

MINUTES of the Meeting

Friday, November 1, 2024

CHAIRPERSON: Nicole Sheppard

ATTENDEES: Amy Hoop, Angel Whited, Cathy Crowe, Ella Sheppard, MaryAnn Stoila, Valerie Williams

TOPIC	DISCUSSION	ACTION
<p>1. Call to Order</p>	<p>The meeting was called to order by Nicole Sheppard</p>	
<p>2. Introductions</p>	<p>Introductions were made. Angel Whited (ABCAP), Amy Hoop (OVSD), MaryAnn Stoila (Franklin University), Valerie Williams (HCCAO), Cathy Crowe (CCCA), Ella Sheppard (Illuminate ABA), Nicole Sheppard (SSCC)</p>	
<p>3. Agenda</p>	<p>Approval of the Agenda</p>	<p>Motion by: Ella Sheppard 2nd: MaryAnn Stoila All In Favor</p>
<p>4. Minutes</p>	<p>Approval of the 2022 Minutes</p>	<p>Motion by: Ella Sheppard 2nd: MaryAnn Stoila All In Favor</p>
<p>5. Reports from Committee Members</p>	<p>Nicole Sheppard discussed that the program is doing well. We have seen a big increase in enrollment in the education programs.</p>	
<p>6. Review of the Program Curriculum</p>	<p>Programs were reviewed. Members expressed that the courses support what is happening in the field.</p>	

<p>7. Review Enrollment and Graduation Rates</p>	<p>Enrollment and graduation rates were reviewed. The program has seen a 44% increase in enrollment. We want to continue to increase enrollment in all three programs, especially the paraprofessional program.</p>	<p>Send program information to all the childcare centers in the areas we serve.</p>
<p>8. Update of the Current/Future Industry Trends & Employment Outlook</p>	<p>Committee is seeing the following in the industry:</p> <ul style="list-style-type: none"> • Pay • Lack of employees/workforce • Difficulty retaining staff • There is a need for staff development and support. 	<p>Workforce development</p> <p>Get more students enrolled in the education programs. This would enhance their employability and teach them the skills they need for the classroom.</p>
<p>9. Employer Recommendations for Improvement <i>(list at least 5 from employer's)</i></p>	<ol style="list-style-type: none"> 1. Salary/Pay 2. Lack of skills when entering the field – specifically, behavior/classroom management and problem-solving/critical thinking skills, trauma-informed care, active supervision of students. 3. Assistance in dealing with exceptional children (i.e., children with disabilities). 4. Understanding diversity. 5. Mental health (lack of confidence in themselves, fear of making mistakes, team building) 	
<p>10. Plan of Action <i>(for those listed in #9)</i></p>	<ol style="list-style-type: none"> 1. Salary/Pay 2. Look at the learning outcomes in EDUC 1118: Guiding Children's Behavior and Learning and EDUC 2243: Exceptional Children to ensure that these cover information about the development of children with exceptionalities as well as managing classroom behaviors. Make sure strategies for differentiation are included. Make sure these are also covered again in the practicum courses. 3. Lack of training in diversity. 4. Support for education students (mental health, etc.) 	<ol style="list-style-type: none"> 1. Salaries were discussed for each location. Salaries are being increased and continue to increase with education attainment. 2. Make sure these topics are covered throughout the curriculum 3. EDUC 2260 covers diversity

	<p>5. Partnership with the Early Learning Centers in the area.</p>	<p>4. Mental health resources are available to students. Form cohorts so they can support one another. Ensure that instructors are reaching out to support students.</p> <p>5. Send materials about our education programs to the Early Learning Centers. Amy believes her employees will be interested as all three programs are offered online. She also allows them time during the work day to work on assignments. She encourages the use of TEACH grants.</p>
<p>11. Adjourn</p>	<p>The meeting was adjourned at 10:30 am</p> <p><i>There being no further business to be discussed, the meeting was adjourned.</i></p>	<p>Motion by: Nicole Sheppard 2nd by: Ella Sheppard</p>