Thursday, September 19, 2024, Trustee Newman moved and Trustee Milstead seconded that the meeting be adjourned.

24.65

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES / September 19, 2024) in the President's office unless otherwise noted.



President



Chairman



Secretary